

October 26, 2015 LaFayette Town Board Meeting Minutes

Minutes of the Town Board Meeting held by the LaFayette Town Board on October 26, 2015 at 6:30 p.m. in the Meeting Room of the LaFayette Commons Office Building at 2577 Route 11 in the Town of LaFayette.

Present: William McConnell, Supervisor
Andrew Ohstrom, Councilor
Steve Zajac, Councilor
Doug Daniel, Councilor, Tardy
Melanie Palmer, Councilor

Recording Secretary: Jacqueline G. Roorda, Town Clerk

Others Present: Kevin Gilligan, Town Attorney
Thomas Chartrand, Budget Officer
Ralph Lamson, Bldg & Code Enforcement
Jeff Palin, Mark Chambers, & Matthew Walker of C & S Companies
Dave Prince, Clint Niedzwiecki, Kristin Colburn, Mackenzie McElhannon, Lisa Shenandoah-Kurtz, John Vossler, Adrian Shute

1. Supervisor McConnell called the meeting to order at 6:30 PM and welcomed all in attendance.
2. Pledge to our U.S. Flag was led by Supervisor McConnell.
3. The Town Clerk, Jackie Roorda took the Roll. Councilor Daniel, tardy, arrived at 7:05PM.
4. Town Board Minutes of October 12th and 20th, 2015 Budget Meetings.

Councilor Ohstrom moved and Zajac seconded the motion to accept the minutes of October 12th, 2015 regular meeting minutes as submitted. Motion carried 4 – 0.

William McConnell	Supervisor	Voted	Yes
Andrew Ohstrom	Councilor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

Councilor Ohstrom moved and Zajac seconded the motion to accept the minutes of October 20th, 2015 regular meeting minutes as submitted. Motion carried 4 – 0.

William McConnell	Supervisor	Voted	Yes
Andrew Ohstrom	Councilor	Voted	Yes

Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

5. PUBLIC HEARINGS – None

6. COMMUNICATIONS

A. DOT Inter-municipal Agreement for Phase 2 Old Highway Garage

Councilor Palmer moved and Ohstrom seconded the motion authorizing Supervisor McConnell to sign and Town Clerk Roorda to notarize his signature on the Inter-municipal Agreement between the County of Onondaga and the Town of LaFayette wherein the County agrees to provide financial assistance in the amount of \$15,000 for Phase 2 of the old Highway Garage project. Motion carried 4 – 0.

William McConnell	Supervisor	Voted	Yes
Andrew Ohstrom	Councilor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

B. Insurance – Reagan Agency

Councilor Ohstrom moved and Palmer seconded the motion accepting the Reagan Agency for 2015 Insurance Broker Services for the Town of LaFayette as a result of the 2015 RFQ selection process which included; written proposals, qualification interviews and board presentations from three different agencies. Motion carried 4 – 0.

William McConnell	Supervisor	Voted	Yes
Andrew Ohstrom	Councilor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

C. Association of Towns – Information was reviewed regarding the 2016 Association of Towns Training and Annual Meeting taking place February 14-17, 2016. Supervisor McConnell advised that arrangements and vouchers will need to be submitted by the December regular meeting.

D. Petition in support for Recreational Coordinator Position – Supervisor McConnell read the verbiage of Petitions that were received regarding the elimination of the Recreation Coordinator position, effective January 2016. The petitions signed by 47 residents urged the Town Board to reconsider their decision to eliminate this essential and necessary position.

Questions presented to the Board members;
Butch Vossler: Why did this happen? Who made this decision?

Councilor Ohstrom advised that the decision to eliminate the position was financial and necessary to avoid raises in taxes for the residences of LaFayette in 2016.

Mackenzie McElhannon: Isn't this going to affect the programs? We not only have our kids sports but also adult and senior citizens involved in programs.

Councilor Ohstrom: There will be no cuts to programs

Adrian Shute: No, there won't be any effects. If anything, maybe some of the adult programs that have only a few members in attendance.

Mackenzie McElhannon: If we need this position back, can it be brought back to ensure our programs don't suffer?

Ohstrom: No, the Recreation Coordinator position will not be returned. It was budgetary to eliminate this due to the substantial costs of the high salary, benefits and retirement package included in the current position. We did an analysis during budget workshops and needed to make cuts to stay below the tax cap. Eliminating this position will allow the money to go back into the general fund to lower taxes.

Mackenzie McElhannon: Who is going to run all the programs. I am a volunteer coach for Community Council and I don't have time for all the paperwork, ordering uniforms, scheduling and all the other things that were taken care of the Recreation Director.

Ohstrom: The Community Council has a plan. Volunteers and members will make sure that it runs smoothly.

Jackie Roorda: If in the spring you find that the programs aren't running smoothly, and someone needs to coordinate things, will there be money in 2016 to assist with this.

McConnell: Yes there will be funding to assist, however Community Council feels that they can handle this. Counselor Ohstrom added that there will be money set aside however LCC would have to present a case for the need, if it does arise.

Counselor Daniel now present; 7:05 pm.

E. C & S Companies – NYS DEC responded to C & S Companies regarding the Phase II report that was submitted from the Town. DEC is requesting that the Town determine the quality of the underground water at the former highway garage property. Matt Walker, Jeff Palin and Mark Chambers of C & S Companies addressed the contamination issues found at the old highway garage, DEC involvement and courses of actions that will need to take place. C & S presented a Proposal for Professional Services (\$1,000), USEPA Cleanup Grant Application (\$4,500) and Remedial Work Plan (\$3,000) for the Board to consider. After lengthy discussions took place regarding the positive and negatives of actions and options and all aspects involved with the Scopes of Services: Action Task 1 – well sampling, Task 2 – Grant Application and Task 3 a Work Plan it was decided to hold off on the Grant Application.

Councilor Ohstrom moved and Zajac seconded the motion authorizing Supervisor McConnell to sign the Proposal for Professional Services Agreement between C & S Companies and the Town of LaFayette as altered wherein Supervisor McConnell asterisks Task 2 – the Grant Application to hold off and to be determined at a later date; moving forward with Task 1, Well Sampling and Task 3 – Work Plan. Motion carried 5 – 0.

William McConnell	Supervisor	Voted	Yes
Andrew Ohstrom	Councilor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

7. SPECIAL REPORTS

8. REPORTS –

A. Departmental

1. Town Supervisor

a. Budget Officer Tom Chartrand submitted the Monthly Financial Report, new transfer sheet and advised of the following;

General Fund

Court Fines have exceeded budget for the year

Transfers Engineering related to Old Garage and phase 2

Highway Fund

Snow & Ice Revenue From county \$52,000 above budget

Transfer of underspent Summer Payroll to Machinery Repairs

Library Fund

Transfer to cover books spending from non-books

Deputy Supervisor Ohstrom moved and Zajac seconded the motion to approve the transfer of appropriations as listed below. Motion carried 5 - 0.

William McConnell	Supervisor	Voted	Yes
Andrew Ohstrom	Councilor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

Transfer of Appropriation

GENERAL FUND

To:

A1440.4 Engineer	Contractual	10,000.00
A1910.4 Insurance	Contractual	200.00
A5132.4 Garage (New)	Contractual	5,300.00

	A7180.2 Special Recreation Facilities	Equipment	4,700.00
	A8160.4 Refuse & Garbage	Contractual	500.00
	A8510.4 Community Beautification	Contractual	1,000.00
		TOTAL	<u>21,700.00</u>
			=====
From:	A1990.4 Contingent	Contractual	21,700.00
		TOTAL	<u>21,700.00</u>
			=====
HIGHWAY			
To:	DA5112.2 Improvements	Capital Outlay	10,524.00
		TOTAL	<u>10,524.00</u>
			=====
From:	DA599 Surplus	CHIPS Winter Severity	10,524.00
		TOTAL	<u>10,524.00</u>
			=====
LIBRARY FUND			
To:	L1620.1 Library Cleaning	Personal Services	360.00
	L7430.4 Library Operations (Supplies)	Contractual	1,500.00
	L7433.4 Library Operations (Postage)	Contractual	1,000.00
		TOTAL	<u>2,860.00</u>
			=====
From:	L7411.1 Library Operations (Staff)	Personal Services	2,500.00
	L1620.5 Library Cleaning	Contractual	360.00
		TOTAL	<u>2,860.00</u>
			=====
SPECIAL WATER DISTRICT FUND			
To:	SW8341.4 Transmission & Distribution	Contractual	100.00
		TOTAL	<u>100.00</u>
			=====
From:	SW9730.7 Debt Service Interest	Statutory Bonds	100.00
		TOTAL	<u>100.00</u>
			=====

Supervisor McConnell advised that he recently spoke with Optimist Members Jim McElhannon and Frank Gordinier regarding the Holiday Tree Lights and support in purchasing new lights. They have agreed that the Town will split the cost with the Optimist Club for new lights for the tree at a cost of \$800.00.

Supervisor McConnell moved and Ohstrom seconded the motion to split the cost with the LaFayette Optimist Club to decorate the 2016 Holiday Tree at a cost of \$800.00. Motion carried 5 - 0.

William McConnell	Supervisor	Voted	Yes
Andrew Ohstrom	Councilor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

2. Highway Superintendent’s written report (John Greeley not present)

3. Justice Court

a. The Monthly reports were submitted and reviewed.

191 - total cases for Judge Perrin; \$12,979.00 was taken in for the month of August, 2015.

181 - total cases for Judge Shute; \$15,136.00 was taken in for the month of August, 2015.

116 - total cases for Judge Perrin; \$12081.00 was taken in for the month of September, 2015.

202 - total cases for Judge Shute; \$21,081.50 was taken in for the month of September, 2015.

4. Library Director - David Prince advised that the first part of the remodeling of the library has been completed and the second part will be done soon. There will also be “Tea Time” on the second Tuesday of the month from 2:00 – 4:00 PM.

5. Recreation Director Report as submitted by Regina Reinschmidt, Rec. Director.

Due to a long weekend of scheduled college visits, I am unsure of my return time and may not be in attendance at this October board meeting.

Busy couple months!

Soccer is finishing up--went very well. 3rd-6th grades played games in Tully on Saturdays. We hosted one Saturday. Also played scrimmages at Fabius this year. We are excited to be planning with Fabius; to join in our LaF-Tully league next fall.

Also wish to congratulate our most recent “LCC soccer grads”—the newly formed boys’ modified team, undefeated!

Festival Pizza booth was successful—round pizza this year for first time and added choice for sausage. Knots also were big hit and apple pizza did well.

Lacrosse Box is still being used a lot 3-4 nights/week. Dave may mow once more; Steve Evans volunteered to reseed areas. The Optimist’s work is highly appreciated! Already scheduling into next year...lots of use!

Winter sports signups planned for Nov. for our usual programs (volleyball, basketball, wrestling and skiing)

Adult Softball Almost done. Has been a positive addition to park, fields getting used/maintained more.

Outdoor Exercise Circuit Highway did site work, concrete pad done, plantings were put in, highway did connecting blacktop, volunteers (Optimists) were going to install equipment this past weekend (I'm typing this before the weekend so unsure of outcome)

Adult Exercise going well, good numbers. We are offering Zumba, Yoga, Senior/Daytime and a mixed workout. Men's basketball started last week.

Safety Finished last inspections with safety officer, "to-do" items will be forwarded to facilities maintenance person, Steve Zajac.

6. Parks and Recreation – Dave Prince advised that with winter approaching they are getting things ready. The signs for the walking trail and bridge conditions will be put up soon.

7. Building and Code Enforcement Officer Ralph Lamson advised that it has been a busy year, issuing 85 permits so far which include the new Highway Garage and new Byrne Dairy. Supervisor McConnell asked when Byrne Dairy is planning on opening. Mr. Lamson said they are saying they are supposed to open November 20, 2015. There still is a lot of work to be done but they are moving along fast. McConnell advised that they will be offering a "Fuel Loyalty Card" for residents and will be getting information to him regarding that.

8. Town Clerk

a. The Town Clerk's October Monthly Report and payment to Supervisor's Account were reviewed.

b. Ms. Roorda advised that the lobby and bathrooms of the Town Hall are being painted. There is an informational slot board that will be hung in the lobby which will be accessible to parents and coaches with sign-up sheets for sports teams, etc... Once the Recreational Coordinator position is eliminated on January 1, 2016, this should assist Community Council in an attempt to keep the programs organized and get vital information to the appropriate sources.

B. Committees

1. Agricultural Committee – Supervisor McConnell addressed the several complaints received regarding the offensive odor caused from the spreading of liquid manure in LaFayette. He advised that this is in full compliance with the Department of Conservation since they are at least 100 feet from wells and away from the roads.

Clint Niedzwiecki of Markland Road voiced concern regarding the possible manure tank he has heard was going to be constructed by the Horrigan's very close to his property. He recently moved to LaFayette to be in the Country and understands that this includes farming, however feels he will need to sell his home and relocate as this manure storage tank will be offensive and will decrease the value of his home drastically. He questioned if there are any rules regarding air quality. He also

complained of the trucks that spread the manure going too fast and that the Town mowers have knocked down the “Children at Play” signs and guide wire that was stabilizing a telephone pole which is now leaning and dangerous.

Supervisor McConnell advised that he met with Horrigan Farm members regarding driving slower and cleaning up any spillage on the roads. They are more than willing to cooperate with the Town in any way necessary to ensure they are in complete compliance and will even try to give notice prior to spreading the liquid manure. Councilor Palmer advised that there are no regulations at this time regarding air quality. She also advised that she has investigated and spoke with Ag and Markets and that farmers are protected by “Our right to Farm” rules and regulations.

2. Community Development
3. Emergency Response
4. Employee Policies and Procedures – Deputy Supervisor Ohstrom
5. Environmental and Conservation Advisory Board
6. Highway
7. Physical Plant
8. Recreation and Youth –
9. Safety – Councilor Ohstrom advised that they are meeting and winterizing the playgrounds, and parks will be done.
10. School Liaisons
11. Service Awards
12. SOTS and OCRRA Liaison – Councilor Ohstrom advised that SOTS is currently under budget, which is good.
13. SPDES – Daniel advised that the Stormwater newsletter is out and featured “Fall 2015 Gardens and Gutters”.

9. LITIGATION & OTHER LEGAL MATTERS

LaFayette Hotel Building (corner of Route 11 and 20) was discussed briefly. It was determined that if the Town chooses to buy the building they have to option to develop it and turn it into Town office space or demolish it and turn the property into a park or whatever we want. This will be further addressed in the future.

- 10. UNFINISHED BUSINESS & ACTIVE
- 11. NEW BUSINESS
- 12. Suggestions for improvement and positive contributions.
- 13. Executive Session (not necessary)
- 14. Motion to audit and pay bills.

General Fund	8140-8153	\$ 35,846.59
Trust & Agency	8154	\$ 40.00
Cap. Development Fund	8155	\$ 1,272.00

Councilor Ohstrom moved and Daniel seconded the motion to audit and pay the above listed bills. Motion carried 5 - 0.

William McConnell	Supervisor	Voted	Yes
Andrew Ohstrom	Councilor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

- 15. Motion to adjourn.

Supervisor McConnell moved Zajac and seconded the motion to adjourn the meeting. Motion carried 5 - 0.

William McConnell	Supervisor	Voted	Yes
Andrew Ohstrom	Councilor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

The Town Board Meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Jacqueline G. Roorda
Town Clerk