#### November 9, 2023 LaFayette Town Board Meeting Minutes

Minutes of the regular Town Board Meeting held by the LaFayette Town Board on November 9th, 2023 at 6:30 p.m. at LaFayette Town Hall and live on Facebook.

Present:	William McConnell, Supervisor Melanie Palmer, Councilor Jerry Marzo, Councilor Carole Dwyer, Councilor
Absent:	Steve Zajac, Councilor
Recording Se Attorney: Budget Offic Others Prese	<b>5</b> 11

- 1. Supervisor McConnell called the meeting to order at 6:30 pm and Town Clerk Kristin Colburn took the roll. Councilor Zajac Absent. Pledge to our U.S. Flag led by Troop 100 Boy Scouts Meritt Gates & Connor Booher.
- 2. Motion to accept the Budget meeting minutes of September 25, 2023 as submitted by Councilor Melanie Palmer
- R- 191-23 Councilor Marzo moved and Councilor Dwyer seconded the motion to accept the September 25th, 2023 Budget Meeting minutes as submitted by Councilor Melanie Palmer. Motion carried 4-0.

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

- 3. Motion to accept minutes of the Budget meeting of October 2, 2023 as submitted by Supervisor William McConnell.
- R-192-23 Councilor Palmer moved and Councilor Dwyer seconded the motion to accept the October 2th, 2023 Budget Meeting minutes as submitted by Supervisor William McConnell. Motion carried 4-0.

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

- 4. Motion to accept of the Regular meeting minutes of October 10, 2023 as submitted by Town Clerk Kristin Colburn.
- R-193-23 Councilor Marzo moved and Councilor Palmer seconded the motion to accept the October 10th, 2023 Regular Meeting minutes as submitted by Town Clerk Kristin Colburn. Motion carried 4-0.

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

- 5. Motion to accept of the Budget meeting minutes of October 16, 2023 as submitted by Supervisor William McConnell.
- R-194-23 Councilor Marzo moved and Councilor Dwyer seconded the motion to accept the October 16th, 2023 Budget Meeting minutes as submitted by Supervisor William McConnell. Motion carried 4-0.

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

- 6. Motion to accept of the Budget meeting minutes of October 23, 2023 as submitted by Supervisor William McConnell.
- R-195-23 Councilor Palmer moved and Councilor Marzo seconded the motion to accept the October 23rd, 2023 Budget Meeting minutes as submitted by Supervisor William McConnell. Motion carried 4-0.

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

- 7. Fundraising request from BSA Troop 100 Scouts Sr. Patrol Leader, Grant Gates and Assistant Sr. Patrol Leader Logan Booher requested permission from the Town Board to utilize the Groth Road Transfer site for their scrap metal fundraiser which will help to offset their shortage of funds for upcoming activities. They will provide proof of insurance upon receipt. They have spoken with Highway Superintendent Steve Robson who is in full support of this activity
- R-196-23 Councilor Palmer moved and Councilor Marzo seconded the motion to support the use of Town Property for BSA Troop 100 scrap metal fundraiser. Motion carried 4-0.

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

- 8. PUBLIC HEARING
  - A. SEQR Local Law 5-2023 Attorney Jeff Brown advised that a SEQR is not required for this action.
- R-197-23 Councilor Dwyer moved and Councilor Palmer seconded the motion to open the public hearing for Local Law No. 5-2023 to override the tax levy limit established in NY General Municipal Law §3-c. Motion carried 4-0.

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

No comments were voiced from the public.

R-198-23 Councilor Marzo moved and Councilor Dwyer seconded the motion to close the public hearing for Local Law No. 5-2023 to override the tax levy limit established in NY General Municipal Law §3-c. Motion carried 4-0.

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

R-199-23 Councilor Palmer moved and Councilor Dwyer seconded the motion to open the public hearing with regard to the 2024 budget including the highway department budget, library budget, lighting district budgets, water district budgets, SOTS budget, LaFayette Fire & Ambulance District budget and Jamesville Fire District Budget. Motion carried 4 - 0.

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes

Supervisor McConnell prepared a slide presentation that outlined the 2024 Preliminary Budget.

 2024 Service Funding Priorities: (1) Town Highway Department: Continuing the 2023 3 year rolling equipment replacement plan initiative to reduce annual operating cost; Highway employee reach industry standard pay rates or better (2) LaFayette Ambulance Service: Continuing the 2023 initiative to build to a 24/7/365 Town ambulance service. (3) LaFayette Fire Department: To replace an aging "pumper fleet" due to no public water to fight fires.

- The General Fund which includes: Payroll, Buildings, Printing & Mailing, Steet Lighting, Youth Programs, Refuse, Planning & Zoning Boards, and the Justice Court Clerks/ Judges, has decreased by \$0.54/1k; 18.77%
- The Library Fund increased by \$0.02/1k; 3.65% due an increase of the minimum wage/ worker's compensation.
- The Highway Fund which includes: general repairs, improvements, machinery, employee benefits & snow removal increased by \$0.584/1k; 23.95%
- LaFayette Fire Department budget which includes: Fire protection, equipment, pension fund, building upkeep/renovation increased by \$0.01/1k;2.24% due to a building renovation.
- LaFayette Ambulance includes salaries, employee benefits, vehicles, equipment increased to \$0.26/1k; 36% due to employee hiring for more coverage. Currently coverage equals 100 hrs./week
- Jamesville Fire budget includes fire protection, equipment, pension, building upkeep remained the same as 2023 at \$0.12/1k; 0%
- Town Grants for 2023-2024: (1) Onondaga County Community Development Grant -\$25k to replace Stafford Park Playground equipment; Grant Awards - NY Main Street award (1) \$300k LaFayette Hotel Building Stabilization Grant (2) Restore NY Grant - \$1.6 M LaFayette Hotel Building Rehabilitation (3) Onondag County HUD Grant - \$100k for Community Center Refurbishment
- ARPA \$120k allocated for 2024 / The purchase of 4 solar powered speed limit control signs (2 in the hamlet on Route 20 & 2 on Route 11 N near the high school. Remaining ARPA funds \$200,216.47 by December 2026.
- Overall Town Budget Costs: NYS Tax Cap Rate set at 2% with a 0.3% growth factor; Town of LaFayette 2024 Tax Rate set at 4.7%; The town did not meet the NYS Tax Cap Mandate; Tax rate effect on residents increase of \$8.23/100k assessed value.
- R-200-23 Councilor Palmer moved and Councilor Dwyer seconded the motion to close the public hearing with regard to the 2024 budget including the highway department budget, library budget, lighting district budgets, water district budgets, SOTS budget, LaFayette Fire & Ambulance District budget and Jamesville Fire District Budget. Motion carried 4 0.

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes

#### 9. BOARD ACTION

#### A. Approval of Local Law 5-2023

R-201-23 Councilor Palmer moved and Councilor Dwyer seconded the motion to approve Local Law 5-2023 to override the tax levy limit established in NY General Municipal Law §3-c. Motion carried 4-0.

William McConnell	Supervisor	Voted	Yes
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Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

B. Adoption of the 2024 Town of LaFayette Budget

R-202-23 Councilor Dwyer moved and Councilor Palmer seconded the motion to adopt the 2024 Preliminary Budget as the final General Town Budget, including the highway department budget, library budget, lighting district budgets, water district budgets, SOTS budget, LaFayette Fire & Ambulance District budget and Jamesville Fire District Budget. Motion carried 4 - 0.

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes

- C. Approval of the 2024 LaFayette Fire District Contract
- R-203-23 Councilor Dwyer moved and Councilor Palmer seconded the motion to approve the 2024 LaFayette Fire District Contract Motion carried 4 0.

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes

- D. Approval of the 2024 LaFayette Ambulance Contract
- R-204-23 Councilor Dwyer moved and Councilor Palmer seconded the motion to approve the 2024 LaFayette Ambulance Contract Motion carried 4 0.

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes

- E. Approval of the 2024 Jamesville Fire District Contract
- R-205-23 Councilor Dwyer moved and Councilor Palmer seconded the motion to approve the 2024 Jamesville Fire District Contract Motion carried 4 0.

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes

#### F. FEMA Bridge Resolution

The following resolution was moved by Councilor Marzo and seconded by Councilor Palmer.

### Authorizing the implementation and funding of the costs of a transportation project, which may be eligible for federal-aid and/or state-aid, or reimbursement from Bridge NY funds.

WHEREAS, a project for the Clark Hollow Rd over Cascade Creek Bridge Replacement, BIN 2257720, Town of LaFayette, Bridge NY 2022, P.I.N. 3757.27 ("the Project") is eligible for funding under Title 23 U.S. Code, as amended and PUB. L. 117-58, also known as the "Bipartisan Infrastructure Law ("BIL"); and

WHEREAS, the Town of LaFayette will design, let, and construct the Project: and

WHEREAS, the Town of LaFayette desires to advance the Project by making a commitment of 100% of the costs of the work for Engineering, ROW, and Construction.

NOW, THEREFORE, the Town of LaFayette Board, duly convened does hereby

RESOLVE, that the Town of LaFayette Board hereby approves the above-subject Project; and it is hereby further

RESOLVED, that the Town of LaFayette Board hereby authorizes the Town of LaFayette to pay 100% of the cost of Engineering, ROW, and Construction work for the Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid, or reimbursement from Bridge NY funds; and it is further

RESOLVED, that the sum of \$1,809,850 is hereby appropriated from future bond resolution or resolutions and made available to cover the cost of participation in the above phase(s) of the Project; and it is further

RESOLVED, that the Town of LaFayette Board hereby agrees that the Town shall be responsible for all costs of the Project which exceed the amount of federal-aid, state-aid, or NY Bridge funding awarded to the Town of LaFayette; and it is further

RESOLVED, that in the event the Project costs not covered by federal-aid, state-aid, or NY Bridge funding exceed the amount appropriated above, the Town of LaFayette Board shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Town of LaFayette Supervisor; and it is further

RESOLVED, that Town of LaFayette hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further

RESOLVED, that the Town of LaFayette Supervisor be and is hereby authorized to execute on behalf of the Town of LaFayette all necessary agreements, certifications or reimbursement requests for federal-aid and/or state-aid with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the Town of LaFayette's funding of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED, this Resolution shall take effect immediately.

# R-206-23 Councilor Marzo moved and Councilor Palmer seconded the motion to authorize Supervisor McConnell signing the 2024 FEMA Bridge Resolution. Motion approved 4 -0.

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes

10. COMMUNICATONS FROM THE PUBLIC - 3 MINUTE LIMIT PER SPEAKER - No comments were voiced by the public

#### 11. REPORTS

- A. Departmental
  - 1. Town Supervisor
    - a. October Monthly report
- R-207-23 Councilor Palmer moved and Councilor Marzo seconded the motion to approve the Supervisor's monthly report as submitted by Budget Officer Knapp. Motion carried 4-0.

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes

b. Audit of Supervisor's monthly report by Councilor Dwyer was postponed to the December 12<sup>th</sup>, 2023 TB Meeting.

- 2. Attorney No additional reports
- 3. Highway Superintendent's Report November 2023

Roads: Miscellaneous repairs and general maintenance to our roads, shoulders, ditches, culverts and tree trimming will continue through the fall months and into the winter.

All snow removal equipment is ready for the first snow fall.

Highway Business: At this time our 2015 Chevy Crew Truck on Auction International has reached \$ 8,100.00 with 7.5 days still remaining in the auction.

The Bridge on Walberger Road that was Red Flagged over a month ago by the State DOT has been repaired and is waiting for the State DOT's approval to re-open.

- 4. Town Clerk
  - a. Monthly report for October 2023 is in their packet for review
- 5. Building & Zoning Code Enforcement/SPDES
  - a. October 2023 Building Permit Report is in their packet for review
- 6. Justice Court

a. October 2023 Justice Reports
Judge Perrin had 124 cases and turned over \$14,499.00 to the Town of LaFayette for October 2023.
Judge Shute had 108 cases and turned over \$12,059.00 to the Town of LaFayette for October 2023.

- 7. Library Director submitted by Jessica Rice.
- 8. LCC Report Submitted by Hillary Bevens.
- 9. Parks Dept. Report submitted by Dave Prince
- 10. LaFayette Fire & Ambulance Department Sean Doolittle reported that they had 24 fire/rescue calls for the month of October and they held their 2<sup>nd</sup> annual Trunk or Treat which went well. Ashlie Carried reported they were dispatched to 37 calls; 15 calls involved a transport to the hospital. They had 3 refusals and 7 calls were canceled for whatever reason while enroute to the call. Four of the calls were to assist other towns. Staff is currently holding at 11 right now, with 5 Medics and 6 EMTs.
- B. Committee Reports
- 1. Community Center Development

a. Crossroads Project Update - Deputy Supervisor Mark Distler advised that the right of way issue has been resolved by the DOT for that portion of the survey. Due to the method of the survey process, there is some concern about fraudulent submissions of "drop off" surveys due to the removal of names on the survey. By adding the name, it helps to allow verification of residence.

### **R-208-23** Councilor Marzo moved and Councilor Palmer seconded the motion to reinstate the name field to the survey. Motion carried 4-0.

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes

R-209-23 Councilor Marzo moved and Councilor Dwyer seconded the motion to proceed with the Crossroads Project Community Survey not to exceed \$2,200. Motion carried 4-0.

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

Carole Dwyer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes

- 2. LACC (Mark Distler) written report on file with Town Clerk's office.
- 3. Safety & Facility Maintenance (Jerry Marzo) advised that he would like to seek approval for the purchase of new playground equipment for the south end of Stafford Park at a cost of \$10,960.
- R-210-23 Supervisor McConnell moved and Councilor Dwyer seconded the motion to authorize the purchase of new playground equipment for the south end of Stafford Park at a cost of \$10,960. Motion carried 4-0.

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes

#### 12. NEW BUSINESS

A. Community Center Tables & Chairs – Supervisor McConnell thanked Town Clerk Kristin Colburn & Deputy Town Clerk Tonya Farewell for the research in order to purchase replacement tables & chairs, as well as a storage dollies for both for the Community Center.

R-211-23 Councilor Dwyer moved and Councilor Marzo seconded the motion to authorize the purchase of 8 tables, 52 chairs and storage dollies for both not to exceed \$4,300. Motion carried 4-0.

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes

#### B. Community Center HVAC quotes

R-212-23 Councilor Palmer moved and Councilor Marzo seconded the motion to approve the quote of \$10,600 from Top Tier Heating & Air for the new heat and air conditioning system at the Community Center. Motion carried 4-0.

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes

13. Motion to audit & pay bills

<u>Fund</u> <u>Check #'s</u> <u>To</u>	tal
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General Fund	21209-21212, 21214-	\$148,116.50
	21230, 21241, 21251-	
	21253, 21255-21257	
Highway Fund	21209, 21222, 21231-	\$21,864.46
	21240, 21242-21250	
Library Fund	21258-21271	\$7,714.76
Trust & Agency		\$1,488.60

## R-213-23 Councilor Palmer moved and Councilor Marzo seconded the motion to audit and pay the above listed bills. Motion carried 4 - 0.

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

#### 12. Motion to adjourn

R-214-23 Supervisor McConnell moved and Councilor Marzo seconded the motion to adjourn at 7:45 pm. Motion carried 4-0

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

Respectfully submitted,

Kristin Colburn Town Clerk