

November 9th, 2015 LaFayette Town Board Meeting Minutes

Minutes of the Town Board Meeting held by the LaFayette Town Board on November 9, 2015 at 6:30 p.m. in the Meeting Room of the LaFayette Commons Office Building at 2577 Route 11 in the Town of LaFayette.

Present: William McConnell, Supervisor
Andrew Ohstrom, Councilor
Steve Zajac, Councilor
Doug Daniel, Councilor,
Melanie Palmer, Councilor

Recording Secretary: Jacqueline G. Roorda, Town Clerk

Others Present: Kevin Gilligan, Town Attorney
Thomas Chartrand, Budget Officer
Ralph Lamson, Bldg & Code Enforcement
Dave Prince, Library/Parks & Rec Representative
Brad Totman, Tompkins Trust Company
Martha Lemondes, Resident

1. Supervisor McConnell called the meeting to order at 6:30 PM and welcomed all in attendance.
2. Pledge to our U.S. Flag was led by Councilor Daniel. Supervisor McConnell advised that on Veterans Day the VFW will be hosting dinner and thanked all past and present Veterans for their service.
3. The Town Clerk, Jackie Roorda took the Roll. All present.
4. Town Board Minutes of October 26th, 2015 Budget Meetings, 2015.

Councilor Ohstrom moved and Palmer seconded the motion to accept the minutes of October 26th, 2015 regular meeting minutes as submitted.

Motion carried 5 – 0.

William McConnell	Supervisor	Voted	Yes
Andrew Ohstrom	Councilor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

5. PUBLIC HEARINGS – None
6. COMMUNICATIONS

A. Martha Lemondes, a resident of Eager Road questioned if the Town has any involvement with “Connect New York”. She advised that she and approximately 13 other residences do not have Wi Fi service on a stretch of Eager Road and that she was quoted \$42,000 for them to get connected. She has been in contact with Alice Kim, Government Relations at Time Warner looking to see if there is money available to connect. Tom Chartrand advised that County Legislator Dave Knapp is working with Pompey Supervisor Carol Marsh regarding a similar situation in Pompey. Supervisor McConnell will check with Dave Knapp regarding any other possibilities for Wi-Fi service. He thanked Ms. Lemondes for looking into this matter. She advised that she will continue to investigate.

B. Brad Totman of Tompkins Trust gave a brief presentation regarding the services they offer that may be beneficial to the Town. They are based out of Ithaca and Cortland however there are plans to also open a location in Syracuse in the future. He submitted a proposal for the Board to review and so they could familiarize themselves with Tompkins Trust. Discussion regarding the large amounts of cash to be deposited took place. This would mean an account would need to be opened locally for cash opening a lot of paperwork and lessening the benefit of remote deposits, regardless what bank we utilize. Supervisor McConnell thanked Mr. Totman for his presentation and time.

C. Old Highway Garage Purchase Offer – Supervisor McConnell introduced Jonathan Mapstone of JMap Services, Inc. Mr. Mapstone advised that he has an electrical, heating and air conditioning business and is offering \$20,000 for the purchase of the old highway garage to use for his contracting company. His proposal includes him repairing both the interior and exterior of the building, installing new garage doors and new tin on the outside. Brief discussion regarding the assessment of the property, DEC concerns, testing and results took place. Mr. Mapstone advised that he will remain interested even if it is postponed due to DEC approval. Supervisor McConnell and the Board thanked Mr. Mapstone for his interest and agreed this would be a nice upgrade for the Town.

D. Amendments to Agreement with New York, Susquehanna & Western Railway Corporation. – Attorney Gilligan advised that there are three license agreements from 2007 with the New York, Susquehanna and Western Railway Corporation for water line crossings. Tom Chartrand advised they have reset the fees to current market value.

Councilor Daniel moved and Palmer seconded the motion allowing the Amendments to Agreements numbered 1067, 1068 and 1069 authorizing Supervisor McConnell to sign said Amendments to the Agreements with New York, Susquehanna & Western Railway Corporation and the Town of LaFayette. Motion carried 5 – 0.

William McConnell	Supervisor	Voted	Yes
Andrew Ohstrom	Councilor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes

Doug Daniel	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

E. LaFayette Trail Riders – Annual request to utilize a strip of land owned by Niagara Mohawk Power Corp which runs through the Town of LaFayette for the purpose of a snowmobile trail.

Councilor Ohstrom moved and Zajac seconded the motion authorizing Supervisor McConnell to sign the consent on behalf of the LaFayette Trail Riders to utilize a strip of land owned by Niagara Mohawk Power Corporation, d/b/a National Grid which runs through the Town of LaFayette for a snowmobile trail as indicated on the attached map. Motion carried 5 – 0.

William McConnell	Supervisor	Voted	Yes
Andrew Ohstrom	Councilor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

F. SPCA Agreements – Annual contracts

Councilor Ohstrom moved and Daniel seconded the motion authorizing Supervisor McConnell to sign the Dog Control Contract and Prevention of Cruelty to Animals between SPCA and the Town of LaFayette. Motion carried 5 – 0.

William McConnell	Supervisor	Voted	Yes
Andrew Ohstrom	Councilor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

G. National Grid Holiday Decorations

Councilor Ohstrom moved and Zajac seconded the motion authorizing Supervisor McConnell to sign the Agreement between National Grid and the Town of LaFayette. Motion carried 5 – 0.

William McConnell	Supervisor	Voted	Yes
Andrew Ohstrom	Councilor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

H. Eager/Coye Road 3 way stop signs and speed reduction – Town Clerk, Jackie Roorda advised that the Town received a letter from the NYS Dept. of Transportation advising that after their traffic engineer’s review of the location that we requested a reduction in the speed limit on Coye Road, it was determined the request is

not appropriate at this time. Roorda also advised that the Onondaga County Dept. of Transportation conducted their study and determined that they will not be installing additional stop signs at the intersection of Coye and Eager Roads. It was found that there have only been two reported accidents in the past ten years at the location, therefore not warranting additional stop signs. Supervisor McConnell will contact those requesting these changes to advise of the final decisions.

I. NYMIR (New York State Municipal Insurance Reciprocal) – Councilor Ohstrom advised that Safety Officer Tom Rezsnyak, John Greeley and himself did a walk-through of the highway Facility, with Connie Wallis, Senior Risk Control Specialist, who was pleased with the inspection. She did have one recommendation to add verbiage to the Town’s Workplace Violence Prevention Policy advising the staff of their right to contact the NYS Department of Labor if a complaint or incident is not properly addressed or addressed at all by the municipality.

J. OCWA – Supervisor McConnell advised that we received a letter from Onondaga County Water Authority giving notice of responsibility of homeowners to repair leaking water service lines and advising that they have partnered with HomeServe to establish a special fund to assist low income residents with needed repairs. More information about the program is available on a special website established by Home Serve at www.OCWARepairPlans.com. McConnell will advise Information Officer Sue Marzo and request this go on the Town website for residents.

K. NYS Dept. of Agriculture and Markets – Supervisor McConnell reported that the annual Municipal Shelter Inspections Report completed on September 30, 2015 was recently received and indicated that dog shelter services were rated “Satisfactory”.

7. SPECIAL REPORTS

8. REPORTS

A. Departmental

1. Town Supervisor

a. Budget Officer Tom Chartrand submitted the Monthly Financial Report, transfer sheet and advised of the following;

General Fund

Court Fines have exceeded budget for the year

Transfers Engineering related to Old Garage and phase 2

Highway Fund

Snow & Ice Revenue From county \$52,000 above budget

Transfer of underspent Summer Payroll to Machinery Repairs

Library Fund

Transfer to cover books spending from non-books

Supervisor McConnell moved and Ohstrom seconded the motion to approve the transfer of appropriations as listed below. Motion carried 5 - 0.

William McConnell	Supervisor	Voted	Yes
Andrew Ohstrom	Councilor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

Transfer of Appropriation

GENERAL FUND

To:				
	A1440.4	Engineer	Contractual	7,000.00
	A1910.4	Insurance	Contractual	800.00
	A7550.4	Celebrations	Contractual	500.00
			TOTAL	<u>8,300.00</u>
				=====

From:				
	A1990.4	Contingent	Contractual	4,300.00
	A5132.2	Garage (New)	Equipment	4,000.00
			TOTAL	<u>8,300.00</u>
				=====

HIGHWAY

To:				
	DA5130.4	Machinery	Contractual	7,500.00
			TOTAL	<u>7,500.00</u>
				=====

From:				
	DA5110.1	Repairs	Personal Services	7,500.00
			TOTAL	<u>7,500.00</u>
				=====

LIBRARY FUND

To:				
	L7410.4	Library Materials (Books)	Contractual	500.00
			TOTAL	<u>500.00</u>
				=====

From:				
	L7415.4	Library Operations (Non-Book)	Contractual	500.00
			TOTAL	<u>500.00</u>
				=====

Councilor Ohstrom asked Budget Officer Tom Chartrand where the moneys left from FEMA for the mudslide were still sitting in an account. Chartrand advised that there is

money left after well testing, etc. McConnell will discuss with DEC to inquire if the money may be transferred for another project.

2. Highway Superintendent's written report

- Equipment: Work on out-fitting plow trucks is 80% completed.
Waiting for 4 wheel drive plow truck to be completed from Henderson Equip.
- Roads: Mowing ops are completed for 2015
- Auction International: Check has been received for 1999 plow
32 of 33 items have been sold on Old Garage surplus items. I put in a counter offer for the Rago roller for \$ 6,000.00. If bidder declines, I have another bidder that will take it for that amount.
- Not counting the roller, the auction netted around \$ 11,000.00
- Salt Dome: 30% complete. Concrete was poured today. Paving and site work will be completed in two weeks. Dome fully installed in 3 weeks
- Building punch list Items: Waiting for engineering firm to follow up on Diamond & Thiel payment request...
- Park Exercise Equipment area: The Project is complete. Thank you Jerry Marzo, Jimmy McElhannon and the Optimist club for all of their hard work.
- Snow Ops: The County moved in a plow truck for the season in order to get out on Route 20 faster during snow conditions.

Discussion regarding the selling of the roller which is up for auction, now or waiting until spring took place. Greeley has to hear back from Auctions International as the last bidder was at \$6,000. Greeley advised that we may be able to get \$3-4,000.00 more in the Spring, however we have to move it to the new highway garage and store it for the winter and unknown what the economy will be next Spring.

Greeley advised that he would like to get a closed cab with a little heater for the mule tractor, put a plow on it and Dept. of Parks and Rec. could use it to plow the walking path at Stafford as it has rubber tires and will not damage to pavement.

Greeley inquired if the Town is responsible for any removal of asbestos that may be in the ceiling of the old highway garage building. Attorney Gilligan replied that the buyer would have to be advised of any asbestos in the ceiling which may decrease the price of the Contract. Supervisor McConnell advised that the prospective buyer is fully aware of any asbestos in the building.

Greeley advised that he spoke with Scott from Diamond & Thiel regarding the remaining punch list for the new Highway Garage project and his biggest concerns are with the grates bending and breaking, the leaking roof and there is some siding that needs replacing. Mark Chambers of C & S Engineers will address these issues when he is back in town. Supervisor McConnell

recommends that the December 14th meeting will be the deadline for this and C & S Companies will need to verify that the punch list is complete prior to final payment to Diamond and Theil.

Councilor Ohstrom thanked the highway crew for the great job done on the concrete pad they did for the exercise equipment at Stafford Park and Greeley gave credit to Al Klaiber, Tom Kurtz and Art Gabriel for their hard work on that project. Supervisor McConnell complimented Recreation Director, Regina Reinschmidt for the two year research she spent numerous hours on to decrease the cost from \$18,000 to \$14,000.

Greeley advised that we need to look at what we are going to do on some of the smaller Town roads as far as repairs for 2016. He mentioned Markland Road with all the travel of heavy farm equipment and manure spreading trucks doing damage to the road. Supervisor McConnell reported that there is an Ag and Markets Committee meeting scheduled to discuss this and other matters.

3. Justice Court

4. Library Director

5. Recreation Director Report as submitted by Regina Reinschmidt, Rec. Director.

VHSP/beach/box Thank you to Steve Evans for reseeding the creases. Confirmed with Steve Zajac that he will winterize and get UV light to Scott Shute for winter storage as usual.

Park winterization Water at the concession building and Stafford bathrooms will be winterized this weekend. Special thanks to Gary Olrich, Cross Brothers plumbing, for volunteering his time to the town for 20 years. This will be his last.

Winter sports signups next week, programs all in order.

Volleyball starting this week. Two returning coaches, one new.

Outdoor Exercise Circuit Looks great, excellent feedback already. The nice weather gave people a chance to use it already too. Worked with Tom to get the rest of the paperwork in order for county; Tom submitted it. Confirmed with Steve Z that sign will be placed as county requires, highway will install. The highway department did a superior job on the project both on site and their share of the paperwork. Suggestion: Have an official opening in the spring to show the results of this town grant.

Cortland Recreation Conference Voucher This seems to be missing? Last I checked, Cortland had not received payment and Tom Chartrand did not have it in his possession to pay out. I assumed it was paid as usual since I had not heard otherwise. If the town board still has it for some reason, I request that it be pulled/discarded. Does not need to be paid now.

6. Parks and Recreation – Councilor Ohstrom thanked Highway Superintendent Greeley for patching the damage at Vinegar Hill Park. Councilor Zajac advised that he has three quotes for the sidewalks; \$9,880; \$9,900; and \$10, 250, all include prevailing

wage. He also advised that this needs to be completed by the end of the year. Budget Officer Tom Chartrand reported that there is \$16,900 left in the Vinegar Hill budget. Zajac advised that some handicap bars need to be purchased along with mirrors for over the sinks.

Councilor Ohstrom moved and Zajac seconded the motion to accept the lowest quote of \$9,880 for the sidewalks at Vinegar Hill Park and authorize the completion of said sidewalks before the end of the year. Motion carried 5 - 0.

William McConnell	Supervisor	Voted	Yes
Andrew Ohstrom	Councilor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

Supervisor McConnell thanked Councilor Zajac for all his time, work and efforts over this two and a half year project at Vinegar Hill Park.

7. Building and Code Enforcement Officer

8. Town Clerk

a. Monthly Report and payment to Supervisor's Account was reviewed.

b. Roorda advised that the painting in the entry way is complete and the informational panel board is up for Community Council sports team sign ups and information. Regina has been organizing future sport programs and is hoping this information board will help Community Council with the transformation of eliminating the Recreation Director position in 2016.

c. Roorda advised items for a surplus list; old bulletin board that was hanging in the Town Hall lobby; small refrigerator in the kitchen and two small (2 drawer) file cabinets that the Code Officer no longer needs, Budget Officer Tom Chartrand suggested the list should go to scrap instead of surplus.

B. Committees

1. Agricultural Committee
2. Community Development
3. Emergency Response
4. Employee Policies and Procedures – Deputy Supervisor Ohstrom
5. Environmental and Conservation Advisory Board

- 6. Highway
- 7. Physical Plant
- 8. Recreation and Youth

9. Safety – Code Enforcer Ralph Lamson questioned the cords hanging from the emergency lights in the restrooms at the Town Hall, advising that it is not a safe situation and that to his knowledge the lights aren't necessary. Ohstrom advised that he is working on developing work order sheets for any odd jobs and repairs that need attention in the Town to be able to address, organize and have accountability for each.

- 10. School Liaisons
- 11. Service Awards
- 12. SOTS and OCRRA
- 13. SPDES

9. LITIGATION & OTHER LEGAL MATTERS

10. UNFINISHED BUSINESS & ACTIVE

11. NEW BUSINESS – Councilor Ohstrom advised that there are two railroad areas of concern; one being on Dodge Road and the other on Eager Road whereon Town Roads are underneath these railroad over passes. There have been wash-outs over the years and the conditions of the overpasses are questionable. Attorney Gilligan will draft a letter to the railroad advising them that these areas need to be addressed and repaired.

- 12. Suggestions for improvement and positive contributions.
- 13. Executive Session (not necessary)
- 14. Motion to audit and pay bills.

General Fund	8176-8206	\$ 36,197.07
Highway Fund	8207-8224	\$ 50,519.31
Special District	8236	\$ 90.18
Cap. Development Fund	8237	\$ 280.00

Councilor Ohstrom moved and Zajac seconded the motion to audit and pay the above listed bills. Motion carried 5 - 0.

William McConnell	Supervisor	Voted	Yes
Andrew Ohstrom	Councilor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

15. Motion to adjourn.

Supervisor McConnell moved Palmer and seconded the motion to adjourn the meeting. Motion carried 5 - 0.

William McConnell	Supervisor	Voted	Yes
Andrew Ohstrom	Councilor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

The Town Board Meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Jacqueline G. Roorda
Town Clerk