

October 11th, 2016 LaFayette Town Board Meeting Minutes

Minutes of the Town Board Meeting held by the LaFayette Town Board on October 11th, 2016 at 7:00 p.m. (Vouchers at 6:00pm/Budget Workshop at 5:30PM) in the Meeting Room of the LaFayette Commons Office Building at 2577 Route 11 in the Town of LaFayette.

Present: Andrew Ohstrom, Councilor
Steve Zajac, Councilor
Kerry Evans, Councilor,
Melanie Palmer, Councilor
Doug Daniel, Councilor

Recording Secretary: Jacqueline G. Roorda, Town Clerk

Others Present: Kevin Gilligan, Town Attorney
Thomas Chartrand, Budget Officer
John Greeley, Hwy Superintendent
Dave Prince, Parks & Rec & Library
Mark Chambers, C & S Companies
Michelle and Chris Blust, Residents

1. Supervisor Ohstrom called the meeting to order at 7:00 PM and welcomed all in attendance.
2. Pledge to our U.S. Flag was led by Councilor Zajac.
3. The Town Clerk, Jackie Roorda took the Roll. All present.
4. Town Board Minutes of September 13th, 2016 Regular Meeting; Minutes of Budget Workshops September 27, 2016 and October 4th, 2016.

Supervisor Ohstrom moved and Evans seconded the motion to accept the minutes of September 13th, 2016 regular meeting as submitted by Town Clerk, Jackie Roorda. Motion carried 5 - 0.

Andrew Ohstrom	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Kerry Evans	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes

Councilor Zajac moved and Evans seconded the motion to accept the minutes of Budget Workshop Meetings on September 27th and October 4th, 2016 budget workshop meetings as submitted by Town Clerk, Jackie Roorda.

Motion carried 5 - 0.

Andrew Ohstrom	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Kerry Evans	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes

5. COMMUNICATIONS

A. LaFayette Trail Riders, Inc. request to utilize land owned by National Grid in Town of LaFayette.

Councilor Daniel moved and Evans seconded the motion authorizing the Supervisor to sign the consent form granting the LaFayette Trail Riders the continued utilization of a strip of land owned by Niagara Mohawk Power Corporation, d/b/a National Grid, which runs through the Town of LaFayette for the purpose of a snowmobile trail. Motion carried 5 - 0.

Andrew Ohstrom	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Kerry Evans	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes

B. Eagle Scout - Merit Badge Requirement

Chris Blust introduced himself and explained that for a Merit Badge he is required to attend a meeting of the Town

8. REPORTS

A. Departmental

1. Town Supervisor

a. Budget Officer Tom Chartrand gave a summary of the August, 2016, submitted the Monthly Financial Report, and advised that it has been a quiet month,

General Fund - Revenues 90%; Expenditures 65%; Highway Fund; Revenues 94% Final County Snow Removal 2 months earlier than last year; Expenditures 73%;

Library Fund; Revenues 97%; Expenditures 60%; Transfer Sheet; Enhanced Sheriffs coverage general Fund; Library Cleaner.

Supervisor Ohstrom moved and Evans seconded the motion to approve and allocate the Transfer of Appropriations as listed below.

Motion granted 4 – 0.

Andrew Ohstrom	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Kerry Evans	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Doug Daniel	Councilor	Voted	Yes

GENERAL FUND

To: A3120.4	Police & Constable	Contractual	<u>\$1,000.00</u>
		TOTAL	
<u>\$1,000.00</u>			

From: A1990.4	Contingent	Contractual	<u>\$1,000.00</u>
		TOTAL	<u>\$1,000.00</u>

LIBRARY FUND

To: L1620.1	Library Cleaning	Personal Services	\$1,000.00
		TOTAL	<u>\$1,100.00</u>

From:			
L7411.1	Library Operations (Staff)	Personal Services	<u>\$1,000.00</u>
		TOTAL	<u>\$1,000.00</u>

2. Highway Superintendent's report

Roads: Last two driveway pipes have been installed for the year. Mowing ops are finished for the year. Ditching and shouldering ops will continue while weather permits. Community center will get some blacktop /repair parking lot.

Equipment: Paint Restoration is being performed on Truck #10. Prior to outfitting with plow and wing. #7 (temporary park truck) is completed.

Planter boxes: Boxes will be picked up when they are emptied and stored in the old highway building.

New Highway Garage: Last payment for Airside has been submitted, see attached one year warranty on parts as they are unable to test heating system until it gets cold. Engineers wrapping up business with Diamond and Thiel.

Surplus: Will be meeting with Auctions International next week to sell two heating units and lockers left in the old Highway Building.

Supervisor Ohstrom moved and Zajac seconded the motion to accept Airside's one year extended warranty and authorize the balance of the contract to be paid.

Motion carried 5 - 0.

Andrew Ohstrom	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Kerry Evans	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

3. Town Clerk

a. Monthly Report and payment to Supervisor's Account for August, 2016 were reviewed.

b. Roorda reported that the Town received the final decision of the Department of Transportation stating that their investigation resulted in the speed reduction on the portion of Route 11A as requested. She also advised that it took over a one year from start to finish to get this finalized.

c. Roorda advised that the Zoning ordinance updating committee has reviewed the final drafts of the updated town codes and ordinances and they are available for the Attorneys and the Town Board for their opinions and review. Supervisor Ohstrom thanked Roorda, Code Enforcer Ralph Lamson, Board Member Palmer and the entire committee for their time and effort in accomplishing this huge endeavor. Lamson noted that the Town was very fortunate to have Kelly Green chair the committee and her expertise was well worth the amount the Town expended for this long overdue process.

4. Building and Code Enforcer Ralph Lamson advised that to date he has issued 56 permit. Also, he received an email about SPDES report to be filled out. Lamson will check with the engineers about completing this form. He further advised that there is some possible grant money to get more dog waste stations and that he will get in touch with Dave Prince regarding this.

5. Dog Control – Supervisor Ohstrom advised that a satisfactory audit was recently completed by the State Dept. of Ag and Markets and their only suggestion was that the Dog Control files be kept at the Town Hall.

6. Justice Court - 91 - total cases for Judge Perrin; \$9,962.00 was taken in for the month of July, 2016.
 134 - total cases for Judge Shute; \$11,972.00 was taken in for the month of July, 2016.

Supervisor Ohstrom moved and Evans seconded the motion to allowing Justice Maureen A. Perrin to attend the New York State Magistrate’s Association Annual Conference to be held in Lake Placid and the reimbursement of the expenses for attending.

Motion granted 4 – 0.

Andrew Ohstrom	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Kerry Evans	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

Supervisor Ohstrom moved and Councilor Palmer seconded the motion to allow the Town of LaFayette Justice Court to apply for the Justice Court Assistance Program (JCAP) Grant again this year, in hopes of creating a safer environment with a security window and bench security.

Motion granted 4 – 0.

Andrew Ohstrom	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Kerry Evans	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

5. Library – The June and August Minutes and Directors Report were submitted for the Town Boards review.

B. Committee Reports

1. Employee Policies & Benefits – Ohstrom advised that they are looking at options for fully funded health care for next year.

2. Highway – Supervisor Ohstrom advised that we need to resolve the incomplete issues at the new highway garage and Diamond and Thiel performance bond. Discussion regarding getting solutions with the overhead door and some leaking; Fuel Station software and LaValle taking care of the probe which is under warranty took place. Mark Chambers advised that Superintendent Greeley informed him that he wants to print reports to his computer. At the time of the contract Greeley did not think

he wanted that option, therefore there was no connection to his computer made per the contract.

3. Safety & facility – Zajac advised that they are continuing to make necessary repairs at the Community Center.

Supervisor Ohstrom moved and Councilor Palmer seconded the motion authorizing Councilor Daniel to move forward with the agreement with Cardiac Life and enter into Agreement as specified for 4 previously owed AED's; a 5 year Maintenance Program and one Cabinet-Surface Mount with Alarm not to exceed \$3,000.00 .

Motion granted 4 – 0.

Andrew Ohstrom	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Kerry Evans	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

4. SOTS – Budget Officer Tom Chartrand advised that there was some confusion regarding the 3 year + 2 year extension first Bid and that it has been rewritten and the opening of the bids is scheduled for September 30th, 2016 at 10:00AM.

9. LITIGATION & OTHER LEGAL MATTERS

A. Verizon Contract – Attorney Gilligan advised that he has not heard anything further. Supervisor Ohstrom suggested that Gilligan give a deadline date and Chartrand suggested September 27th, the next meeting.

10. UNFINISHED BUSINESS & ACTIVE

11. NEW BUSINESS

12. Suggestions for improvement and positive contributions.

13. Executive Session (not necessary)

14. Motion to audit and pay bills.

General Fund	9694-9735	\$ 73,272.30
Highway Fund	9736-9756	\$ 29,409.08
Special District	9758	\$ 83.48
Trust & Agency	9759 -9760	\$ 4,438.51
Cap. Development Fund	9761	\$ 72.00

Supervisor Ohstrom moved and Palmer seconded the motion to audit and pay the above listed bills.

Motion carried 4 - 0.

Andrew Ohstrom	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Kerry Evans	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

15. Motion to adjourn.

Supervisor Ohstrom moved Evans and seconded the motion to adjourn the meeting.

Motion carried 4 - 0.

Andrew Ohstrom	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Kerry Evans	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

The Town Board Meeting was adjourned at 8:27 p.m.

Respectfully submitted,

Jacqueline G. Roorda
Town Clerk