FILING FEE: $50.00
LEGAL DEPOSIT – SEE LAST PAGE FOR SCHEDULE OF DEPOSITS – MUST BE PAID BEFORE THE 1ST MEETING

Zoning Board meets the 2nd Tuesday of the Month
Planning Board meets the 3rd Tuesday of the Month
Make Check payable to : LaFayette Town Clerk
PO Box 193
LaFayette, NY 13084
Email: lafayettetownclerk@cnymail.com

APPLICATION UNDER THE 1970 ZONING ORDINANCE
(AS AMENDED)
TOWN OF LAFAYETTE, NEW YORK

1. Name of Applicant:

2. Postal Address of Applicant:

3. Telephone Number of Applicant (or Applicant's Attorney or Agent):

4. Street Address and location of the subject property in relation to the closest intersection (e.g., 2336 Tully Farms Rd., east side. ½ mile south of Route 20):

5. Owner(s) of the subject property:

6. If the owner(s) of the subject property is not the applicant, state the interest of the applicant in the subject property:

7. Zoning classification in which the subject property is located:

8. Nature of relief requested (Please describe, in detail, the proposed use of structure for which approval is sought):

(a) Variance (e.g. "Variance of uses permitted in an Agricultural-Residential District to allow for two family dwelling" or "Variance of side yard width in Business District to allow 30"x40" addition to existing retail store to within 15' of north side line".)

(b) Specific Permit (e.g., "Specific Permit for dog kennel in an Agricultural- Residential District".)

(c) Controlled Site Approval (e.g., Controlled Site approval for home occupation in an Agricultural- Residential District.")

9. Description of the subject property – please attach to your application a survey, site plan, or accurate sketch drawn to scale showing all of the following information:

(a) All property boundaries, all streets, and north arrow
(b) Names of all owners of neighboring property located within 300 feet of the subject property, and the uses made of all neighboring properties;
(c) Location and dimensions of all buildings and structures, both existing and proposed, on the subject property including distances from all property lines;
(d) Location of water supply, and septic system and any proposed changes;
(e) Access and parking, and any proposed changes;
(f) Landscaping and topography, and any proposed changes; and
(g) Signs and appurtenances, and any proposed changes.

10. If a variance is sought, state what facts you believe constitute unnecessary hardship in the strict application of the Zoning Ordinance to the property. For GUIDANCE, SEE THE "USE VARIANCE" SECTION OF THE "GUIDE FOR APPLICANTS."

11. If an area variance is sought, state what facts you believe constitutes practical difficulties in the strict application of the Zoning Ordinance to the property. SEE THE "ARE VARIANCE SECTION OF THE GUIDE FOR APPLICANTS."

12. If a specific permit or controlled site approval is sought, state what facts you believe indicate that the proposed use or structure is reasonably consistent with the neighborhood. SEE THE "SPECIFIC PERMIT" AND "CONTROLLED SITE APPROVAL" SECTIONS OF THE "GUIDE FOR APPLICANTS."

Print Name: _____

Applicant Signature:_____ Date:_____

617.20
Appendix B
Short Environmental Assessment Form

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information				
Name of Action or Project:				
Project Location (describe, and attach a location map):				
Brief Description of Proposed Action:				
Name of Applicant or Sponsor:	Telephone:			
	E-Mail:			
Address:				
City/PO:	State:	Zip Code:		
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			**NO** ☐	**YES** ☐
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:			**NO** ☐	**YES** ☐
3.a. Total acreage of the site of the proposed action? _____ acres b. Total acreage to be physically disturbed? _____ acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres				
4. Check all land uses that occur on, adjoining and near the proposed action. ☐ Urban ☐ Rural (non-agriculture) ☐ Industrial ☐ Commercial ☐ Residential (suburban) ☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other (specify): _____ ☐ Parkland				

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	NO	YES	N/A
5. Is the proposed action, a. A permitted use under the zoning regulations?	☐	☐	☐
b. Consistent with the adopted comprehensive plan?	☐	☐	☐

	NO	YES
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	☐	☐
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	☐	☐
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	☐	☐
b. Are public transportation service(s) available at or near the site of the proposed action?	☐	☐
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	☐	☐
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____	☐	☐
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____	☐	☐
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____	☐	☐
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?	☐	☐
b. Is the proposed action located in an archeological sensitive area?	☐	☐
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	☐	☐
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____	☐	☐

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:
☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successional
☐ Wetland ☐ Urban ☐ Suburban

	NO	YES
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	☐	☐
16. Is the project site located in the 100 year flood plain?	☐	☐
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? ☐ NO ☐ YES	☐	☐
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: ☐ NO ☐ YES		

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	NO	YES
18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____	☐	☐
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	☐	☐
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	☐	☐

I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE

Applicant/sponsor name: _____ Date: _____

Signature: _____

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	☐	☐
2. Will the proposed action result in a change in the use or intensity of use of land?	☐	☐
3. Will the proposed action impair the character or quality of the existing community?	☐	☐
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	☐	☐
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	☐	☐
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	☐	☐
7. Will the proposed action impact existing: a. public / private water supplies?	☐	☐
b. public / private wastewater treatment utilities?	☐	☐
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	☐	☐
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	☐	☐

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	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	☐	☐
11. Will the proposed action create a hazard to environmental resources or human health?	☐	☐

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Name of Lead Agency	Date
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT

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TOWN OF LAFAYETE

SCHEDULE OF LEGAL DEPOSITS

Subdivision

A)	Without roads or infrastructure improvements (on existing roads)	$300.00
B)	With other involved agencies (SEQR)	$400.00
C)	With roads, drainage (title issues)	$2,500.00

Area Variance

A)	Without other involved agencies (SEQR)	$250.00
B)	With other involved agencies	$400.00

Specific Permit, Use Variance, Controlled Site Approval

A)	Without other involved agencies (SEQR)	$250.00
B)	With other involved agencies (SEQR)	$400.00
C)	Larger projects (anticipated traffic or Drainage issues	$1,500.00

* These are deposits only, if it appears that the deposit will be exceeded, additional deposits may be required. If balance left upon completion of reviews it will be refunded to the applicant.