

January 8th, 2019 LaFayette Town Board Meeting Minutes

Minutes of the Town Board Meeting held by the LaFayette Town Board on January 8, 2019 at 6:23 p.m. in the Meeting Room of the LaFayette Commons Office Building at 2577 Route 11 in the Town of LaFayette.

Present: Daniel Fitzpatrick, Supervisor
Steve Zajac, Councilor
Melanie Palmer, Councilor
William McConnell, Councilor

Absent: Carole Dwyer, Councilor

Recording Secretary: Jackie Bush Roorda, Town Clerk

Attorney: John Langey
Budget Officer: Tom Chartrand

Others Present: John Greeley, Highway Superintendent
Dave Prince, Library, LCC
Dave Knapp, County Legislator
Greg Scammell, Previous Supervisor
Mark Chambers
Jeff Palin
Jeannie Gleisner
Dennis Earle
Anita Minerd
Mike Stiner
Kristin Colburn
Ron & Nancy Bush
Steve & Kathleen Pitoniak
Herb & Rosemarie Brodt
Don & Kathy Moody
David & Robin Sandwick
Rich Roorda
Chris Keenan

1. Supervisor Fitzpatrick called the meeting to order at 6:23 PM and welcomed all in attendance.
2. The Town Clerk, Jackie Roorda took the Roll. Councilor Dwyer, absent.
3. Town Board Minutes of December 11th, 2018 Regular Meeting and December 28th, 2018 Special Emergency Meeting.

Councilor Palmer moved and Supervisor Fitzpatrick seconded the motion to accept the December 11th, 2018 Meeting Minutes as submitted by Town Clerk Jackie Roorda. Motion carried 3 in favor with 1 abstained.

Daniel Fitzpatrick	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
William McConnell	Councilor	Voted	Abstained

Supervisor Fitzpatrick moved and Zajac seconded the motion to accept the December 28th, 2018 Meeting Minutes as submitted by Town Clerk Jackie Roorda. Motion carried 2 in favor and 2 abstained.

Daniel Fitzpatrick	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Abstained
William McConnell	Councilor	Voted	Abstained

4. COMMUNICATIONS

A. Reimbursement to Rick Leone for appraisal of Apulia Road property.

Councilor Zajac moved and Supervisor Fitzpatrick seconded the motion authorizing reimbursement to Rick Leone in the amount of \$600.00 for expenses for the appraisal of the Apulia Road former Ropes course. Motion carried 4 - 0.

Daniel Fitzpatrick	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
William McConnell	Councilor	Voted	Yes

B. Association of Towns Annual Training School & Meeting assignment of delegate. A brief discussion regarding attendance at the Annual Meeting in February. Supervisor Fitzpatrick advised that he will be attending the Association of Towns conference in New York City and representing the Town of LaFayette.

Councilor McConnell moved and Zajac seconded the motion designating Supervisor Fitzpatrick as delegate to represent the Town of LaFayette at the Annual Business Session of the Association of Towns of the State of New York and to cast the vote on the proposed resolutions for the Town Board, pursuant to Section 6 Article III of the Constitution and bylaws of the Association of Towns. Motion carried 4 - 0.

Daniel Fitzpatrick	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes

Melanie Palmer	Councilor	Voted	Yes
William McConnell	Councilor	Voted	Yes

Councilor McConnell moved and Palmer seconded the motion authorizing payment of expenses incurred by Supervisor Fitzpatrick during attendance at the 2019 Association of Towns Annual Conference, February 17th – 20th, 2019 in New York City. Motion carried 4 - 0.

Daniel Fitzpatrick	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
William McConnell	Councilor	Voted	Yes

C. Extension of Counter in Town Clerk’s Office.

Supervisor Fitzpatrick advised that this is for security purposes. Town Clerk Jackie Roorda advised that this was suggested after an insurance building inspection at the town offices. This will assist in detouring individuals from entering directly through the space opening into to her work area of the office.

Councilor Zajac moved and McConnell seconded the motion authorizing to construct the open-shelf cabinet estimated cost of \$830.00 and install laminate counter top with oak edging at \$940.00, in the Town Clerk’s office, as proposed in the Scope of Work quotes by Michael D. Caughey. Motion carried 4 - 0.

Daniel Fitzpatrick	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
William McConnell	Councilor	Voted	Yes

D. Attorney Contact Policy

Supervisor Fitzpatrick explained that this proposed policy is modeled after previous Supervisor to avoid attorney fees from continuously going over the budget as they have in the past.

Councilor McConnell moved and Supervisor Fitzpatrick seconded the motion to accept the Attorney Contact Policy as presented. Motion carried 4 – 0.

Daniel Fitzpatrick	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
William McConnell	Councilor	Voted	Yes

5. REPORTS

A. Departmental

1. Town Supervisor Report

a. Budget Officer Tom Chartrand submitted the Monthly Financial Report, and advised of the following; there are no transfers of appropriations at this time as the 2018 bills are still coming in. Revenues are above normal thanks to the additional rent from the cell tower and interest accumulated at the end of the year from NYCLASS. Mortgage tax is up \$30,000 overall in revenue; general fund up \$68,000 and Highway Fund up \$420,00 due to the winter severity over the last 3 years. Tom will have more financial details next month after all the 2018 end of the year reports are in.

Supervisor Fitzpatrick thanked Dave Knapp for all his efforts with spear heading the increase winter severity item.

2. Highway Superintendent – written report read by John Greeley

Roads: The Highway Department plowed 28 times since last TB meeting. I would like to compliment the Highway guys on a fantastic job this morning. Onondaga County received about ¼” of ice. They started at 2 am under extremely slippery condition and treated town roads with no serious incidences. They assisted several residents who were in the ditch and also helped a County Sheriff in need.

Equipment: The 2019 Ford F-550 has been ordered. Pain restoration on various pieces of equipment is ongoing as weather permits.

NYS DOT: On Thursday January 3rd, the LaFayette residency had a diesel fuel tank that exploded. No serious injuries occurred, however they have no fuel tank to use currently. The resident engineer asked if they could use the Highway’s fuel facility to expedite the fueling process and get on the highway sooner. Since the Highway Department already has a “shared services” contract with the NYS DOT, I had the attorneys amend the contract to allow the state to use our Facility. They will replace all fuel used and in return the NYS DOT would give back 10% fuel to cover administration and fuel treatment costs. This amendment is valid for the existing time of the original annual contract.

Important dates for 2019 to remember: Brush pick-up – April 1 thru April 19th

Earth Days – Friday April 19th and Saturday April 20th; Town clean-up days – Saturday May 4th – May 11th.

Councilor McConnell moved and Fitzpatrick seconded the motion approving Amendment # 1 to the Shared Services Contract, dated August 13, 2018, between the People of the State of New York/NYS DOT and the Town of LaFayette. Motion carried. 4 – 0.

Daniel Fitzpatrick	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
William McConnell	Councilor	Voted	Yes

3. Town Clerk

Jackie Roorda thanked the Town Board for supporting the annual organizational reception/refreshment hour prior to the official Organizational Meeting. She commented that it is great for the residents to be able to meet, discuss concerns and enjoy getting to know the Town Board Members. She also thanked her deputy Kristin for all her assistance with this event.

a. Monthly December Report and payment to Supervisor's Account were in packet for Town Board review.

b. The 2018 Annual report was also included in packet for the Boards' Review.

c. Jackie announced that the Town will once again have a spot for businesses in the Town to be listed on the website. She advised those interest to send their business information to Sue Marzo, Information Officer for the Town and she will be compiling a list. Your business must be located within the Town of LaFayette to be included.

4. Building and Code Enforcement – Town Clerk Jackie Roorda advised that Code Enforcer Ralph Lamson had to leave after the Organizational Meeting however he has provided the entire list of building permits issued in 2018.

5. Dog Control – no report

6. Justice Court -

a. Justices November Monthly report

100 - Total cases for Judge Perrin; \$10,051.00 was taken in for the month of November, 2018.

115 - Total cases for Judge Shute; \$8,482.00 was taken in for the month of November, 2018.

b. Monthly checklist review/audit of Justice Perrin and Justice Shute's court records for September, October and November 2018 were available for the Town Board's review prior to the regular meeting.

7. Library

a. Dave Prince reported that the individual whom was going to be a part of the Library Board in now unable to do so, therefore they are looking for someone to fill that Board Trustee position.

b. Prince also thanked Legislator Dave Knapp for assisting and advocating for the Library to receive grant money which was used to upgrade computers, updating

technology, memory and other different computer programs in the Library. Supervisor Fitzpatrick also thanked Dave Knapp for his assistance.

8. LCC

a. Dave Prince advised that Basketball had its first of 6 weeks of games; the ski program had to cancel last Friday due to lack of snow and Song Mountain closing. He advised there are a lot of kids registered to ski; and wrestling has 45 kids involved. After the February break girls volleyball will begin.

Prince also expressed thanks and gratitude for the 65 individuals who had volunteered in 2018 to assist in the running the Community Council programs. These volunteers have given their time and efforts to ensure these sports programs run smoothly.

9. Parks and Recreation – Prince thanked the highway crew for assisting with their lift in getting the lanyard lowered from the 35' flagpole at the Park to allow the flag to be back up and flying.

10. Tax Receiver – No report

B. Committees

1. Environmental

Jeannie Gleisner, Chair of the committee reported that after review of Local Law No.1-2017 it was found that the official title of the committee is LaFayette Advisory Conservation Commission. This gives a clearer knowledge of the legislative intent of the committee/commission, which is for the preservation and quality improvement of the natural and manmade environment of LaFayette. At this time there are only 5 members of the 7 member committee. Gleisner advised they met twice in 2018 and they reviewed the open space detailed geographical map of the town. The map is a great planning tool for the Town.

Gleisner advised that her day job title is Regional Program Manager for Community Development and reported there is possibly \$3,500 grant money the town may qualify for. This includes energy conservation, greenhouse gas, LED lighting, etc. This is a great opportunity for the town to consider and she advised that if they contact her, she can assist by getting them in touch with the individuals who may help with the grant

6. LEGAL - Attorney John Langey advised that we can finalize the sale of the former ropes course at this time, however the Town Board needs to make a motion regarding the money and documents.

Counselor McConnell moved and Zajac seconded the motion authorizing the collection of funds from Ken Griffin and authorizing Supervisor Fitzpatrick to execute all transfer documents necessary to finalize the sale of the Apulia Road property (former Ropes Course) from the Town of LaFayette to Ken Griffin. Motion carried 4 – 0.

Daniel Fitzpatrick	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
William McConnell	Councilor	Voted	Yes

7. NEW BUSINESS – No new business was discussed.

8. OPEN COMMUNICATION FROM THE PUBLIC

Resident Steve Pitoniak asked if the Town Board has researched purchasing a speaker system for the Meeting Room as it is very difficult to hear everything said at the meetings. Supervisor Fitzpatrick advised that at this point they have not, however he agrees that is a matter to be investigated. Tom Chartrand suggested consulting with the Court since we share the room with them and there may be JCAP grant moneys available to assist with the cost.

9. Motion to audit and pay bills.

General Fund	13692-13749	\$132,599.42
Highway Fund	13750-13762	\$ 64,004.54
Special District	13765-13767	\$ 11,384.13

Councilor Palmer, moved and McConnell seconded the motion to audit and pay the above listed bills. Motion carried 4 - 0.

Daniel Fitzpatrick	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
William McConnell	Councilor	Voted	Ye

10. Motion to adjourn.

Councilor McConnell moved Zajac and seconded the motion to adjourn the meeting. Motion carried 4 - 0.

Daniel Fitzpatrick	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
William McConnell	Councilor	Voted	Yes

The Town Board Meeting was adjourned at 6:48 p.m.

Respectfully submitted,

Jacqueline G. Roorda
Town Clerk