

RESOLUTION TO ADOPT RECORDS RETENTION AND DISPOSITION SCHEDULE MU-1

RESOLVED, by the Town Board of the Town of LaFayette, that Records Retention and Disposition Schedule MU-1, issued pursuant to Article 57-A of the Arts & Cultural Affairs Law, and containing legal minimum retention periods for municipal government; records is hereby adopted for use by all municipal officers in disposing of municipal government records listed therein.

FURTHER RESOLVED, THAT IN ACCORDANCE WITH article 57-A:

(a) only those records will be disposed of that are described in Records Retention and Disposition Schedule MU-1 after they have met the minimum retention period prescribed therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established time periods.

Adopted 2/13/89

Motion made by Mr. Gregory Scammell
seconded by Mr. Norman Paul

Recorded by Evelyn B. Amidon, Town Clerk