

**December 13, 2022 LaFayette Town Board Meeting Minutes**

**Minutes of the Regular Town Board Meeting held by the LaFayette Town Board on December 10, 2022 at 6:30 p.m. at LaFayette Town Hall and live on Facebook.**

Present: William McConnell, Town Supervisor  
Melanie Palmer, Councilor  
Jerry Marzo, Councilor  
Carole Dwyer, Councilor  
Steve Zajac, Councilor;  
Attorney Jeff Brown

Recording Secretary: Jackie Bush Roorda, Town Clerk  
Budget Officer: Tom Chartrand

Others Present: Mark Distler, Deputy Town Supervisor  
Sue Marzo, Information Officer  
Jessica Rice, Library Director  
And several other residents

1. Supervisor McConnell called meeting to order at 6:30 PM.
2. Town Clerk, Jackie Bush Roorda took the Roll. All Town Board members were present.
3. The Pledge of Allegiance was led by Councilor Zajac.
4. Motion to accept the amended meeting minutes of the October 11th, 2022 and the minutes of the November 10th, 2022 Regular Meeting.

**R-225-22 Councilor Marzo moved and Dwyer seconded the motion to accept the amended regular meeting minutes of 10/11/22, as submitted by Town Clerk Jackie Roorda. Motion carried 5-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

**R-226-22 Councilor Marzo moved and Palmer seconded the motion to accept the regular meeting minutes of 11/10/22, as submitted by Town Clerk, Jackie Roorda. Motion carried 5-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

**Jerry Marzo  
Carole Dwyer**

**Councilor  
Councilor**

**Voted  
Voted**

**Yes  
Yes**

## 5. COMMUNICATIONS

### A. Hanover Update - Presented by Luke Esposito & Adam Fumola

- Programming (including but not limited to): Restaurant / Retail (ground floor) with Residential & Office Utilizing the upper floors.
- Water & Septic Options: (1) Effluent management is still being assessed by EDR. (2) Evaluating the use of onsite septic system which they are discovering will be a challenge. (3) Off Site Septic & On-Site treatment are likely the best options and are being investigated & priced out.
- Design & Construction: Architects, Engineers & Construction Management have teams have been through the building evaluating the conditions but nothing major has turned up. Floor plans for different building programs are being developed and construction budgets for these programs are forthcoming in the next few weeks, including one for demolition. These costs will be factored into the financial cost analysis.
- Market Research: They are performing a market analysis for the various program options. Identifying supply & demand with some income potential and estimated expenses that will show the viability of the program's options and impact Hanover's recommendations.
- Hanover has created a one-way line of communication for residents to share their thoughts on this project. This email is [historichotel@hanoverdev.com](mailto:historichotel@hanoverdev.com) This email is only for Hanover to receive residents' comments, ideas, concerns but not enter into a dialog with them.

### B. Restore NY Grants approvals/ schedule - Mark Distler advised via Power Point presentation:

- 1/10/23 Town Board Meeting - Conceptual development plan from Hanover; Property Assessment Listing Public Hearing and; SEQOR
- Application Submittal - 1/19/23 Draft application for review; 1/24/23 Submittal target date
- Requests - Approve resolution to apply; Approve PAL (Property Assessment Listing) publication; Set PAL public hearing for 1/10/23

## **THE TOWN OF LAFAYETTE APPLICATION FOR FUNDING UNDER THE RESTORE NY COMMUNITIES' INITIATIVE**

Resolution by the Town Board of the Town of LaFayette approving and endorsing the Town of LaFayette in its application to Empire State Development (ESD) for funding under the Restore NY Communities Initiative

**WHEREAS**, the application proposes funding to assist the Town to complete rehabilitation of the Hamlet center building (former LaFayette Hotel) and adjacent vacant lot at 5998 U.S. Route 20 East at the intersection of U.S. Route 11, and

**WHEREAS**, the proposed funding will support ongoing community revitalization efforts; and

**WHEREAS**, the proposed project is consistent with the municipality's local Comprehensive Plan and Hamlet revitalization goals; and

**WHEREAS**, the proposed financing is appropriate for the building rehabilitation project; and

**WHEREAS**, the project facilitates effective and efficient use of existing and future public resources so as to promote both economic development and preservation of community resources; and

**WHEREAS**, the project proposes funding to develop and enhance the Hamlet of LaFayette's traditional built form and infrastructure in a manner that will attract, create, and sustain employment opportunities, and

**WHEREAS**, the grant application requires that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of LaFayette approves and endorses the 2023 Restore NY Round 7 Grant Program application for assistance prepared and to be submitted by the Town of LaFayette.

**FURTHER RESOLVED**, the Town of LaFayette Board, in regular session duly convened, does hereby authorize and direct the Supervisor of the Town of LaFayette to execute such other and additional documents as may be required for to perfect the resolutions herein;

**R-227-22 Councilor Palmer moved and Marzo seconded the motion to approve the resolution to apply for funding under the Restore NY Communities Initiative. Motion carried 5-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

**R-228-22 Councilor Palmer moved and Marzo seconded the motion to approve the PAL publication by Town Clerk Jackie Roorda and Deputy Town Supervisor Mark Distler. Motion carried 5-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

**R-229-22 Councilor Marzo moved and Palmer seconded the motion to set the public hearing for January 10, 2022 at 6:30pm for the PAL publication. Motion carried 5-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

**R-230-22 Councilor Marzo moved and Dwyer seconded the motion to set the date and time of the Organizational Meeting for 2023 to take place on January 10, 2023 at 6:00 p.m., with the Town Board Regular Meeting to follow. Refreshments will be from 5:00 – 6:00 p.m. Motion carried 5 - 0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

C. New York Mainstreet Grant Award - A copy of the award letter was included in the Town Board packet as notification, but no discussion took place with regard to this.

D. Association of Town’s Delegate & Alternate for 2023 Annual Business Meeting - A delegate will be appointed at a later date to vote on behalf of the Town of LaFayette.

E. NYSDOT Annual Maintenance Permit for 2023

**R-231-22 Councilor Marzo moved and Palmer seconded the motion to accept the NYS DOT Annual Maintenance permit for 2023 with an expiration of January 1, 2024 and authorize Supervisor McConnell to execute same. Motion carried 5 -0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

F. NYSDOT & Town of LaFayette Shared Services Agreement for 2023 - Attorney Jeff Brown advised that he will recommend authorizing the Supervisor signing but that this is very one-sided and provides no indemnification for the Town and complete indemnification for NYS. Supervisor McConnell advised that Highway Superintendent Robson is aware of this and does intend the use of any equipment that may cause injuries or open the Town up to legal issues. Councilor Dwyer inquired what would happen if we don't sign the agreement. She was advised that the State provides the Town with our road salt/sand and stores it for us and we will continue to utilize that service but be cautious about providing our equipment.

**R-232-22 Councilor Palmer moved and Zajac seconded the motion to authorize the Supervisor to sign the NYS DOT 2023 Shared Service Agreement. Motion carried 5 -0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

G. LaFayette Veterinary Clinic Emergency Services Contract for 2023

**R-233-22 Councilor Marzo moved and Palmer seconded the motion to authorize the Supervisor to sign the 2023 contract with LaFayette Veterinary Clinic for Emergency Services. Motion carried 5 -0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

H. Part Time Custodial Worker Position for the Library Cleaner - Budget Officer Tom Chartrand explained that currently we have the position on our rolls but we have two different people cleaning different parts of the building and under Civil Service regulations each person needs a separate position.

**R-234-22 Councilor Dwyer moved and Palmer seconded the motion to authorize Supervisor McConnell to sign the paperwork creating the second cleaning position pursuant to Civil Service regulations. Motion carried 5 -0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
--------------------	------------------	--------------	------------

I. June & July 2023 Audit of Justice Court Records - Budget Officer Tom Chartrand advised because we utilize an independent audit, we can accept the independent audit and send the letter to the NYS Comptroller as such upon annual completion.

J. Establish New NBT checking account Trust Agency (Payroll) - This is necessary to have a resolution to establish the new account for the change as of January 1, 2023 and authorize the Supervisor & Deputy Supervisor to have signature authority on said account.

**R-235-22 Councilor Dwyer moved and Palmer seconded the motion to establish the new Trust Agency (Payroll) account at NBT Bank and authorize the Town of LaFayette Supervisor & Deputy Supervisor to have signature authority on the account. Motion carried 5 -0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

K. 2023 LaFayette After-Prom Committee request for support - Discussion took place with regard to waiting until January to decide and increasing the amount of support.

**R-236-22 Councilor Palmer moved and Marzo seconded the motion to support the 2023 LaFayette After Prom support request in the amount of \$250. Motion carried 5 -0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

L. Juneteenth Federal Holiday to be added to the Handbook/Organizational Meeting Agenda - Attorney Jeff Brown advised that there is no maximum or minimum number of holidays. We are not required to add Juneteenth. Supervisor McConnell informed that currently per the Town of LaFayette employee handbook we observe: New Year's Day, Presidents Day, Memorial Day, Independence Day, Columbus Day, Veterans' Day, Thanksgiving, and Christmas with 4 floating holidays. The 2023 Federal Holidays include: New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, and Christmas. He would like to have thoughts from the

Board on how they feel we should proceed with regard to this prior to the January Organizational meeting.

6. Reagan Insurance - Supervisor McConnell advised that the Town's policy expires on 1/1/23 and he has been working with our agent, Joe Campbell on the renewal. He provided an overview of the increases/decreases for 2023. Councilor Dwyer inquired if we needed to increase any coverages? Supervisor McConnell answered no and advised this was addressed line by line with Reagan Insurance. Councilor Marzo inquired if the flood insurance covered just buildings or are roadways covered as well. Supervisor McConnell advised he would find out.

**R-237-22 Councilor Dwyer moved and Marzo seconded the motion to accept and authorize Supervisor McConnell to sign the Preliminary insurance policy for binding with Reagan Agency. Motion carried 5 -0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

7. Communications from the Public:

1. County Legislator, Dave Knapp reported that the weather was beautiful for the annual Christmas tree lighting and it was well attended with approximately 150 children there to greet Santa on the firetruck. He thanked Dave Prince and Maryanne Murphy for allowing this to happen on the property; the Optimist Club for hanging the wreaths and decorations in Town and donating all the bags of candy that Santa handed out; Michael Grimm Landscaping for hanging the lights on the Christmas Tree; the Community Council for handing out hot cocoa and popcorn; and the LaFayette High School band and chorus and their instructors, Mr. Czyz and Mr. LeBlanc. He especially thanked the LaFayette Fire Department who raised \$4,500 from the boot campaign which they donated to LaFayette Outreach.

2. Resident Herb Brodt commented that the presentation by Hanover with regard to the corner "Hotel" building was wonderful and is rethinking his thoughts about razing the building. He is anxious to see what happens and wishes the Town luck in whatever decision is made regarding the building.

3. Resident Dale Shinneman questioned the contract with the veterinarians. Tom Chartrand advised the contract is for dogs that need attention during their hours of operation.

8. REPORTS

A. Departmental

1. Town Supervisor
  - a. November Monthly report -

Budget Officer Tom Chartrand reported that NY Class is up to 3.5%. Justice fines are up almost \$37K. With the new Dish Wireless antenna our tower rents are up \$22K year to date. Charter Communication Franchise fees are up \$3,628.00.

The General Fund spending is at 60% without SOTS; revenue at 115%; Highway spending is at 96% and revenue at 103%; Library spending is at 82% and revenue is slightly over 101%.

- b. Monthly audit of Supervisor Report

**R-238-21 Councilor Palmer moved and Councilor Dwyer seconded the motion that a positive audit of the bank reconciliation of the Supervisor's account for November was completed by Councilor Zajac and was appropriate. Motion carried 5 - 0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

**R-239-21 Councilor Marzo moved and Palmer seconded the motion to authorize the transfers of Appropriations as submitted below. Motion carried 5 - 0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

GENERAL FUND

To:

A1110.2	Justices	Equipment	\$ 1,020.00
A1670.1	Central Printing	Personal Services	\$ 1,200.00
A15182.4	Street Lighting	Contractual	\$ 3,000.00
A7110.1	Parks	Personal Services	\$ 1,000.00
A7110.4	Parks	Contractual	<u>\$ 580.00</u>

TOTAL \$ 9,800.00

From:

A1110.4	Justices	Contractual	\$ 1,020.00
A1670.4	Central Printing	Contractual	\$ 1,200.00



A1990.4	Contingent	Contractual	\$ 3,000.00
A7110.2	Parks	Equipment	<u>\$ 4,580.00</u>
TOTAL			<u>\$ 9,800.00</u>

**R-240-21 Councilor Dwyer moved and Palmer seconded the motion to authorize the Supervisor to make any necessary end of year budget line-item transfers that may arise. Motion carried 5 - 0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

c. Supervisor McConnell inquired with Budget Officer Tom Chartrand about how to provide extra lighting protection for the schools. The approximate cost is \$5k with 2 additional lights at Grimshaw and whatever may be needed at the Jr./Sr. High School. Is there any residual money in the 2022 budget for ½ of this cost? Budget Officer Tom Chartrand, we have about \$7k on the police/constable budget line if we do not assign sheriff's there for the remainder of the year. Councilor Dwyer mentioned that the LaFayette School Board cannot pay for this project. All Town Board members were in agreement that Supervisor McConnell & Councilor Marzo will work together to explore the cost and the scope of work for this project.

2. Attorney -

a. Attorney Brown advised that a request from Paul Swimm has been made to change the Zoning of the parcel at 3220 Webb Road from Ag to Industrial. This is the property adjacent to the auto auction. Mr. Swimm advised that his desire is to clean up the property as there is trash, old tires, etc. on it. He needs to place a culvert pipe for the driveway and has attempted to contact the State and County regarding a driveway permit. Attorney Brown said we need to introduce and set a public hearing for this at the January 10, 2023 meeting.

b. The new owners of the property located at 1945 Fawn Road are looking to have the easement abandoned by the Town. Highway Superintendent Steve Robson has advised that he has no vision of this easement being utilized. Supervisor McConnell advised a road is considered abandoned after 6 years of non-use. Attorney Brown advised that the Town Board can approve his through a resolution.

**R-241-21 Councilor Marzo moved and Councilor Palmer seconded the motion to consent to the abandonment of that specific portion of Fawn Road. Motion carried 5 - 0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

**R-242-21 Councilor Marzo moved and Supervisor McConnell seconded the motion to Introduce Local Law No. 5-2022 to amend the zoning map parcel at 3220 Webb Road from Ag to Industrial and set the Public Hearing regarding this at the regular Town Board meeting January 10, 2023 at 6:30 p.m. Motion carried 5 - 0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

3. Highway - November 2023 Report

Roads: Miscellaneous repairs and general maintenance to our roads, shoulders, ditches and culverts will continue through the winter as weather permits. All snow removal equipment is ready for the first snow fall. Snow and ice ops - 6 times for snow and 1 for ice.

Highway Business: I would like to ask the Town Board for a resolution to authorize the Supervisor to sign the 2023 Shared Service Agreement with NYSDOT. (See Resolution #R-232-22)

I would like to ask the Town Board for a resolution to order and purchase from the 2023 budget,

- 2023 Volvo EWR130E - New York State OGS Contract # PC69437 for the amount of \$208,000.00, Rubber tired excavator. This will replace the 2011 Volvo EW180C, SN 122178 2011.
- 2023 JCB Teleskid 3TS-8T - New York State OGS Contract # PC69235 for the amount of \$104,023.00, Rubber tract skid steer. This will replace the 2006 Cat 277B, SN 3762 2006. I will be using \$92,000.00 from the 2023 Budget (DA5130.2) and the balance of \$12,023.00 from the 2022 Budget (DA5130.2)
- One month before delivery both machines will be placed on surplus and listed on Auction International. This action is to try to get more revenue than the trad-

in value listed. EW180C trade-in of \$65,000.00 and the Cat 277B trade-in of \$22,000.00.

**R-243-21 Councilor Zajac moved and Councilor Marzo seconded the motion to approve the purchase of 2023 Volvo EWR130E - New York State OGS Contract # PC69437 for the amount of \$208,000.00, (rubber tired excavator). This will replace the 2011 Volvo EW180C, SN 122178 2011. Motion carried 5 - 0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

**R-244-21 Councilor Dwyer moved and Councilor Marzo seconded the motion to approve the purchase of 2023 JCB Teleskid 3TS-8T New York State OGS Contract # PC69235 for the amount of \$104,023.00, (rubber tract skid steer). This will replace the 2006 Cat 277B, SN 3762 2006. Motion carried 5 - 0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

4. Town Clerk

- a. Monthly report for November, 2022 was available for review
- b. Roorda spoke with regard to the hesitation in approving the 10/11/22 Town Board meeting minutes advising that the amendments were made taking into consideration Councilor Dwyer's requested changes. She also advised that she spoke with Engineer Mark Chambers who provided the specific verbiage to specify what was said by Jeff Till of the Onondaga County Dept. of Health to ensure the details were correct.

5. Building & Zoning Code Enforcement/SPDES

- a. November 2022 Building Permit Report

6. Justice Court - November 2022 Justice Reports

- a. November 2022 Justice Reports

Judge Perrin had 85 cases and turned over \$9,519.00 to the Town of LaFayette for November 2022.

Judge Shute had 133 cases and turned over \$ 12,622.00 to the Town of LaFayette for November 2022

7. Parks

a. Dave Prince advised that the dog park closed December 1st, for the winter. This is necessary due to the possibility of the snow damaging the gates. He also advised that the walking path is always clear for walking the dogs. Many municipalities close their dog parks in the winter. He usually opens the bathrooms mid-March and will be opening the dog park April 1st.

8. Library Director - Jessica Rice submitted her November written report which is on file in the Town Clerk's office and added that there have been several staff illnesses therefore they are working shorthanded.

9. LCC - Supervisor McConnell advised that with Cazenovia College's announcement of closing in 2023, we will need to be looking for an alternate location for swimming lessons.

B. Committee Reports

1. LACC - Written report of LACC activities between 11/3/22-12/5/22, is on file in the Town Clerk's office.

Mark Distler made a slide presentation about a proposed community solar campaign, which has a purpose of outreach to residents to inform them how they too (as the Town has decided to do) can subscribe to a solar project and get a discount on their monthly National Grid electric bills. Mark provided and explained the campaign plan would include social media announcements, newsletter article, a letter to all residents, a webinar, and presentations to local groups. He provided an MOU with Power Market (broker to the Sentinel Heights solar projects) that documents that Power Market will cover all out-of-pocket expenses (e.g., mailings). Mark asked for approvals to send the campaign plan to NYSEDA for approval, to accept the MOU, and to launch the campaign. All were in favor of all three approvals.

10. NEW BUSINESS

Supervisor McConnell thanked Information Officer Sue Marzo for the excellent job she continues to do with the Town newsletter.

11. Motion to audit & pay bills

General Fund	20251-20313	\$ 55,440.05
Highway Fund	20314-20330	\$ 39,328.35
Special District	20331	\$ 109.32

**R-245-22** Councilor Palmer moved and Councilor Marzo seconded the motion to audit and pay the above listed bills. Motion carried 5 - 0.

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

13. Motion to adjourn

**R-246-22** Councilor Dwyer moved and Councilor Palmer seconded the motion to adjourn. Motion carried 5 - 0.

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

Meeting adjourned at 8:24pm.

Respectfully submitted,

Jackie Roorda  
Town Clerk