

## December 14<sup>th</sup>, 2021 LaFayette Town Board Meeting Minutes

Minutes of the Regular Town Board Meeting held by the LaFayette Town Board on December 14, 2021 at 6:30 p.m. at LaFayette Town Hall and live on Facebook.

Present: William McConnell, Supervisor  
Steve Zajac, Councilor  
Melanie Palmer, Councilor  
Carole Dwyer, Councilor  
Jerry Marzo, Councilor

Recording Secretary: Jackie Bush Roorda, Town Clerk

Attorney: Jeff Brown

Budget Officer: Tom Chartrand

Others Present: Jeff Palin & Matt Walker, C & S, Companies, Town Engineers, Sue Marzo, Information Officer, Mark Distler, LACC, Sean Doolittle, Fire Department and several residents.

1. The Town Clerk, Jackie Roorda took the Roll, all present.
2. The Pledge of Allegiance was led by M.Sgt. Corey Palmer.

Supervisor McConnell introduced M.Sgt. Corey Palmer giving a background regarding his military and recognizing his military and life accomplishments. He asked Corey and his father, Sumner Palmer, past Town Supervisor, to lead the Pledge of Allegiance.

3. Town Board minutes of the November 4<sup>th</sup>, 2021 Regular Town Board meeting.

**R-238-21 Councilor Palmer moved and Dwyer seconded the motion to accept the November 4<sup>th</sup>, 2021 Regular Town Board Meeting minutes, as submitted by Town Clerk Jackie Bush Roorda. Motion carried 5-0**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

**R-239-21 Councilor Palmer moved and Dwyer seconded the motion to accept the November 9<sup>th</sup>, 2021 Special Town Board Meeting minutes, as submitted by Town Clerk Jackie Bush Roorda. Motion carried 5-0**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

4. SEQR - 2021 Comprehensive Plan

Attorney Brown reviewed SEQR Long Form Part 2 with the Board. The Board determined that there is little or no significant environmental impact with regard to the 18 items on the SEQR and the Town Board will act as the lead agency. A representative from Barton & Loguidice concurred with Attorney Brown's explanation.

**R-240-21 Councilor Dwyer moved and Palmer seconded the motion that the Town Board is the lead agency and is issuing a negative SEQR declaration as it was determined there are little or no significant negative environmental impacts with regard to 2021 Comprehensive Plan. Motion approved 5 -0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

5. PUBLIC HEARING-

A. Adopt 2021 Comprehensive Plan - Supervisor McConnell explained that since May the Tiger Team has been reviewing the existing Comprehensive Plan and kept some of the relevant parts, while updating specific areas like: Farmland Preservation, open space, maximizing our resources for infrastructure improvements, specifically in the hamlet area.

Supervisor McConnell advised a motion is needed to open the public hearing with regard to the 2021 Comprehensive Plan.

**R-241-21 Councilor Palmer moved and Councilor Dwyer seconded the motion to open the public hearing with regard to the 2021 Comprehensive Plan. Motion carried 5 - 0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

Supervisor McConnell asked if there is any questions or comments regarding the 2021 Comprehensive Plan. Resident Steve Pitoniak spoke siting a few of his suggested changes. No other residents spoke on this matter.

**R-242-21 Councilor Dwyer moved and Councilor Palmer seconded the motion to close the public hearing on the 2021 Comprehensive Plan. Motion carried 5 - 0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

**R-243-21 Councilor Palmer moved and Councilor Dwyer seconded the below resolution adopting the 2021 Comprehensive Plan. Motion carried 5 - 0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

**WHEREAS**, in accordance with the provisions of Section 272-a of New York State Town Law, the Town Board established an advisory Steering Committee to review the Town's existing Comprehensive Plan, adopted in 2012 ("2012 Plan"), and to make recommendations for updates to that Plan for Town Board consideration and adoption; and

**WHEREAS**, the Comprehensive Plan Steering Committee was comprised of members of the Town Board, Planning Board, Zoning Board of Appeals, and other community members who represented a broad range of community perspectives; and

**WHEREAS**, the Steering Committee, supported by Barton & Loguidice, D.P.C. reviewed the 2012 Plan and developed a Comprehensive Plan Update setting forth a vision for the Town and identifying goals, objectives and action items regarding hamlet revitalization; rural character preservation; economic development; infrastructure and community assets; and effective and collaborative local government; and

**WHEREAS**, throughout the process, the Steering Committee engaged residents of the Town of LaFayette in the planning process by means of community surveys, open committee meetings, a public open house, a public hearing, and information posted on the Town website; and

**WHEREAS**, in accordance with New York State Law, the Steering Committee adopted a resolution on October 28, 2021; recommending the Draft Comprehensive Plan Update to the Town Board for review and adoption; and

**WHEREAS**, pursuant to General Municipal Law Section 239-m, the Town transmitted a complete statement of the Draft Comprehensive Plan Update to the Onondaga County Planning Board; and

**WHEREAS**, on October 28, 2021, the Steering Committee hosted an Open House to provide an overview of the Draft Comprehensive Plan Update, followed by a properly noticed Public Hearing to receive public comments on the Draft Comprehensive Plan Update, which Public Hearing was held open until November 11, 2021; and

**WHEREAS**, the Town posted a complete copy of the Draft Comprehensive Plan Update on the Town's website and accepted written and electronic comments on the Draft Plan until November 11, 2021; and

**WHEREAS**, the Town Board has considered all of the comments received by the public, and has made certain modifications to the Draft Comprehensive Plan Update in response thereto; and

**WHEREAS**, pursuant to the State Environmental Quality Review Act (SEQRA) and Town Law Section 272-a(8), the Town Board, as SEQRA lead agency, prepared a Full Environmental Assessment Form (EAF) identifying and evaluating the potential environmental impacts that could result from adoption of the Draft Comprehensive Plan Update; and

**WHEREAS**, upon consideration of the completed EAF and all of the public comments received concerning the Plan, and following a careful evaluation of the criteria for making a determination of significance as provided in 6 NYCRR Section 617.7(c), the Town Board has concluded that adoption of the Draft Comprehensive Plan Update will not result in any significant adverse environmental impacts;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby adopts a SEQRA Negative Declaration with respect to the adoption of the Town of LaFayette 2021 Comprehensive Plan Update pursuant to 6 NYCRR Section 617.7 for the reasons set forth in Part 3 of the EAF, which is expressly incorporated by reference herein; and

**BE IT FURTHER RESOLVED**, pursuant to Town Law Section 272-a (7), the Town Board hereby adopts the 2021 Comprehensive Plan Update, as modified, as its official Comprehensive Plan.

5. COMMUNICATIONS

A. Proposed Refunding of 2015 Highway Garage Bond

Supervisor McConnell advised residents that our Bond advisors notified us that we could potentially save approximately \$113k by refinancing the balance of our bond. Budget Officer Tom Chartrand expanded on this by explaining that interest rates have dropped significantly and in our original bonding there is a point in which we are allowed to refinance. We will make our January payment and then begin the bond refinance when we the bond advisors advise. This is the last time we are able to refinance and it will be good through the year 2034 per Attorney Jeff Brown.

**R-244-21 Councilor Marzo moved and Councilor Palmer seconded the motion to accept the refunding bond resolution and move forward with the refinancing of the Town of LaFayette Highway Department bond. Motion carried 5 - 0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

B. 2021 NYSDOT Annual Maintenance Permit - Supervisor McConnell advised this is the annual maintenance agreement between the Town of LaFayette and NYS DOT for 2022.

**R-245-21 Councilor Marzo moved and Zajac seconded the motion to accept the NYS DOT Annual Maintenance permit for 2022 with an expiration of January 1, 2023 and authorize Supervisor McConnell to execute same. Motion carried 5 -0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

C. SEQR - 2021 Otisco Road Segment -

Supervisor McConnell informed attendees this is a proposal from Onondaga County wherein they request like the Town to accept the abandonment of the Otisco road segment that is from 11A west to where the bridge was washed out. Attorney Brown advised that SEQR was done by Onondaga County.

**R-246-21 Councilor Dwyer moved and Palmer seconded the motion to authorize Supervisor McConnell to execute and intermunicipal agreement to with the Department of Transportation and effectuate the abandonment of the Otisco Road segment authorizing the removal of a portion of Otisco Road in the Town of LaFayette from the County Road System pursuant to Section 115-b of the Highway Law**

**WHEREAS, a portion of a County Road known as Otisco Road located in the Town of LaFayette became a dead-end in 1981 when the bridge over Onondaga Creek was closed and said portion of road does not service or about any residences, business or facilities/structure; and**

**WHEREAS, the Town of LaFayette has agreed to the abandonment of a portion of Otisco Road from the County of Onondaga to the Town of LaFayette; and**

**WHEREAS, the Onondaga County Commissioner of Transportation has recommended abandonment of same pursuant to New York Highway Law Section 115-b; and**

**WHEREAS, an analysis of the potential environmental impact of the proposed road abandonment has been undertaken pursuant to SEQRA; now, therefore be it**

**RESOLVED, that an Environmental Assessment Form (EAF) for the proposed road abandonment has been prepared and reviewed and is on file with the Clerk of the Legislature; and, be it further**

**RESOLVED, that the EAF prepared by the County and filed with this Legislature is satisfactory with respect to scope, content and adequacy in conformance with SEQRA, and is hereby accepted and adopted by the County; and, be it further**

**RESOLVED, that this Onondaga County Legislature does hereby accept and adopt the Negative Declaration, prepared in accordance with Article 8 of the Environmental Conservation Law, for the Unlisted Action and has determined that the road abandonment will not have a significant adverse impact on the environment; and, be it further**

**RESOLVED, that the following portion of Otisco Road is hereby removed from the County Road system and transferred to the Town of LaFayette:**

**A PORTION of the right of way of Otisco Road C.R. 246 located between New York State Route 11A and Onondaga Creek and extending from the edge**

**of the western shoulder of New York State Route 11A to the point where Onondaga Creek bisects Otisco Road; and, be it further**

**RESOLVED, that the Onondaga County Executive is authorized to enter into and execute agreements and such other documents as reasonably necessary to implement the intent of this resolution; and, be it further**

**RESOLVED, that the Clerk on behalf of this Legislature be and hereby is ordered to give written notice to the Town of LaFayette Clerk and Supervisor pursuant to Highway Law Section 115-c, that the reversion of the aforementioned portion of Otisco Road to the Town of LaFayette will be effective thirty (30) days after said notice.**

**Motion approved 5 -0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

D. Association of Towns delegate & alternate assignment to attend 2022 -

**R-247-21**

**Councilor Dwyer moved and McConnell seconded the motion to appoint Supervisor McConnell as the voting delegate for the 2022 Association of Town's meeting. Motion approved 5 -0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

E. Proposal by Eastern Energy Solutions for smarter lighting in Town Commons -

Budget Officer Tom Chartrand explained that in the evaluation, Eastern Energy determined that for the Town to change over all the florescent lighting in the Town Hall and library to LED lighting at the cost of \$6,085. After applying for National Grid's incentives and discounts, the cost to the Town will be approximately \$3,790 for this project. The Town would have an estimated savings of \$138/month, and essentially pay for itself in about 2 years. These funds would come out of the buildings and equipment budget for 2022.

**R-248-21 Councilor Marzo moved and Palmer seconded the motion to authorize the change of the current lighting to LED lighting in the Town Commons building. Motion approved 5 -0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

F. Southern Hills Preservation Corp request for support - Budget Officer Tom Chartrand advised the last donation we made was in 2016 in the amount of \$2,500. We have \$1,000 readily available should we choose to make a donation. Supervisor McConnell will reach out and invite them to a meeting to further explain their mission. No action will be taken at this time.

G. Declare Justice Court & Town Clerk fax machines as scrap -

**R-249-21 Councilor Marzo moved and Dwyer seconded the motion to declare the Justice Court and Town Clerk’s fax machines as scrap Motion approved 5 -0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

H. Historian’s Annual Report -Historian Rick Stout advised that he has nothing to add to his written report.

I. Cardiff & Hamlet Water Study - Supervisor McConnell advised in September a motion to move ahead with the hydrogeological studies was approved. He attended a virtual meeting with Cardiff residents, OCWA, Barton and Loguidice and the school district and all were in agreement to move forward with the studies. He also has talked with Mark Shute of Shute’s Water Systems, who has volunteered his expertise and time. Taylor Boutar of Barton & Loguidice was in attendance and advised he hopes to have the initial draft of the hydrogeological studies regarding both Cardiff and the hamlet in a few weeks.

J. 2025 LaFayette 200 Year Anniversary - Supervisor McConnell informed the public that in 2025 the Town of LaFayette will celebrate its 200<sup>th</sup> Anniversary. This will be discussed further at the January 2022 meeting and they will start to look for assistance with this celebration at that time.



8. OPEN COMMUNICATIONS FROM THE PUBLIC -

Resident Steve Pitoniak had a few questions regarding the draft study regarding the water district. Supervisor McConnell reiterated what he previously advised, that there are several things pending with regard to the process and transition and what will be the most feasible solution for water.

Departmental

1. Town Supervisor

a. Budget Officer Tom Chartrand advised that court fines have come in strong and we are approximately \$34k in excess of what we had budgeted for. Our franchise fees are about \$6k more than we estimated. Communications tower rentals are at budget and we should exceed that by a small amount. We were informed by the County that our mortgage tax is strong at \$124k for the year. General spending is at 52% without S.O.T.S / Revenue is at 116%; Highway spending is at 70% / Revenue at 103%; Library spending is at 71% / Revenue is at 99%.

**R-250-20 Councilor Dwyer moved and Councilor Palmer seconded the motion to approve the fiscal report submitted by budget officer Tom Chartrand. Motion carried 5 - 0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

**R-251-21 Councilor Palmer moved and Supervisor McConnell seconded the motion that a positive audit of the bank reconciliation of the Supervisor's account for November was completed by Councilor Palmer and was appropriate. Motion carried 5 - 0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

**R-252-21 Councilor Palmer moved and Dwyer seconded the motion to authorize the Supervisor to make any necessary end of year budget line-item transfers. Motion carried 5 - 0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

**R-253-21** Councilor Palmer moved and Marzo seconded the motion to set the date and time of the Organizational Meeting for 2022 to take place on January 11, 2022 at 6:00 p.m., with the Town Board /regular meeting to follow. Refreshments will be from 5:00 – 6:00 p.m.  
 Motion carried 5 - 0.

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

2. Town Attorney - Attorney Jeff Brown advised that he has nothing further to report at this time. Supervisor McConnell advised that there will be a Special Meeting on December 28, 2021 at 6:30 pm to discuss in executive session the proposed acquisition of real property by the Town and any other matters that may arise.

**R-254-21** Councilor Marzo moved and Dwyer seconded the motion to set a Special Meeting for December 28, 2021 at 6:30 pm to discuss in executive session the proposed acquisition of real property by the Town and any other business that may arise. Motion carried 5 - 0.

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

3. Highway Superintendent

### Highway Superintendent Report

**Roads:** Snow and Ice Operations were preformed 16 times since the last Town Board meeting. The town received high winds December 9<sup>th</sup> thru 12<sup>th</sup> resulting in trees down and debris impacting our roads. Clean up has been completed.

**FEMA:** The first part of our FEMA application (The Portal) has been completed and waiting for further instruction from FEMA. Met with Robert Duell and Mark Chambers today regarding the Codes and Standards.

**Equipment:** Tentative delivery of the new Roadside Mower (New Holland) is pending. New Truck 2 (International) build date is January 11, 2022. Tentative delivery February 14, 2022 to MDI Truck for equipment installation and tentative delivery to the Town of LaFayette is early March.

Superintendent Robson added that Tracey Road Equipment received the delivery of their road side tractor today, however due to staffing issues it is unsure of when they will be able to deliver it. Also, in speaking with Jeff Brown the Highway Department will be following Onondaga County COVID-19 exposure protocols/ procedures to include vaccinated and unvaccinated individuals.

4. Town Clerk

a. Monthly Report for November and payment to Supervisor's Account were in the packet for Town Board review.

5. Building and Code Enforcement - Code Enforcement Officer Ralph Lamson submitted his written report for building permits, issued for November, 2021.

6. Justice Court

a. November 2021 Justices Reports.

Judge Perrin had 144 cases and turned over \$14,160.00 to the Town of LaFayette for November, 2021.

Judge Shute had 92 cases and turned over \$9,650.00 to the Town of LaFayette for November, 2021.

b. Justice Court Review of Justice's Records of June - October 2021.

**R-255 -21 Councilor Palmer moved and Marzo seconded the motion to accept the Justice Court audit of Judge Perrin and Judge Shute's records from June 2021 through October 2021.**

**Motion Carried 5 - 0**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

7. Library -

- Hired a new Library Director as of today and they are working on that transition. The one thing that needs to be addressed is the inconsistency between the library employee procedures and the Town Handbook.

- Will address the COVID-19 Exposure protocols/procedures with the library board to implement there.
- Had conversation with Councilor Marzo about utilizing the dishwasher that was at the Puttkamer property in the library for the purpose of disinfecting toys, etc.
- They are still waiting on the library circulation desk but would like to store components of it at the pole barn until they can determine if it will be re-purposed or discarded.
- At the end of this year, Dave Prince will have completed his 2<sup>nd</sup> 5-year term on the board and will be stepping down as board member and president per library bi-laws.

**R-256 -21 Councilor Marzo moved and Dwyer seconded the motion to authorize the installation of the Puttkamer dishwasher in the library kitchen. Motion Carried 5 - 0**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

8. Parks - Dave Prince report
- Dumpster trash pick up will be suspended for the winter months at the end of December
  - He will routinely clear snow from the southern walking path only.
9. LCC - Dave Prince report
- Wrestling is underway
  - Basketball and Volleyball are in the planning stages
  - Skiing will begin after the New Year
  - Informed the LCC board that he will no longer be doing the clerk work. They have proposed hiring Kim Tingley as the clerk to take care of phone, mail, correspondence, etc.

**R-257 -21 Councilor Marzo moved and Palmer seconded the motion to appoint Kim Tingley to the vacant Community Council Clerk 1 position at \$18/hr. starting January 1, 2022. Motion Carried 5 - 0**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

Further conversation took place with regard to the library handbook vs. the Town of LaFayette Employee Handbook. Councilor Zajac inquired why we didn't just utilize the Town's handbook. Budget Officer Tom Chartrand and Attorney Jeff Brown concurred that essentially the library employees are Town employees and should be following the same procedures. Dave Prince and Supervisor McConnell will meet to determine the best way to handle this.

10. Fire Department - 73 Calls / 53 Ambulance Calls / 1 call in Fabius car accident - transport 1 child / 3 Cardiac Arrest transports

#### B. Committee Reports

### LaFayette Advisory Conservation Commission (LACC) December 9, 2021

Submitted by: Mark Distler, LACC Chair

These are the LACC activities between November 5 and December 9, 2021:

1. **Membership** - No change in membership.
2. **Meetings** - A meeting was held on November 16.
3. **Projects & Programs** - Projects requested by the Town Supervisor and programs designed at building a community conservation culture. Of note:
  - a. The LACC reached out to the Optimists to offer assistance with the upgrades to Bailey Park planned for 2022. The LACC will assist with planning for the upgrades and connecting with the Cardiff Hamlet community.

Upon the initiative taken by the Information Officer who created a web page for the LACC, the LACC provided edits and new content. Currently, the page is available under the Community tab and includes monthly reports to the Town Board and educational materials prepared by the LACC for the Town Newsletter. The page content will be continually updated.

#### 7. NEW BUSINESS -

1. Noel Swanson of Cypress Creek Renewables who is handling the solar projects on Apulia Road and corner of Palladino Road spoke to the board about the previously presented PILOT program. He advised that the school has agreed to move forward with the same program presented in 2019. Attorney Brown advised that he would be comfortable with that as well, however it is the Board's decision. Supervisor McConnell requested that Cypress Creek forward

the PILOT agreement onto the Board for their re-consideration and this will be put on the January agenda for review.

8. Motion to audit and pay bills.

General Fund	18438-18543	\$ 80,260.00
Highway Fund	18346-18360	\$ 44,102.37
Special District	18566	\$ 109.39
Trust & Agency		
Capital Develop. Fund	18490	\$ 78,945.50

**R-258-21 Councilor Palmer moved and Dwyer seconded the motion to audit and pay the above listed bills. Motion carried 5 - 0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

9. Motion to adjourn.

**R-259-21 Councilor Palmer moved and Marzo seconded the motion to adjourn the meeting. Motion carried 5 - 0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

The Town Board Meeting was adjourned at 7:43 p.m.

Respectfully submitted,

Jacqueline G. Roorda  
Town Clerk