

August 10, 2015 LaFayette Town Board Meeting Minutes

Minutes of the Town Board Meeting held by the LaFayette Town Board on August 10, 2015 at 6:30 p.m. in the Meeting Room of the LaFayette Commons Office Building at 2577 Route 11 in the Town of LaFayette.

Present: William McConnell, Supervisor
Andrew Ohstrom, Councilor
Doug Daniel, Councilor
Melanie Palmer, Councilor

Absent: Steve Zajac, Councilor

Recording Secretary: Jacqueline G. Roorda, Town Clerk

Others Present: Kevin Gilligan, Town Attorney
Thomas Chartrand, Budget Officer
John Greeley, Highway Superintendent
Mark Chambers, C & S Companies
Jeannie Gleisner
Dennis Earle
Donna Trexler

1. Supervisor McConnell called the meeting to order at 6:30 PM and welcomed all in attendance.
2. Pledge to our U.S. Flag was led by Supervisor McConnell.
3. The Town Clerk, Jackie Roorda took the Roll. Councilor Zajac absent.
4. Town Board Minutes of July 13th, 2015.

**Councilor Ohstrom moved and Palmer seconded the motion to accept the July 13th, 2015 regular meeting minutes as submitted by Town Clerk Jackie Roorda.
Motion carried 3 – 0, 1 abstention.**

William McConnell	Supervisor	Abstained	
Andrew Ohstrom	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

5. PUBLIC HEARINGS – None

6. COMMUNICATIONS

A. Finalization Highway Building Bond. Budget Officer Tom Chartrand advised that on July 22nd, the Bond went through with a 3% interest rate, which is 0.5% less than anticipated due to the Town’s good bond rating of AA-. The BAN for the trucks purchased was paid off in a year. McConnell thanked Budget Officer, Tom Chartrand and Attorney Kevin Gilligan for their expertise and assistance with the whole Bond and BAN protocol for to new Highway Garage Project and purchase of the two new plow trucks.

B. Old Highway Garage Building – Engineer Mark Chamber reported that the results of the Phase 2 Environmental Study revealed low levels of contamination, mostly fuel deposits. All items were found as low commercial with one residential. With these results, it is mandatory to report them to the DEC. They will look at the report and advise what action, if any, needs to be addressed by the Town. Discussions and questions regarding what needs to be done took place, however; Chamber’s advised that until we hear back from DEC to see what they require, it would only be a guess on mediations and timeframes. The offer to purchase the old building will be on hold as we will not be able to move forward with the sale at this time.

C. SPDES Water Improvement Project Grant Application
Supervisor McConnell advised that a letter was sent advising NYS Department of Environmental Conservation that the Town of LaFayette intends to participate in the Proposed Project.

D. Orchard Lane purchase offer. Paul Zumpano has offered to sell to the town 4,950 square feet of land at the end of Orchard Lane on the north side which will enable an area for a turn-around, for snow plows, emergency vehicles, garbage and delivery trucks, etc. Discussions took place regarding the need of a survey, waiving fees, the value of the property, and entering into a use agreement with Zumpano to begin clearing the trees and stumps, oil and stoning the turnaround now and paving at a later date in order to be ready for the winter while formalities are taking place It was also discussed that the money would have to be transferred from the Contingency Fund to cover the costs. Attorney Gilligan will be handling the matter as a separate file and fees will be waived for Mr. Zumpano.

Councilor Ohstrom moved and Daniel seconded the motion to approve the purchase of 4,950 sq. ft of property from Paul Zumpano in the amount of \$2,475.00 on Orchard Lane and for Attorney Gilligan to order the survey and draft an agreement between the Town of LaFayette and Paul Zumpano to allow the Town to start work on the turnaround in order to have it completed before winter. Motion carried 4 – 0.

William McConnell	Supervisor	Voted	Yes
Andrew Ohstrom	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes

Melanie Palmer	Councilor	Voted	Yes
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Councilor Ohstrom moved and Palmer seconded the motion to have Code Enforcer, Ralph Lamson move forward with a simple subdivision of the property, and waiving the application and developers fees regarding the Zumpano Simple Subdivision of his property on Orchard Lane. Motion carried 4 – 0.

William McConnell	Supervisor	Voted	Yes
Andrew Ohstrom	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

E. Route 11A and Coye Road Speed Reduction and 3 way stop sign – Town Clerk Jackie Roorda gave an update advising that the Department of Transportation responded with a letter stating that a formal investigation will be conducted. This requires sufficient field investigation and analysis to assure a proper response. After that is completed, the Town will be notified of their results and determination. With regard to the request for the installation of two additional stop signs at Coye and Eager Roads, the State DOT forwarded our request to the County for their review and study as they are locally owned roads, therefore determination falls on the County.

F. Hamlet Revitalization - Jeannie Gleisner and Dennis Earle gave a presentation with ideas for the four corners in the Town with a pamphlet outlining; Community Development – Hamlet of LaFayette with a historical picture and also a proposed sketch drawing of the corner “Old Hotel” as it may appear if reserved and rehabilitated; Discussions regarding LaFayette being a Rural, Historic, Agricultural Small Town; The Crossroads of New York – Apple Town; Best Practices for Rural Hamlet – Proposed DOT Project, (which has been postponed until 2021); Missing an opportunity that Route 81 and the Apple Festival bring to our door; the possibility of receiving Grant money to rehab the corner building and for waste water and the possibility of the old highway garage property for waste water system. They advised that there are green technology options at low costs. After investigating the building it was found structurally sound. Use possibilities included office space, an Apple Museum, Café, Apartment Building, etc. Questions and concerns voiced involved parking, snow removal, private vs. public entities, etc. A plan needs to be secured as soon as possible and a timeline to move forward quickly is imperative. Supervisor McConnell advised that by the September 14th Town Board Meeting, we should have a good plan. He will speak with the owner of the building regarding purchase prices if the Town decides to purchase the building.

G. Apple Festival Mass Gathering Permit.

Councilor Ohstrom moved and Daniel seconded the motion to approve the application of the LaFayette Apple Festival Committee granting the Mass Gathering Permit for the 2016 Apple Festival to be held October 10th and 11th. Motion carried 4 – 0.

William McConnell	Supervisor	Voted	Yes
Andrew Ohstrom	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

Attorney Gilligan advised that a copy of the whole policy needs to be attached and endorsed. Gilligan will investigate this further and advise, as this has not been the case in the past.

7. SPECIAL REPORTS

8. REPORTS –

A. Departmental

1. Town Supervisor

a. Budget Officer Tom Chartrand submitted the Monthly Financial Report and also advised as below;

Transfer sheet will need a motion of the Board
 Engineer is to cover contract for study at old Garage
 Special Recreation Facilities covers 2011 Park Grant received
 Clearing Vacant Lots covers Mowing orders to remedy issued by Zoning Officer. This will be added to the Taxpayers 2016 Tax Bill and recovered next year

Monthly Statement

General Fund

Court Revenues ahead of expected at this point in the Budget

County Grant see transfer sheet

Mortgage Tax this is 1/2 year total Budget is \$60,000. This is very strong for the first payment

Expenditures Abstract #7 includes \$27,000 Principal and \$40,000 Interest payments on the BAN

Capital Development Fund

Revenue and Expenditure for Sale of Bond and Payment off of BAN \$3,173,000

Abstract # 7 includes final Payments on the Electrical and Plumbing Contracts

Major Items Outstanding General Contractor, Fuel Station Contract, Paving top course, Bond Council Bill and Printing of Bonds. Once these are final we will know if there is any \$ available to finish small items around the building

Monthly Report

This Month represents 1/2 year as we pay our bills 1 month after the service

General Fund Expenditures @ 59% Revenues @ 99%

Highway Fund Expenditures @ 51% Revenues @ 91%
 Library Fund Expenditures @ 63% Revenues @ 97% Area of concern is Library
 Cleaning Personal Services 81% of Budget

Deputy Supervisor Ohstrom moved and Palmer seconded the motion to approve the transfer of appropriations as listed below. Motion carried 4 - 0.

Andrew Ohstrom	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

Transfer of Appropriations

GENERAL FUND

To:

A1440.4	Engineer	Contractual	5,000.00
A7180.2	Special Recreation Facilities	Equipment	2,500.00
A8175.4	Clearing Vacant Lots	Contractual	500.00
		TOTAL	8,000.00
			=====

From:

A599	Surplus	County Grants	2,500.00
A1990.4	Contingent	Contractual	5,500.00
		TOTAL	8,000.00
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Budget Meetings/workshops scheduling - special meetings of the Town Board for the purpose of the 2016 Budget were scheduled for September 14th at 5:00 – 6:30pm for large and small groups; September 22nd at 6:00pm; September 29th at 6:00pm; October 13th at 6:00pm; and if needed on October 26th at 5:00pm., also to discuss any and all business that may come before the Board; The meetings are to be held in the Town Hall, 2577 US Route 11, LaFayette, New York.

2. Highway Superintendent’s written report submitted by John Greeley

Roads: All road maintenance/ shimming/ surface treating is complete.

- Holcomb Hill Road has been cold mixed paved.
 - “Chips” reimbursement paperwork is completed.
- Will continue to cut shoulders and ditches.
 - Several driveway pipes still need to be installed.

Greeley also complimented the County on the great job they have done paving Commene Road, etc.

Equipment: 2016 ten wheeler has been delivered and is currently in service. The old truck will be resubmitted for Auction in October.

Old Highway Building:

- During the SPCC (phase II) the engineer found some undesirables in the soil. Waiting reports
- C&S may expand on this issue
- Still moving contents of building to New Garage. Should be complete by September 15, 2015. Old parts, scrap steel, etc. will go to Auctions International.

Parks: Will start Senior exercise area at the end of August. The Optimist Club members have proven they are fully capable of installing the equipment.

Councilor Ohstrom advised that a LaFayette resident who resides on Jamesville Reservoir has advised that ever since a culvert pipe was repaired, a lot of mud has been pouring into the Reservoir. John Greeley will check into it.

3. Justice Court

a. The Monthly reports were submitted and reviewed.

191 - total cases for Judge Perrin; \$19,133.00 was taken in for the month of June, 2015.

190 - total cases for Judge Shute; \$18,344.00 was taken in for the month of June, 2015.

4. Library Director

5. Recreation Director Report

6. Parks and Recreation

Soccer Camp: Another successful year! Attendance was lower (25), however the ages were as well which ensures a rising group of players.

Tennis Camp: Joe Fox and his varsity players ran a great youth camp again this year. We had a large turnout for tennis (over a dozen). We also held adult lessons again.

Lacrosse: The boys' instructional ended after a great season in the new box. ULA lacrosse is over now for 2015 as well.

Swimming: The swim lessons went very well at Cazenovia College Pool in conjunction with Town of Pompey. We had over 20 swimmers. We are planning on the same program next year. The water at the beach is open and being enjoyed.

Adult Softball: The adult summer league is still going well on Friday nights.

Outdoor Exercise Circuit: John and I meet regularly; and project is slated for mid to late August now at which time the drainage and pad will be installed.

7. Town Clerk

a. Monthly Report and payment to Supervisor's Account was reviewed.

b. Roorda advised that the DEC is continuing to work out problems with the program for selling hunting licenses and that it is definitely improved over last year's program.

c. Roorda also advised that the 5 year lease for the copiers in the Justice Court and Town Clerks Office are up in October. She has received quotes from three different vendors for the Board's review. Supervisor McConnell requested that a summary of the quotes be available for the September meeting.

B. Committees

1. Agricultural Committee

2. Community Development

3. Emergency Response

4. Employee Policies and Procedures – Deputy Supervisor Ohstrom reported that three agencies; Raegan Insurance, Haylor, Freyer and Coon and C & H Insurance Co. have submitted proposals for the Town's Property & Casualty, Workman's Comp, Health/Employee Policies. He has reviewed them and determined that they all meet the requirements. Copies were provided for the Board for their review. Ohstrom will contact each agency to schedule separate 10 minute presentations of their proposal at the budget meetings.

5. Environmental and Conservation Advisory Board

6. Highway

7. Physical Plant

8. Recreation and Youth –

9. Safety

10. School Liaisons

11. Service Awards – Supervisor McConnell advised that the Service Awards have been completed.

12. SOTS and OCRRA Liaison

13. SPDES

9. LITIGATION & OTHER LEGAL MATTERS

10. UNFINISHED BUSINESS & ACTIVE

A. Vinegar Hill Sports Park, Councilor Ohstrom will check with Zajac regarding the completion of the renovations.

11. NEW BUSINESS

12. Suggestions for improvement and positive contributions.

13. Executive Session (not necessary)

14. Motion to audit and pay bills.

General Fund	7674-7715	\$ 63,186.34
Highway Fund	7716-7734	\$263,471.08
Special District	7749-7752	\$ 48,385.15
Trust & Agency	7753-7755	\$ 31,851.00
Cap. Development Fund	7756-7762	\$ 96,252.52

Councilor Palmer moved and Ohstrom seconded the motion to audit and pay the above listed bills. Motion carried 4 - 0.

William McConnell	Supervisor	Voted	Yes
Andrew Ohstrom	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

15. Motion to adjourn.

Supervisor McConnell moved Daniel and seconded the motion to adjourn the meeting. Motion carried 4 - 0.

William McConnell	Supervisor	Voted	Yes
Andrew Ohstrom	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

The Town Board Meeting was adjourned at 8:02 p.m.

Respectfully submitted,

Jacqueline G. Roorda
Town Clerk