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April 27, 2016

Town Board

Town of LaFayette
PO Box 193
LaFayette, New York 13084

Attention: Andrew Ohstrom, Supervisor

Re: NYSDEC SPDES Permit for Stormwater Discharges
from MS4's Engineering Services for 2016
File: 1019.61241

Dear Board Members:

We are pleased to provide this proposal for engineering services related to the New York State Department of Environmental Conservation (NYSDEC) SPDES General Permit for Storm Water Discharges From Small Municipal Separate Storm Sewer Systems (MS4's) for 2016. The scope is generally organized by the six minimum measures that must be implemented for the Permit.

SCOPE OF SERVICES

Minimum Control Measure 1. Public Education and Outreach

1. The Town is participating in the Central New York Regional Planning and Development Board (CNYRPDB) MS4 Compliance Assistance Program. This program is designed to meet the requirements of MCM No. 1. As such it is anticipated that no engineering assistance is required for this item.

Minimum Control Measure 2. Public Involvement/Participation

1. Assist the Town with preparation of the Annual Report.
2. Assist the Town with preparation of the Progress Report for the Onondaga Lake watershed.
3. Attend Central New York Stormwater Coalition meetings as a representative of the Town of LaFayette.

Minimum Control Measure 3. Illicit Discharge Detection and Elimination (IDDE)

1. Assist in source identification and elimination of illicit discharges that are identified on an as requested basis.

Minimum Control Measure 4. Construction Site Stormwater Runoff Control

1. Provide assistance with site inspections, enforcement of control measures and sanctions on an as requested basis.

Minimum Control Measure 5. Post-Construction Stormwater Management

1. Provide assistance with inspection and maintenance of post-construction management practices on an as requested basis.

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333 West Washington Street, PO Box 4873
Syracuse, NY 13221-4873



p 315-956-6100
f 315-463-7554



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Minimum Control Measure 6. Pollution Prevention/Good Housekeeping for Municipal Operations

1. No services related to this minimum measure are anticipated for 2016.

COST ESTIMATE

It is proposed to provide the services noted herein on an hourly cost basis in accordance with the 2008 agreement with the Town. Labor will be charged at 2.3 times salary cost. Salary cost is comprised of wages and benefits (including sick leave, vacation pay, and holiday pay applicable thereto, as well as unemployment leave, contributions to social security, workers' compensation insurance, disability insurance, retirement benefits, and group benefits) provided to personnel. Direct expenses will be charged at cost plus 5 percent. The estimated cost for the tasks noted herein is provided below. There are some tasks where the effort to complete the task cannot be determined at this time. When the specific assistance required is determined an estimated cost will be provided for authorization prior to proceeding with the work.

Minimum Control Measure No. 1 - NA

Minimum Control Measure No. 2

1. Assistance with Annual Report - \$1,000
2. Assistance with Progress Report - \$750
3. Attend CNY Stormwater Coalition Meetings - \$500

Minimum Control Measure No. 3

1. Assistance with IDDE source detection and elimination – Provide cost estimate upon identification of specific project.

Minimum Control Measure No. 4

1. Assistance with site inspections, enforcement of control measures and sanctions – Provide cost estimate upon identification of specific project.

Minimum Control Measure No. 5

1. Assistance with for inspection and maintenance of post-construction management practices – Provide cost estimate upon identification of specific project.

Minimum Control Measure No. 6 - NA

If you wish to proceed with the services listed herein, please sign and return a copy of this proposal to the undersigned at your convenience.

Very truly yours,

O'BRIEN & GERE ENGINEERS, INC.

TOWN OF LAFAYETTE



Mark C. Parrish, P.E.
Managing Engineer

_____/ /
Andrew Ohstrom, Supervisor (Date)

cc: Doug Daniels, Stormwater Management Officer – Town of LaFayette

