

December 13th, 2016 LaFayette Town Board Meeting Minutes

Minutes of the Town Board Meeting held by the LaFayette Town Board on December 13th, 2016 at 7:00 p.m. (Vouchers at 6:00pm) in the Meeting Room of the LaFayette Commons Office Building at 2577 Route 11 in the Town of LaFayette.

Present: Andrew Ohstrom, Councilor
Steve Zajac, Councilor
Kerry Evans, Councilor,
Melanie Palmer, Councilor
Doug Daniel, Councilor

Recording Secretary: Jacqueline G. Roorda, Town Clerk

Others Present: Kevin Gilligan, Town Attorney
Thomas Chartrand, Budget Officer
Ralph Lamson, Bldg. & Code Enforcer
Dave Prince, LCC, Library & Parks & Rec
Brad Bush, Planning Board Member
Mark Chambers & Jeff Palin & Matt Walker, C & S
Kristin Colburn, Deputy Town Clerk
Al Klaiber, Resident
Shelby Ohstrom, Jannah Grant & Mattie Caughey
Absent: John Greeley, Hwy Superintendent

1. Supervisor Ohstrom called the meeting to order at 7:00 PM and welcomed all in attendance.
2. Pledge to our U.S. Flag was led by Councilor Palmer.
3. The Town Clerk, Jackie Roorda took the Roll. All Present.
4. Town Board Minutes of November 10th, 2016 Meeting.

Supervisor Ohstrom moved and Evans seconded the motion to accept the minutes of November 10th, 2016 Town Board meeting as submitted by Town Clerk, Jackie Roorda. Motion carried 5 - 0.

Andrew Ohstrom	Supervisor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Kerry Evans	Councilor	Voted	Yes

5. COMMUNICATIONS

- A. 6 Month Moratorium on Free Standing Solar Panel Installations.

Supervisor Ohstrom reported that the Town entered into a 6 month moratorium and he wanted to recap advising that the moratorium can be lifted at any time. It started on the date the local law was filed. Doug Daniel will be the lead on a solar committee investigating this issue. He advised that he attended the planning board meeting in the Town of Cicero which is involving the same firm as the one that approached LaFayette regarding a proposed large solar farm down on Apulia and Paladino Roads. The committee consists of Doug, Melanie Palmer, Jim Nakas, Ralph Lamson and Mark Chambers. Daniel advised that they have not met yet however, they are hopeful to get a meeting in before 2017.

B. The new Highway fence, permissive referendum and new fence quotes.

Supervisor Ohstrom commented that at the last meeting there was a lot of input from residents regarding this fence at the new highway garage, which was appreciated. He also advised that Rocco Roman, an underwriter from Comp Alliance, did a site review inspection of the Highway Garage and the Town Hall. Many different risks were pointed out especially in the Town Hall offices regarding security concerns. Mr. Roman advised and Safety Officer, Tom Rezsnyak agreed that panic alarms need to be installed in the Town Clerk and Justice Court along with potential cameras. He had several other suggestions for improved security in those locations. As far as the fence issue at the highway property, Mr. Roman advised that it is not a legal requirement to have a fence however, if the Town is aware of liability issues, it is the Town's responsibility to address those matters. This will be put in the hands of the Highway Committee to look and report back to the Town Board. The original plan for the fence was to surround the Highway Garage; however that was cut from the budget. The committee will be addressing options such as natural fencing/berms, partial fencing, minimizing costs, avoiding potential risk factors, etc. Resident Brad Bush asked, who is on the Highway Committee. Ohstrom advised that Councilor Steve Zajac is the Chair, Highway Superintendent John Greeley, Deputy Highway Superintendent Steve Robson, and residents Pete Paul, and Sumner Palmer. Bush then questioned if the police reports regarding thefts at the Highway Department that Greeley had mentioned at the last meeting had been obtained. Ohstrom replied that to his knowledge there were no official reports of thefts and his rationale for having a fence is risk mitigation, not theft and trying to best balance between cost and effect. Bush commented that it doesn't appear that there should be any great hurry for the fence being constructed. Ohstrom replied that is correct until spring when the sports begin and the park is busy again and it should be resolved before that time.

C. NY State D.O.T Hwy. Work Permit Application for Utility Work.

Councilor Daniel moved and Palmer seconded the motion authorizing Supervisor Ohstrom to sign the Department of Transportation permit application in accordance with Article 3, Section 52 of State Highway Law and Section 1220-c

of the Vehicle and Traffic Law for utility work for the New York State Department of Transportation. Motion carried 5 - 0.

Andrew Ohstrom	Supervisor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Kerry Evans	Councilor	Voted	Yes

Budget Officer Tom Chartrand advised that John Greeley usually fills this form out. Ohstrom replied that he will sign the authorization and have Highway Superintendent Greeley fill it out.

D. LaFayette Senior project. Supervisor Ohstrom advised that this is become a tradition during the community days. Seniors have taken on the project, "Taking Steps to Fight Cancer Walk", for the last several years. He advised he received a letter from Grace Terrell asking permission for herself, Sara Beresavoy and Jennie Lamson to organize the "Taking Steps to Fight Cancer Walk" during the LaFayette Community Days in the spring of 2017.

Supervisor Ohstrom moved and Palmer seconded the motion approving the senior project for Grace Terrell, Sara Beresavoy and Jennie Lamson to organize the "Taking Steps to Fight Cancer Walk" during the LaFayette Community Days in the spring of 2017. Motion granted 5 - 0.

Andrew Ohstrom	Supervisor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Kerry Evans	Councilor	Voted	Yes

E. LaFayette Senior Project regarding a mural in the LaFayette Justice Court room. Shelby Ohstrom, Jannah Grant and Mattie Caughey, requested permission as their senior project to paint a mural along the back wall of the courtroom. Discussions included the size of the mural, frame, costs, content, etc. The girls explained that the size would cover most of the back wall, presented a rough draft of what they would like to display on the mural, which included the Cardiff Giant, the Route 11 and Route 20 crossroads, etc. They further explained that it will be partially in color and partially black and white; the timeframe it would take to complete would have to be done before their June graduation as their senior project. They requesting funding for the cost of the acrylic paint which they estimate will be approximately \$300.00.

Supervisor Ohstrom moved and Evans seconded the motion authorizing a \$300.00 expenditure to the senior girls, Shelby Ohstrom, Jannah Grant and

Mattie Caughey, for the creation of a mural on the back wall of the LaFayette Justice Court as their senior project for 2016- 2017.

Motion granted 5 – 0.

Andrew Ohstrom	Supervisor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Kerry Evans	Councilor	Voted	Yes

F. Jamesville-Dewitt High School Operation Graduation 2017, request. Budget Ofc. Tom Chartrand advised he will prepare a voucher for the Jamesville-Dewitt High School Operation Graduation for the Town Board to sign with regard to this.

G. C & S Companies - Matt Walker, of C & S Companies gave a presentation regarding the proposed remediation plan for the former highway garage, outlining from the beginning in July 2015 when the investigation of the old highway property began. He gave a brief outline of the several things that have been done which included test borings of the soil, submitting samples, surface investigation, NYSDEC Division of Environmental Remediation of indicated contaminations, Approved work plan, C & S submitted a work plan to NYS DEC; Approved work plan; 7 Temporary Groundwater Monitor wells installation, & sampling report submitted to Town and NYSDEC, NYS DEC concurrence; Pilot injection tests; Remedial Plan prepared.

Jeff Palin and Mark Chambers of C & S joined in and discussions regarding meeting the goal of cleaning up the contaminated areas; grant writing; and possible grant money for these projects; demolition of old highway building; advantages of demolition of the building; clarification of leaving and not disturbing the concrete pad; demolition bids; the big picture (3 projects); the possibility of a “Hamlet Center” in 2018 at this location, etc..

Supervisor Ohstrom surmised that we need to concentrate on a timeline, costs, the obstacles to overcome, good financial base, successful grant work and an overall game plan in order to move forward with all aspects of the old highway project.

. The December 2015 plan was approved wherein they drilled seven wells for sampling and gasoline compounds were found in March 2016. They submitted a report to the Department of conservation with a plan of action, DEC concurred with their course of action of CNS the northwest side of the site was found to have minor contamination. PCB area needed to come out and goes to Waterloo this involves an escalator. Jeff Palin and Mark Chambers joined in the discussion following the presentation Extended discussion went on regarding all of the options, costs and efficiency of the tests, two different vendors, successful grant writing in order to get money to assist with this program

A. Departmental

1. Town Supervisor

a. Budget Officer Tom Chartrand submitted the Monthly Financial Report and advised that it has been a quiet month; the Justice Court had two deposits, still waiting on CHIPS money, mortgage tax is \$9,000 to the good, the General and Highway Funds spending are at 80% and all funds should make revenue by the end of the year.

Councilor Daniel moved and Palmer seconded the motion to authorizing the Supervisor to approve the end of the year expenses and allowing the Budget Officer to make any necessary line item adjustments.

Motion granted 5 – 0.

Andrew Ohstrom	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Kerry Evans	Councilor	Voted	Yes

Supervisor Ohstrom moved and Evans seconded the motion to change the General Payroll date from December 17, 2016 to December 15, 2016. Motion carried 5 – 0.

Andrew Ohstrom	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Kerry Evans	Councilor	Voted	Yes

Supervisor Ohstrom moved and Evans seconded the authorizing the Town Clerk to post the Public Notice of the 2017 Organizational Meeting. Motion carried 5 – 0.

Andrew Ohstrom	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Kerry Evans	Councilor	Voted	Yes

Supervisor Ohstrom commented that many residents received the New York State tax rebate check regarding property taxes and thanked everyone and appreciates their effort, work and time spent on the Budget for 2017.

2. Highway Superintendent – The below written report was submitted by John Greeley and read by Supervisor Ohstrom along with a letter of appreciation from a resident, to the Highway crew.

Equipment: Truck # 6 at Stadium International with transfer case problem. All other plow trucks active ready. “Park” trailer ready and active.

Roads: Snow & Ice Ops 27 times.

Highway Building: Information on Old Highway Building by C & S Engineering.
New Highway – Comp. Insurance assessment complete.

3. Town Clerk

- a. Monthly Report for November 2016 and payment to Supervisor’s account was submitted.
- b. Roorda advised that one application was submitted by Sue Marzo for the position of Secretary to the Planning Board and Zoning Board of Appeals. Sue is also the Town Information Officer and will be appointed at the Organizational Meeting. Roorda advised that she will be glad to help Sue in her new position and is sure she and will do a nice job as Secretary to the Planning and Zoning Boards. Supervisor Ohstrom thanked Roorda for her years as Secretary to the Planning Board and Zoning Board of Appeals and complimented her detail and accuracy in the Minutes she takes at the Town Board meetings.

4. Building and Code Enforcement –

- a. Zoning Ordinances - Attorney Gilligan advised that he has finished his review of the Final Draft Approval of Zoning Ordinances.
- b. Quotes for Computer Programs for the Code Office were submitted by CEO Ralph Lamson. Discussions involved benefit of having this program and money from the 2016 budget will be used to purchase this program. Ralph will contact Williamson to get the specifications needed for a new computer that will be compatible for this program and will be purchased with the 2017 budget.

Councilor Evans moved and Zajac seconded the motion approving as the low quote of \$6,740.04 and annual support of \$1,335.00, authorizing the Town Clerk to send the Purchase Order to Williamson for the Code Enforcement Program. Motion carried 5 – 0.

Andrew Ohstrom	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Kerry Evans	Councilor	Voted	Yes

6. Justice Court

- a. Monthly Reports for the total amount of money turned over to the Town of LaFayette for the month of October from the LaFayette Justice Court

183 - Total cases for Judge Shute;
\$11,651.00 was taken in for the month of October, 2016.

214 - Total cases for Judge Perrin;
\$11,848.00 was taken in for the month of October, 2016.

7. Library Director -

a. Board of Trustee Minutes & Director's Report for September and October were available for review.

b. David Prince advised that Board Member Phyllis Olmstead has resigned and the new Board member will be Michele Combs who will be appointed at the Organizational Meeting in January, 2017.

c. Prince also advised that they are moving forward on revamping the kids section of the Library. Discussion regarding Grant money, competing quotes, prevailing wage, insurance etc. took place.

8. Parks and Rec.

a. Prince reported that the plow truck for Stafford Park has been revamped and outfitted to plow and he will be clearing the south portion of the walking trail.

b. David Prince advised that residents are utilizing the porta john for the winter months as the restrooms are closed during those months. Discussions regarding the cost of porta johns and the dumpsters being left in place took place.

9. LCC – Prince advised that it has been one year since the reorganization of the Community Council and that things have gone very well. The committee has learned a lot, cut expenses by using uniforms for more than one sport. Supervisor Ohstrom thanked the LaFayette Community Council Committee for all their work on the numerous programs and complimented them for doing such a great job with the transition of not having a Recreational Director.

B. COMMITTEES

1. Emergency Response – Councilor Daniel advised that the AED's are in and he will be getting together with the Community Council regarding same.

2. Employee Policies & Benefits - Ohstrom advised that there will be a committee researching Health Care Policies, employment policies, etc. in 2017.

10. TOWN ATTORNEY/LITIGATION 7 OTHER LEGAL MATTERS

1. Attorney Gilligan advised that the Length of Service Audit and letter for the LaFayette Volunteer Fire Department were completed and mailed three weeks ago.

2. LaFayette Ambulance Contract Amendments – Attorney Gilligan advised that there are a couple small changes that need to be done. He advised that it is 90% complete and he will email a copy of the completed Agreements to everyone tomorrow.

11. Motion to audit and pay bills.

General Fund	10165-10222	\$ 53,468.49
Highway Fund	10149-10164	\$ 81,767.81
Special District	10224-10225	\$ 3,290.88
Cap.Development Fund	10227	\$ 29,152.00
Trust & Agency	10226	\$ 224.00

Supervisor Ohstrom moved and Palmer seconded the motion to audit and pay the above listed bills. Motion carried 5 - 0.

Andrew Ohstrom	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Kerry Evans	Councilor	Voted	Yes

12. Motion to adjourn.

Supervisor Ohstrom moved Evans and seconded the motion to adjourn the meeting. Motion carried 5 - 0.

Andrew Ohstrom	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Kerry Evans	Councilor	Voted	Yes

The Town Board Meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Jacqueline G. Roorda
Town Clerk