

## December 9th, 2013 LaFayette Town Board Meeting Minutes

Minutes of the Town Board Meeting held by the LaFayette Town Board on December 9th, 2013 at 6:30 p.m. in the Meeting Room of the LaFayette Commons Office Building at 2577 Route 11 in the Town of LaFayette.

Present: William McConnell, Supervisor  
Andrew Ohstrom, Deputy Supervisor  
Steven Zajac, Councilman  
Douglas Daniel, Councilman

Recording Secretary: Jacqueline G. Roorda, Town Clerk

Others Present: Kevin Gilligan, Town Attorney  
Thomas Chartrand, Budget Officer  
Laura Horian, Information Officer  
John Greeley, Highway Superintendent  
Chris Brunelle  
Mark Chambers, C&S Companies  
Jeff Palin, C & S Companies  
Nick Kirby, Resident  
Jim Gosier, Byrne Dairy

1. Supervisor McConnell called the meeting to order at 6:30 p.m.
2. The Town Clerk, Jackie Roorda took the Roll – All Present.
3. Pledge to our U.S. Flag led by Town Councilman Daniel.
4. Town Board Minutes of November 25<sup>th</sup>, 2013.

**Councilman Ohstrom moved and Daniel seconded the motion to accept the November 25th, 2013 meeting minutes submitted by Town Clerk Jackie Roorda.  
Motion carried 4-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Abstained</b>	
<b>Andrew Ohstrom</b>	<b>Deputy Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steven Zajac</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Douglas Daniel</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>

5. PUBLIC HEARING
6. COMMUNICATIONS

A. Southern Hills Preservation Corporation Request  
Supervisor McConnell reported that he received a letter requesting our Town's Annual support to Southern Hills Preservation. He further explained that this local Organization provides Programs and Services for lower income first time home buyers,

home improvements, etc. in LaFayette and surrounding communities. Tom Chartrand advised that since it has already been determined for the 2014 Budget a Voucher in the budgeted amount of \$2,500 may be submitted in 2014.

B. Supervisor McConnell advised that the Board received a formal letter from Planning Board Chairman Jim Nakas after the November 19<sup>th</sup> Planning Board Meeting. McConnell asked Attorney Gilligan to give a brief summary of the letter and steps necessary to proceed. Gilligan explained that the Planning Board made a very favorable recommendation for the proposed change of zoning for the parcel currently owned by Route 20 Crossroads Corp. for the proposed use as a Byrne Dairy Grocery Store with fueling facilities. The letter also reflects their approval of the final development plan and zone change for a Commercial Planned Development District.

Attorney Gilligan advised that the Planning Board was being removed from the EAF as an involved agency, as the Codes Officer intends to handle the subdivision on an Administrative basis. The next steps in the process are to name the Town Board as the lead agency, issue lead agency notice to the involved agencies, see if there are any challenges to the Town swerving as lead agency. This should be accomplished by the 1/13/2014 Town Board meeting. A proposed resolution has been circulate to the Board which introduces the zone change, undertake the initial SEQR determinations and schedules a public hearing for the January meeting. After discussion, the following resolution took place.

### **TOWN BOARD RESOLUTION**

Andrew Ohstrom introduced a proposed Zoning Ordinance Amendment relating to the amendment of Article I, Section "C" to amend the Zoning Map and Change the Zoning District Classification of Certain Specified Properties from Hamlet District to Commercial Planned Development District in and for the Town of LaFayette which was seconded by Steven Zajac:

**WHEREAS**, no other agency has the legal authority or jurisdiction to approve or directly undertake the adoption of an Ordinance in the Town of LaFayette.

**NOW, THEREFORE**, it is

**RESOLVED AND DETERMINED**, that the other involved agencies are: Onondaga County Department of Health (water and septic), NYS Department of Transportation, NYS Department of Environmental Conservation. The Town Board

shall act as lead agency, that this proposed legislation is an Type I action for purposes of SEQR pursuant to 6 NYCRR §617.4(b)(8); and it is further

**RESOLVED AND DETERMINED**, that the amendment under consideration would result in a zone change from Hamlet District to a Commercial Planned Development District permitting the construction of a retail grocery store and fueling facility; and it is further

**RESOLVED AND DETERMINED**, that the Ordinance attached hereto is hereby introduced for the Town Board’s consideration; and it is further

**RESOLVED AND DETERMINED**, that the Town Board shall conduct a public hearing as to the adoption of this proposed Ordinance amendment at the LaFayette Town Hall located at 2577 Route 11, LaFayette, New York on January 13, 2014, at 6:30 p.m. or as soon thereafter as the matter can be heard, at which time all persons interested on the subject shall be heard.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Andrew Ohstrom</b>	<b>Deputy Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steven Zajac</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Douglas Daniel</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>

The foregoing resolution was thereupon declared duly adopted.

**DATED: December 9, 2013**

Supervisor McConnell requested Chris Brunelle to give an update.

Chris Brunelle of Sonbyrne advised that he has spoken with NYS Dept. of Transportation Engineer whom informed him that the request for a Five (5) year Accident Report for the Route 20 area of the Proposed Byrne Dairy is near completion and he should have the written report within a few days. Supervisor McConnell requested that a copy of said report be sent to the Town Board when it is received.

Brunelle also reported that he should be getting the well and septic report soon and he will get a copy of those reports to the Town Board, as well.

C. Highway Garage update

Superintendent McConnell introduced Mark Chambers and Jeff Palin of C & S Companies and requested their update with regard to the Proposed Highway Garage Project. They advised that on December 11<sup>th</sup> or 12<sup>th</sup> the Geo-tech drilling samples will be done and the report will most likely be completed a week and a half later.

The SEQR/Long Form and the traffic study should also be completed in approximately one week.

Supervisor McConnell reviewed the Timeline and events; Part 1: SEQR to be completed; naming the LaFayette Town Board as the Lead Agency; present work on possible grants and reducing costs; and working on the Title Report. At the February 10<sup>th</sup>, 2014 Town Board Meeting the SEQR Determination should be totally complete.

Jeff Palin advised that they have looked at six (6) possible grants and of the 6, two (2) are feasible and realistically one will be viable.

Supervisor McConnell advised Information Officer, Laura Horian that he will draft an invitation for the March Newsletter inviting the public to voice comments and questions at the Presentation by C & S Companies, to be held in the future in the High School Auditorium. He then applauded C & S Company for all their work and efforts put forth so far on the Highway Garage Project.

Highway Superintendent Greeley advised that most of the feedback he has received from the Public is consistent in that the opinion is to do it right the first time by planning for future growth and not have a need in future years for additions. He is confident the C & S representatives, Mark Chambers and Jeff Palin will do a great presentation for the public and be able to answer any questions brought forth.

F. Contract to Purchase southern 1/2 of Maple Grove by David Sandwick and Robin Weston.

**Resolution**  
**Town of LaFayette Town Board**  
**December 9, 2013**  
**Sandwick/Weston, Maple Grove Drive**  
**Authorization to Convey Southern 1/2 of Maple Grove**  
**Drive, a Paper Street, to Sandwick/Weston, Subject to**  
**Permissive Referendum**

Moved by: Andrew Ohstrom  
Seconded by: Steven Zajac

**WHEREAS**, David Sandwick and Robin Weston, the owners of property at 5885

Sugar Bush Drive have petitioned this Board to purchase portions of an adjacent paper street known as Maple Grove Drive in the Town of LaFayette; and

**WHEREAS**, the Town has checked with its various departments, being told that this section of Maple Grove Drive is a paper street, was never opened, is not used by the Town and is not needed for Town purposes; and

**WHEREAS**, another adjoining parcel to Maple Grove Drive is owned by Mr. Robert Ashford and Ms. Michelle Courtney at 5895 Sugar Bush Drive, that they have no objections to the present petition and, in fact will be petitioning the Town to acquire the northern ½ of the Maple Grove Drive paper street, as it runs between 5885 and 5895 Sugar Bush Drive; and

**WHEREAS**, the Town is willing to sell the southerly ½ portion of Maple Grove Drive at this location to Mr. Sandwick and Ms. Weston, providing the Town is properly compensated therefore and provided further that they pay for any and all expenses related to the transaction; and

**WHEREAS**, the Town and Sandwick/Weston have agreed upon a purchase price of \$3,900 for the above-described parcel.

**NOW THEREFORE BE IT,**

**RESOLVED AND DETERMINED**, that the Town Board will act as lead agency, there are no other involved agencies, this is an unlisted action and, after reviewing the proposal and the short EAF completed in connection with this action, the Board finds that there will be no adverse environmental impacts and therefore renders a negative declaration for purposes of SEQR; and it is further

**RESOLVED AND DETERMINED**, that the Town Board hereby authorizes the

sale of the southern ½ portion of Maple Grove Drive (a paper street), fronting on Sugar Bush Drive to David Sandwick and Robin Weston, owners of the adjacent parcel at 5885 Sugar Bush Drive, by quitclaim deed as more fully described in Schedule “A”, and further authorizes the Supervisor to sign a proposed contract for sale with Mr. Sandwick and Ms. Weston; and it is further

**RESOLVED AND DETERMINED**, that Mr. Sandwick and Ms. Weston shall pay to the Town of LaFayette, the sum of \$3,900.00 in compensation therefore; and it is further

**RESOLVED AND DETERMINED**, that this approval is conditioned upon Mr. Sandwick and Ms. Weston reimbursing the Town for all of its costs incurred connection with this transaction, including but not limited to the Town’s attorneys’ fees and public notices; and it is further

**RESOLVED AND DETERMINED** that the Town Supervisor is authorized to take any actions and sign any documents necessary to give full force and effect to this resolution; and it is further

**RESOLVED AND DETERMINED**, that the conveyance is conditioned upon Mr. Sandwick and Ms. Weston submitting an application for subdivision to the Town to add this parcel to their current property at 5885 Sugar Bush Drive and concluding such action; and it is further

**RESOLVED AND DETERMINED**, that this conveyance of Town land is subject to permissive referendum.

The question of the foregoing Resolution was duly put to a vote and, upon roll call, the vote was as follows:

<b>Douglas Daniel</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Andrew Ohstrom</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Steven J. Zajac</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>

**The foregoing Resolution was thereupon declared duly adopted.**

**DATED: December 9, 2013**

G. Contract to Purchase – Northern ½ of Unused Portion of Maple Grove Drive, a Paper Street, to Robert Ashford and Michele Courtney. Attorney Gilligan advised that he has done the initial paperwork and will have the Resolution, subject to Permissive Referendum ready at the January 13<sup>th</sup>, 2014 meeting.

H. Supervisor McConnell advised that he received a very nice thank you card from Budget Officer Tom Chartrand for the donation the Board Members and Clerk sent to Francis House in memory of his mother.

7. SPECIAL REPORTS

8. REPORTS

- A. Departmental
  - 1. Assessors

- 2. Building and Zoning Code Enforcement

Supervisor McConnell advised that Code Officer Lamson submitted a letter requesting the Town Board appoint Nick Kirby as his Deputy. McConnell also advised that Code Officer Lamson advised that he wishes to appoint Town Councilor Steve Zajac as a back-up Enforcement Officer and would ask that the Board authorize the expenses for classes needed to qualify them both for these positions.

**Councilman Ohstrom moved and Daniel seconded the motion appointing Nick Kirby as Deputy Code Enforcement Officer and Councilman Steve Zajac as a back-up Code Enforcer. Motion carried 3-0 with 1 abstention.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Andrew Ohstrom</b>	<b>Deputy Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steven Zajac</b>	<b>Councilman</b>	<b>Abstained</b>	
<b>Douglas Daniel</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>

**Supervisor McConnell moved and Ohstrom seconded the motion authorizing the expenses for Building and Code Enforcement qualifying classes for Nick Kirby and Steve Zajac, the amount not to exceed \$500.00. Motion carried 3-0 with 1 abstention.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Andrew Ohstrom</b>	<b>Deputy Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steven Zajac</b>	<b>Councilman</b>	<b>Abstained</b>	
<b>Douglas Daniel</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>

Supervisor McConnell then introduced Deputy Building and Code Enforcement Officer, Nick Kirby, welcomed him aboard and advised that his start date is scheduled for January 1, 2014. Kirby thanked the Board for his appointment and stated that he looks forward to this position and working in the Town of LaFayette, especially since he recently purchased his home in LaFayette.

McConnell reported that Code Officer Lamson submitted a letter of request for transfer of \$1,000.00 in order to purchase a new computer as his present computer is very old, obsolete and he is unable to download and save certain permits, etc. needed. Budget Officer Chartrand advised that he has this transfer ready and may be approved within the same motion as others transfers. Motion held at this time.

3. Communications/Information – Information Officer, Laura Horian advised that instead of 4, there will be 6 issues of the Community Letter beginning in January which will assist in getting news to the Residents. She also advised that the website is moving along and she is appealing for good, high resolution photos of the town to add to the website. Councilman Ohstrom suggested that Knowlton Foote may have some great photographs of the Town.

Supervisor McConnell thanked Laura for her work and advised that the newsletter and website will feature items regarding the State of Town Assessment, Hamlet Revitalization, and State Allocated Funds for the project to reconfigure and re-align the intersection of Route 11 and Route 20, Highway Garage Project, Byrne Dairy Project, etc. He also advised that Councilman Zajac is presently working on the best use for Grant moneys for Stafford Park and Stafford Park Grant.

4. Dog Control

5. Highway Superintendent

Mr. Greeley submitted the following written report and discussed the items directly relating to his report:

Snow and Ice ops: Treated Town roads 11 times since last meeting...

Equipment: received a contract from Vantage on trading out the Volvo EW160C to a EW180C. Need Board approval to accept contract pending inspection and test drive... Need to take Wheel hubs off inventory list to surplus on the Plow truck VIN#: 1HTTEAER1XJ003086. The hubs were changed out to Bud wheels. Town of Woodstock offered to buy them both for \$500.00 since they can use as spares. I made a voucher out for them... LaFayette Beach: there is a flooding problem at the beach due to beavers... They keep damming up the water by-pass behind the pool area. Cleaned out several times, with no luck. At the present time, there is at least 5 times the capacity of water behind pool so almost impossible to drain pool through an 8" drain pipe. Solutions? Trap Beavers and relocate redesign the water by-pass system... Windows XP operating system will no longer be supported for critical updates after April 2014... Computers that are using XP will have to change to Window 7 or 8.

Highway Garage: will meet with C&S Engineering to walk property prior to test holes being dug on Wednesday December 11<sup>th</sup>.

**Councilman Zajac moved and Daniel seconded the motion authorizing the Highway Superintendent Greeley to evenly swap the 2011 EW180C E Volvo with a 60 day warranty for the major components, to replace the 2011 EW160C model as offered by Vantage Equipment. Motion carried 4-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Andrew Ohstrom</b>	<b>Deputy Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steven Zajac</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Douglas Daniel</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>

**Councilman Ohstrom moved and Daniel seconded the motion to remove the Bud wheel hubs from inventory list and list them as surplus as they are no longer needed by the Town of LaFayette. Motion carried 4-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Andrew Ohstrom</b>	<b>Deputy Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steven Zajac</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Douglas Daniel</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>

*Budget Officer, Tom Chartrand requested to go ahead of the Agenda to give the Supervisors Monthly Report as he needed to get to his next meeting in Otisco.*

12. Supervisor's Report

a. Monthly report submitted.

Budget Officer Chartrand advised of the following list of transfer of appropriations and that the Supervisor will need to make end of the year budget transfers.

Transfer of Appropriations

GENERAL FUND

To:

A1410.4	Town Clerk	Contractual	1,000.00
A5010.4	Supt. of Highways	Contractual	270.00
A5132.2	Garage	Equipment	230.00
A5132.4	Garage	Contractual	3,500.00
A8010.2	Zoning	Equipment	1,000.00
TOTAL			6,000.00

From:

A1990.4	Contingent	Contractual	5,000.00
A8010.1	Zoning	Personal	1,000.00
TOTAL			6,000.00

**Councilman Zajac moved and Ohstrom seconded the motion authorizing the transfer of the above listed funds. Motion carried 4-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Andrew Ohstrom</b>	<b>Deputy Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steven Zajac</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Douglas Daniel</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>

**Councilman Ohstrom moved and Daniels seconded the motion authorizing the Supervisor to make any necessary end of the year budget transfers. Motion carried 4-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Andrew Ohstrom</b>	<b>Deputy Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steven Zajac</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Douglas Daniel</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>

Chartrand suggested officially setting the Organizational Meeting date.

**Councilman Daniel moved and Zajac seconded the motion setting January 13, 2014 at 6:00 P.M. as the date and time for the 2014 Organizational Meeting and then the Regular Town Board meeting to follow at 6:30. Motion carried 4-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Andrew Ohstrom</b>	<b>Deputy Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steven Zajac</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Douglas Daniel</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>

- 6. Justice Court
  - a. Monthly report for Judge Perrin submitted and reviewed.

133 - Total cases; \$14,506 taken in for the month of October.

7. Library Director – Supervisor McConnell asked the Board if they have any questions or comments regarding the Library Minutes or Directors Report. None voiced.

8. Recreation Director Regina Reinschmidt reported that the usual sports activities are ongoing and very busy. The volleyball season, basketball at Grimshaw and ONS were excellent. She also advised that already 100 have signed up for the ski program.

Supervisor McConnell complimented and thanked all the Community Council volunteers for the great job they did for the Tree Lighting Ceremony.

- 9. Parks and Rec
- 10. Tax Collector
- 11. Town Clerk

- a. Monthly report submitted by Town Clerk Roorda.
- b. Roorda advised that on December 5<sup>th</sup> she hosted a Department of Conservation Training Session in the Meeting Room which was attended by several DEC Agents. She further advised that this is a mandatory training session and anyone who failed to attend will lose the privileges of selling hunting/fishing, etc. licenses. The entire DEC transition to a new program takes effect January 2014.

**B. Committees**

- 1. Community Development

2. Emergency Response – Supervisor McConnell advised that the Friday after Thanksgiving, a resident smelled gas coming from Tennessee Gas on Sentinel Heights Road. 911 was called and they notified all the neighboring residents. It turned out to be a 48” valve leak which was quickly shut down and thankfully no one

was injured. Councilman Daniel has joined the Emergency Response Committee. His experience in the Fire Service will be greatly appreciated on this Committee.

3. Employee Policies and Benefits

4. Environmental and Conservation Advisory – Supervisor McConnell advised that after many years as Chairman of this Committee, Rainer Brocke has resigned. McConnell advised he will be missed and the Town was fortunate for his knowledge and devotion to this Advisory Board. Nancy Mueller has been named as Chair. She has been a member of this Committee for years, was very instrumental in the research done on Hydrofracking and has a lot of knowledge and background related to the issues involved.

5. Highway - McConnell advised that Councilman Zajac will be Chairman of this Committee.

6. Physical Plant – McConnell advised that Steve Zajac and Dennis Lundy will head this Committee

7. Recreation and Youth – Councilman Zajac advised that he met with Regina Reinschmidt and Dave Prince and they will be working together on the upcoming projects.

8. Safety – Councilman Ohstrom advised that they have a meeting scheduled for tomorrow and he will report after.

9. School District Liaisons

10. Service Awards Doug Daniel and Bill McConnell will be heading this Committee.

11. SOTS and OCRRA Liaison – Supervisor McConnell advised that the new Board Member and Councilman Ohstrom will be the Liaisons.

12. SPDES – Councilman Daniels and Supervisor McConnell will be in charge of this committee.

McConnell further advised that David Kubek of the CNY Regional Planning & Development Board contacted him advising that they will be submitting a grant application to the NYS Dept. of Environmental Conservation (Water Quality Improvement Project Grants Program) in order to assist MS4s with their stormwater management programs. If LaFayette chooses to participate there is no cost to the Town and a resolution needs to be made.

**Councilman Zajac moved and Ohstrom seconded the motion authorizing the Supervisor to sign the Letter of Intent for the Water Quality Improvement Project Grant Application. Motion carried 4-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Andrew Ohstrom</b>	<b>Deputy Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steven Zajac</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Douglas Daniel</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>

9. LITIGATION & OTHER LEGAL MATTERS

A. Jamesville Grove Insurance- Attorney Gilligan advised that the Insurance renewal expires tomorrow and that he has had no response from the Cohens to his letters regarding this matter. A lengthy discussion took place regarding what steps to take, liability issues and how to ensure protection for the Town. It was determined that Attorney Gilligan will send a default letter via certified mail advising the Cohens that they will be responsible to absorb any liability costs that may happen and Supervisor McConnell will contact our insurance company to see what the cost to put an addendum on our current policy will entail.

10. UNFINISHED BUSINESS & ACTIVE PROJECTS

11. NEW BUSINESS

A. I.T. Position – Supervisor McConnell advised that Deputy Court Clerk Noah LaRonde has agreed to act as IT Support in a part-time, as needed basis at a rate of \$15.00 per hour. He will oversee security software, assist with any basis computer problems and assist with the new website.

B. Association of Towns Training.

**Councilman Ohstrom moved and Zajac seconded the motion approving Councilman Doug Daniel to attend the “New Town Officials School” to be held in Rochester January 8<sup>th</sup> – the 10<sup>th</sup>, 2014 and Doug Daniel and Andy Ohstrom to attend the Association of Towns Annual Training School and Meeting in New York City in February at a cost of no greater than \$700.00 per member. Motion carried 4-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Andrew Ohstrom</b>	<b>Deputy Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steven Zajac</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Douglas Daniel</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>

C. Vacancy on Town Board – Supervisor McConnell advised that he has approached 3 different people whom were suggested as good candidate to fill the vacancy on the Town Board since Councilman Doolittle relocated to Tully. One of the three, Melanie Palmer is interested, Melanie graduated from Cornell, works at USDA has worked on the Comprehensive Plan, Agricultural Plan, is a native of LaFayette and

still resides in LaFayette. She will be appointed at the January Organizational Meeting to complete 2014 and will need to run for election for the remaining 3 years of the term. Judge Maureen Perrin will swear in and give the oath of office for all elected officials and Supervisor McConnell will swear in Melanie.

D. Attorney Gilligan advised that since the change in SEQR and EAF, many municipalities are investigating and passing local legislation expanding their list of Type II actions. A brief discussion took place.

**Supervisor Shute moved and Ohstrom seconded the motion allowing Kevin Gilligan, to move ahead with Local Legislation expanding the list of Type II Actions for projects that don't have any environmental impact on the Town.  
Motion carried 4-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Andrew Ohstrom</b>	<b>Deputy Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steven Zajac</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Douglas Daniel</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>

E. Councilman Ohstrom advised that he reviewed that Upstate Temperature Control contract and that it is very expensive. He has approached Dan Bush of Bush Heating Company regarding hiring him on an hourly basis to maintain the heating systems in the town buildings. Dan currently services the Community Center furnace. Andy will get in touch with Dan again and report back.

12. Suggestions for improvement and positive contributions. – Regina Reinschmidt advised that the recently repaired bridge on Route 20 in Cardiff is very rough and really jolts vehicles around and can be dangerous. She questioned who should be contacted regarding this. Supervisor McConnell advised that he will contact Dept. of Transportation and check if they will take action to rectify this problem.

13. Executive Session

14. Motion to audit and pay bills.

**Councilman Zajac moved and Daniel seconded the motion to audit and pay bills.  
Motion carried 4 - 0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Andrew Ohstrom</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Doug Daniel</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>

<b>General Fund</b>	<b>4418- 4459</b>	<b>\$ 24,459.18</b>
<b>Highway Fund</b>	<b>4460- 4471</b>	<b>\$ 18,959.35</b>

**Special District  
Trust & Agency**

**4472 \$ 100.73  
4473- 4475 \$ 2,442.00**

**Councilman Ohstrom moved and Zajac seconded the motion to adjourn the meeting. Motion carried 4 - 0.**

The Special Town Board Meeting was adjourned at 9:01 p.m.

Respectfully submitted,

Jacqueline G. Roorda  
Town Clerk