

## April 13<sup>th</sup>, 2021 LaFayette Town Board Meeting Minutes

Minutes of the Regular Town Board Meeting held by the LaFayette Town Board on April 13th, 2021 at 6:30 p.m. at LaFayette Town Hall and live on Facebook.

Present: William McConnell, Supervisor  
Steve Zajac, Councilor  
Melanie Palmer, Councilor  
Carole Dwyer, Councilor  
Jerry Marzo, Councilor

Recording Secretary: Jackie Bush Roorda, Town Clerk  
Attorney: Jeff Brown  
Budget Officer: Tom Chartrand

Others Present: Steve Robson, Highway Superintendent  
Ralph Lamson, Bldg. & Code Enforcement  
Dave Knapp, Onondaga County Legislature Chair  
Dan Mastronardi, GFY Events, Inc.  
Dave Prince, Library, LCC, Parks  
Mark Distler, Amy Roe, Kelly Wypych; LACC  
Chris Keenan, ZBA Chair  
Herb & Rosemary Brodt, Steve Pitoniak  
and other residents via Facebook live

1. Supervisor McConnell called the meeting to order at 6:30 PM and welcomed everyone.
2. The Town Clerk, Jackie Roorda took the Roll. All Board members present.
3. The pledge of Allegiance was led by Councilor Zajac.
4. Town Board Minutes of March 9<sup>th</sup>, 2021 Regular Town Board Meeting and the March 23rd, 2021 Special Town Board Meeting.

**R-80-2021 Councilor Palmer moved and Marzo seconded the motion to accept the March 9<sup>th</sup>, 2021 Regular Town Board Meeting minutes, as submitted by Town Clerk Jackie Roorda. Motion carried 5-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

**R-81-2021 Councilor Dwyer moved and Palmer seconded the motion to accept the March 23, 2021 Special Town Board Meeting minutes as submitted by Town Clerk Jackie Roorda. Motion carried 5-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

Supervisor McConnell introduced Assemblyman John Lemondes Jr. who first recognized Steve Robson and congratulated him on his promotion and then gave Board members and attendees a brief synopsis of what is going on in state government mostly in regards to the new legalization of marijuana, that he voted against, and the fiscal state of New York.

5. PUBLIC HEARINGS –

A. Local Law # 1-2021 to amend Chapter 15 (Conservation Commission) of the Code of the Town of LaFayette. Attorney Jeff Brown gave a brief explanation that this law is for minor amendment allowing the size of the commission to be three to seven members to be determined by the Town Board yearly at the Organizational Meeting. The purpose of this amendment ensures a quorum at meetings.

**R-82-21 Councilor Palmer moved and Marzo seconded the motion to open the Public Hearing with regard to Local Law No. 1-2021 to amend Chapter 15, § 15-3 of the Town Code. Motion carried 5-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

Supervisor McConnell advised that the law originated in 1971. In addition to the regular commission members, the ex officio’s will be himself as Supervisor, the Chairs of both the Planning and Zoning Boards, and Highway Superintendent. The Chair of the Conservation Commission, Mark Distler has three candidates whom he is recommending to the Town Board to be appointed. There will be two 1-year membership openings for student members as well. He asked if there were any questions from the Town Board or public.

Resident Steve Pitoniak asked if the student members would have voting rights. The answer is “no”. No other questions or comments were heard.

**R-83-21 Councilor Marzo moved and Palmer seconded the motion to close the Public Hearing with regard to Local Law No. 1-2021 to amend Chapter 15, § 15-3 of the Town Code. Motion carried 5-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

B. Local Law # 2-2021. Attorney Jeff Brown gave a brief explanation that this law is to formalize the position of Constables of the Code of the Town of LaFayette. More details are needed with regard to regulations being spelled out correctly.

**R-84-21 Councilor Palmer moved and Dwyer seconded the motion to open the Public Hearing with regard to Local Law No. 2-2021 to create new Chapter 132 (Constables) of the Code of the Town of LaFayette establishing the powers and duties of constables within the Town. Motion carried 5-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
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<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

Supervisor McConnell advised that there is a need for an armed Constable when Justice Court is in session approximately one to two hours per week, and on other occasions. Discussion whether a part-time employee or independent contractor should hold the position of constable took place. Attorney Jeff Brown reported that he has not heard back from Matt Mallory with regard to his whether constables can be independent contractors. It was determined that the public hearing will be continued.

**R-85-21 Supervisor McConnell moved and Palmer seconded the motion to continue the Public Hearing regarding to Local Law No. 2-2021 to create Chapter 132 (Constables) of the Code of the Town of LaFayette establishing the powers and duties of constables within the Town until the Board’s May meeting. Motion carried 5-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

6. COMMUNICATIONS

A. FIRE DEPARTMENT REPORT by Fire Chief Sean Doolittle

1. Production has started on LaFayette’s newest fire truck, a Rescue Pumper. This will replace 2 vehicles in the fleet that are coming up for replacement. This new truck will allow for both an engine and a heavy rescue to show up for alarms with a decrease in the number of members needed to turn out such vehicles. The sale proceeds from the engine and rescue truck will be put back in the Capital Reserve Fund.
2. As mentioned in the newsletter the department has approved the purchase of new rescue tools which will replace their older set of rescue tools that are over 17 years old and will not work on the newer vehicles. The newer tools also allow for more efficiency
3. Alarm numbers: Fire / Rescue Calls: 11 Ambulance Calls: 37
4. As always, the Department is looking for more members especially during day time hours.

Supervisor McConnell advised that he received the list for service awards and the vouchers for payment will be processed in May.

Assemblyman John Lemondes reported that there had been two fires on Eager Road in the past and that the fire department is welcome to install a dry hydrant on his Eager Road property, at any time.

B. Craft fair at Stafford Park – Resident Janice Myers is proposing a craft fair with 32 vendors with 8’x10’ or 10’x10’, pop-up tents, with 2 food trucks. She is asking that the Town Board waive the \$250 park rental fee for profit events as they are going to be making a donation to the LaFayette Food Pantry. Janice was advised that she must apply for a Mass Gathering permit with a fee of \$50, provide liability insurance, figure out parking and traffic control. and still pay the \$50 deposit for the park rental. (which is refundable pending no rule violation)

**R-86-21**      **Councilor Dwyer moved and Palmer seconded the motion to approve the June 12<sup>th</sup> craft fair application and waive the usual rental fee, submitted by Janice Myers to be held at Stafford Park, contingent upon proof of liability insurance, approval of a plan for traffic control and receipt of a mass gathering permit.      Motion carried 5-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

**C. Intermunicipal Swimming Program Agreement with Town of Pompey**

Tom Chartrand advised that this is the annual agreement the Town executes with the Town of Pompey for summer swimming lessons at Cazenovia College. Due to Covid, there will be a limit of 18 people per class; 12 students, 6 instructors with 45-minute lessons.

**R-87-2021**      **Councilor Palmer moved and Marzo seconded the motion authorizing the Supervisor to execute the annual Intermunicipal Agreement between the Town of Pompey and Town of LaFayette for the 2021 Swim Program. Motion carried 5 – 0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

**D. Liquor License Approval/Disapproval**

1. GFY Events Inc. - Dave Knapp introduced Dan Mastronardi of GFY Events Inc. explaining that last year the LaFayette Apple Festival grounds hosted a drive-in concert series as a trial and it was a big hit. They have made some adjustments to the location of the stage, ending times of the concerts (10pm during the week / 11pm on weekends) so as to not infringe upon neighbors too much. They are also limiting the decibels to 100 and Limp Lizard will be the primary food provider. Tonight, they are here to get approval for their liquor license 30-Day Advance Notice to a Local Municipality. Primarily they will be doing food and beverage pre-orders for concert goers; beverage orders will also be taken in walk up orders.

**R-88-21**      **Councilor Palmer moved and Marzo seconded the motion to support the liquor license request by GFY Events Inc for concerts that will be held at the Apple Festival Grounds during the 2021 season.      Motion carried 5-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

2. JK Morgan, LLC Application

**R-89-21**      **Councilor Marzo moved and Dwyer seconded the motion to support the liquor license request by JK Morgan, LLC, John Morgan and Kate Morgan for their recently purchased, LaFayette Inn.      Motion carried 5-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

E. Local Law 1-2021 – Per the discussion that took place during the Public Hearing a resolution to adopt Local Law no. 1-2021 took place with regard to the LaFayette Conservation Commission as follow:

NEW YORK STATE DEPARTMENT OF STATE  
41 STATE STREET  
ALBANY, NY 12231

## *Local Law Filing*

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**(Use this form to file a local law with the Secretary of State.)**

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

**Town**      **of**      LaFayette

**Local Law No.**      1 of 2021      **of the year 2021.**

**A local law**      to amend Chapter 15 (Conservation Commission) of the Code of the Town of LaFayette

(Insert Title)

by changing the composition and voting rights of members

**Be it enacted by the**      Town Board      **of the**

**Town of**      LaFayette      **as follows:**

**Section 1.** Chapter 15, § 15-3 of the Code of the Town of LaFayette entitled “Membership” is hereby amended to read in its entirety as follows:

### **§ 15-3. Membership.**

**A.** The Commission shall consist of three to seven members, the exact number of which shall be designated annually by the Town Board at its organizational meeting, all of whom shall be residents of the Town of LaFayette. The Town Board shall consider geographical distribution, age, employment and special expertise in maintaining a balance on the Commission of individuals with diversified backgrounds and concerns willing to dedicate themselves to the preservation and improvement of the

environmental quality of the Town of LaFayette. The Town Board shall initially appoint two to four members to two-year terms and one to three members to one-year terms. Successors shall be appointed for two-year terms except when appointed to fill a vacancy in an unexpired term.

**B.** The Supervisor, or his designee from the Town Board, the Chairman of the Planning Board, the Chairman of the Board of Appeals, the Highway Superintendent or other officials that may be hereafter designated by the Town Board shall be ex officio members of the Commission. These members shall have no voting rights, but shall be included in determining the existence of a quorum.

**Section 2.** This Local Law is effective upon filing with the Secretary of State.

**R-90-21**      **Councilor Palmer moved and Marzo seconded the motion approving Local Law No. 1-2021 to amend Chapter 15, § 15-3 (Conservation Commission) of the Town Code as set forth. Motion carried 5-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

**R-91-21**      **Councilor Marzo moved and Palmer seconded the motion accepting the nominations of Amy Roe, Kelly Wypych and Larkin Podsiedlik as presented by Chair Mark Distler for the LACC. Motion carried 5-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

F. Local Law 2-2021 Consideration – As discussed during the Public Hearing at the start of this meeting, this matter and Public hearing will remain open until Attorney Jeff Brown gets more definitive information from Matt Mallory with regard to specific details for the Constable positions.

G. Memorial benefit Stafford Park – Town Clerk Jackie Roorda explained that this is an annual fund raiser where the proceeds go towards a scholarship in memory of Jeff Manley. It was cancelled last year due to Covid. The committee is requesting the Town to Board waive the Stafford Park rental fee as in past years.

**R-92-21**      **Councilor Marzo moved and Palmer seconded the motion to waive the rental fees for Stafford Park for the annual Jeff Manley Memorial Softball Tournament scholarship benefit. Motion carried 5-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

H. Declaration of the Puttkamer house as scrap. Tom Chartrand advised that since the house is of no value to the Town, it needs to be declared as scrap and authorize the demolition of the house after the firemen complete their training exercises.

**R-93-21**      **Councilor Palmer moved and Dwyer seconded the motion declaring the Puttkamer house on Route 11 as scrap, having no further value to the Town and authorizing the LaFayette Fire Department to use it for training purposes and then the demolition thereof. Motion carried 5-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

I. Permission for park bench at Stafford Park – Town Clerk, Jackie Roorda advised that the family of Kenneth Homer would like to purchase and place a bench in memory of their father at Stafford Park. Mr. Homer attended his children and grandchildren’s sporting events for numerous years there and they would be honored to have his memory acknowledged in this way. Dave Prince suggested the bench be placed near the concession stand.

**R-94-21**      **Councilor Marzo moved and Palmer seconded the motion approving the Homer family to donate a park bench in honor of their father, Kenneth Homer to be placed at Stafford Park near the concession stand. Motion carried 5-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

J. Proposed Local Law 3-2021 To opt out of Real Property Law § 487 exemption.

Attorney Jeff Brown advised the public hearing needs to be set with regard to proposed Local Law #3-2021 to opt out of the Real Property Law §487 exemption. Attorney Brown explained that the Board has already had some discussions regarding the community solar arrays. The larger arrays are tax exempt unless the community takes the affirmative step of saying these arrays are NOT tax exempt. This still allows the Town to enter into a PILOT (Payment In Lieu Of Taxes) agreement. It basically shifts the responsibility from the Town going to a developer asking them to do a PILOT to the developer coming to us asking us if we will do a PILOT. At this time, we need a motion to set the public hearing for further discussion.

**R-95-21**      **Councilor Dwyer moved and Palmer seconded the motion to set the Public Hearing regarding Proposed Local Law 3-2021 to opt out of The Real Property Law § 487 exemption. For May 11<sup>th</sup>, 2021 at 6:30PM. Motion carried 5-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

K. Update Senior Center - Supervisor McConnell gave a brief update on this project. The CDBG grant deadline was met. The plan is to have our design plans complete by October 2021. The grant is for \$150k towards the \$906k estimate that C& S has given us to build a 5,000 sq. ft. community/senior center which is a little more than double the size of the current Community Center. There has been a lot of input as to the design, especially the kitchen which will be modeled after the LaFayette Fire Dept. It is mostly open space but there will be some office space for parks and the Optimists, and some storage. Highway Superintendent Steve Robson advised that they are set to demolish the Puttkamer residence at the end of May as soon as the gas is disconnected. Volunteers are already reaching out; however, we need to figure out the most conservative way to build this and stay within the guidelines and laws. There are trees that need to be removed for which we have two (2) quotes already, one with prevailing wage and one that needs to include it (waiting to get it with prevailing wage); if they are less than \$5k we will take the lowest quote.

## 7. COMMUNICATIONS FROM THE PUBLIC

- Steve Pitoniak: Asked what the total cost of the proposed new Community/Senior Center will be? Supervisor McConnell advised the estimated cost is \$906k minus the \$150k grant. Looking for the best way to minimize the cost with a short-term bond but this is an ongoing discussion.
- Sean Doolittle: Thanked the Board for allowing the Fire Dept. to use the Puttkamer home for drill practice that they wouldn't otherwise be able to do.
- County Legislature Chair Dave Knapp provided an update on numerous subjects:
  1. COVID testing is continuing to be provided at the Community Center on Tuesdays.
  2. COVID vaccine clinic at the Apple Festival grounds to be held on 4/14/21 for farm workers and are working on having another one soon but a date has not been set due to the delay on the J&J vaccine.
  3. He received the paperwork for Tom Chartrand to get a partial reimbursement of \$33k for the Tennis court resurfacing that occurred this past summer.
  4. Stimulus Money – we are still hopeful that this is going to come and LaFayette is slated to get about \$500k (\$250k in 2021 & \$250k in 2022). The rules are getting solidified on how this money can be utilized but we will be limited in use.
  5. County Money – \$90 million -the town's money is coming from the state. We will have to work to get that released to the towns. And hopefully a little can be put towards to the proposed new Community/Senior Center. \$15 million of the \$90 million dollars will be dedicated to broadband service for rural areas in dead spots, like Apulia Valley. There will be a survey coming out that we need to get residents to fill out to support the need.
  6. GOOD NEWS: Community Days is a go the Saturday after Memorial Day with fireworks and the usual fun activities; Annual Fishing Derby is set for 5/8/21 Mother's Day weekend.
  7. Dog Park – the money is approved but they are still working on the plan
  8. Cardiff Water District – there was a delay with the departure of former Supervisor Fitzpatrick but we are back on track. Had some confusion between OCWA higher management and contractors. Dave suggested that Supervisor McConnell send a notice to the residents on the system with an update.
  9. Memorial Day Parade – Hoping to have it this year. Conversations are underway, we are waiting on guidance from County Exec. Ryan McMahon.

### A. Departmental

1. Town Supervisor Report is in the packet for Board review



a. Budget Officer Tom Chartrand advised that Supervisor McConnell did an audit of the 2020 Supervisor account prior to the meeting and if everyone is on board, we will need a motion accepting these records.

**R-96-21      Councilor Marzo moved and Dwyer seconded the motion to accept and approve the audit of the 2020 Supervisor records.                      Motion carried 5-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

Supervisor McConnell advised that he and Budget Officer Tom Chartrand are proposing a change to the auditing system from annually to monthly and suggested that the councilor who leads the pledge be the account reviewer that month. Tom explained that it is very easy. They will basically be doing a bank reconciliation and he has a form he can help with.

The court fines have picked up, almost at the pre-covid numbers. Highway – we have received the CHIPS reimbursement for 2020. General spending is at 17% & revenue is at 91%; Highway spending is at 29% & revenue is at 84%. There is a transfer that we will need a motion for with regard to the potential purchase of a new highway truck and if we opt to not purchase, we can put it back into reserve.

**R-97-21      Councilor Palmer moved and Marzo seconded the motion to approve the transfer of appropriations as listed below. Motion carried 5 – 0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

**HIGHWAY FUND**

To:			
DA5130.2	Machinery	Equipment	\$130,000.00
		TOTAL	<u>\$130,000.00</u>
From:			
DA9950.9	Interfund Transfers	Reserve	\$130,000.00
		TOTAL	<u>\$130,000.00</u>

Supervisor McConnell brought up the cell tower inspection which the Board budgeted for and would like to get back on an inspection schedule with NE Tower inspectors. Budget Officer Tom Chartrand advised we will need a motion authorizing the Supervisor to enter into a contract with NE Towers.

**R-98-21      Councilor Palmer moved and Councilor Dwyer seconded the motion to authorize the Supervisor to enter into and sign the contact with Northeast Towers for the inspection.                      Motion carried 5 – 0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

3. Highway Superintendent – Steve Robson report

**Highway Superintendent Report (April)**

**Roads:** Snow and ice operations were performed 7 times since the last Town Board meeting. Repairs to our shoulders, ditching and sweeping operation will continue through the next three weeks in preparation for surface treatments. Brush pick-up started April 12<sup>th</sup>.

**Grants:** Working with Mark Chambers (C & S Engineering) to submit two bridge & culvert grants for the Clark Hollow Road bridge and McClary Road culvert. Preliminary will be submitted April 14<sup>th</sup> and final submitted May 19<sup>th</sup>.

**Equipment:** I would like to ask the Town Board for a resolution to remove from inventory and place on surplus for auction, Item # 565 2011 John Deere 997 Mower with a reserve of \$7,500.00, Item # 594 Bat Wing Mower with a reserve of \$ 2,500.00, 5’ Ford Finish Mower with a reserve of \$ 50.00 and Item # 18 “Only” the 1988 Alamo Roadside Flail Mower with a reserve of \$2,000.00 (Item # 18 Ford Tractor to remain on inventory)

I would like to propose to the Town Board for approval to transfer \$ 130,000.00 to the machinery budget and a resolution approving the purchase a 2021 CV515 4x4 Crew Cab with MDI Plow & Dump Package. This will replace our Truck # 2 2013 Ram 4500.

**Highway Committee:** I will be working with Steve Zajac and highway committee to update the rotation plan for our equipment in the later part of summer.

**R-99-21**      **Councilor Zajac moved and Marzo seconded the motion authorizing the Superintendent to remove from inventory and place on surplus at Auction International, Item # 565 2011 John Deere 997 Mower with a reserve of \$7,500.00, Item # 594 Bat Wing Mower with a reserve of \$ 2,500.00, 5’ Ford Finish Mower with a reserve of \$ 50.00 and Item # 18 “Only” the 1988 Alamo Roadside Flail Mower with a reserve of \$2,000.00 (Item # 18 Ford Tractor to remain on inventory) Motion carried 5 – 0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

**R-100-21**      **Councilor Marzo moved and Zajac seconded the motion authorizing the purchase of the 2021 CV515 4x4 crew cab truck and MDI Plow and dump package under Onondaga County Contract # ONGOV-106-19. Motion carried 5 – 0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

4. Town Clerk
  - a. Jackie Roorda advised that March 2021 Town Clerk report was in the Board's meeting packet for their review.
5. Building and Zoning Code Enforcement
  - a. Ralph Lamson's March Report for all building permits was provided to the Board.
6. Justice Court
  - a. March 2021 Justices Reports.
    - Judge Shute had 109 cases and turned over \$8,095.00 to the Town of LaFayette for March, 2021.
    - Judge Perrin had 101 cases and turned over \$9,790.00 to the Town of LaFayette for March, 2021.
7. Library
 

Day to Day Operations Continue

  - o Physical library is open – patrons are granted access to use computers or browse for books by appointment only. Social distancing practices are in place for computers, etc. Curbside service will continue to be offered as an option.
  - Remodeling project continues
  - 8. LCC – Toro groomer repaired – new engine installed by Highway Department personnel
  - Baseball/softball/tee-ball – practices have begun, game schedule May through mid-June
  - Winter sports – wrestling, basketball, and volleyball, are on hold indefinitely, with plans to possibly conduct these programs outside during the summer.
  - Adult programs remain on hold due to concern for the population participating in these programs or status as a high-risk sport.
9. Parks -
  - Park set-up (swings, garbage cans, recycling bins, sport nets and equipment, etc.) has begun
  - Bathrooms are open and are being cleaned daily
    - o Two sink faucets and one sink drainpipe replaced
    - o Some copper piping in concession stand will need to be replaced
  - In process of moving equipment, etc. from pole barn at new property to garage at Stafford Park South
    - o Garage door needs to be replaced, and enlarged (higher) to accommodate John Deere mower
      - Project discussed with LCC for funding and Highway garage for in-kind services
  - Flower Boxes – letters sent, some responses received, boxes to be placed beginning the third week of April
- B. Committee Reports
  - LACC (LaFayette Advisory Conservation Commission)

Submitted by: Mark Distler, LACC Chair

These are the LACC activities between the 2021 formation of the LACC on March 9 through April 9, 2021

1. Membership Development – After his appointment by the Town Board on March 9, Chair Distler wrote an article for the town's newsletter that solicits self-nominations as candidates for membership. There are currently no other members on the LACC. Supervisor McConnell proposed Carole Dwyer to be a member. Chair Distler and Councilor Dwyer interviewed three

candidates, who responded to the article released to social media. The newsletter has since been distributed via hardcopy on April 3, from which no others have responded at this time. See the attachment to this report for brief summaries of the candidate’s background and expertise.

At this time, Chair Distler recommends to the Town Board the following membership appointments: Carole Dwyer – 1 year; Amy Roe – 2 years; Kelly Wypych – 2 years; Larkin Podsiedlik – 2 years.

There are two 1-year membership openings for students. Chair Distler participated in a conference call on March 24 with Supervisor McConnell, Dave Amidon (teacher), and Jeremy Belfield (superintendent) to discuss expectations of student membership. Mr. Belfield and Mr. Amidon were very interested in selecting two students for membership and will be forwarding the student selections, whose term will start in June and end in May.

In addition, and according to Local Law 1 - 1971, the ex officio’s will be:

Town Board: Bill McConnell, Supervisor; Planning Board: Brad Bush, Chair; Zoning Board of Appeals: Christine Keenan, Chair; Highway Department: Steve Robson, Superintendent; Ex officio’s will be invited to each LACC meeting and will have no voting rights. Their connectivity with the LACC will facilitate communication and coordination when expert advice is needed and special projects are being developed.

There are two other 2-year term memberships that can be filled and may be filled depending on more self-nominations from LaFayette residents.

2. Supervisor Requests – Supervisor McConnell requested assistance to learn about the tree evaluation services offered to the Town by the Onondaga County of Soil & Water. Chair Distler spoke with OCS&W about the services being offered to towns and why some towns in the county use the services. Chair Distler provided a recommendation to Supervisor McConnell on March 16.

3. Hamlet Development – Chair Distler reviewed the B&L proposal for Comprehensive Plan updating (dated March 12, 2021) and provided input to Supervisor McConnell on March 16 as well as participated in a conference call with B&L on March 23.

Attachment

Summary of Candidates

Amy Roe: Professional background: Biologist with US Fish & Wildlife Relevant expertise: environmental toxicology & restoration, comprehensive planning

Kelly Wypych: Professional background: Business management of technology & engineering companies (Cryomech, Saab Sensis, Lockheed Martin) Relevant expertise: waterway conservation, planning & strategy

Larkin Podsiedlik: Professional background: Nonprofit & program management (Cornell Cooperative Extension, Foodlink, United Way) Relevant expertise: food systems, public health, agritourism

8. NEW BUSINESS –

9. Motion to audit and pay bills. - Bookkeeper to the Supervisor, Tom Chartrand told the Town Board members that he will be dropping off the vouchers at the Town Hall for their signature.

General Fund	17390-17439	\$ 42,007.89
Highway Fund	17391-17405	\$ 43,867.93
Special District	17406-17408	\$ 3,462.29

**R-101-2021 Councilor Dwyer moved and Marzo seconded the motion to audit and pay the above listed bills. Motion carried 5 - 0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
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<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

11. Motion to Adjourn

**R-102-2021**    **Supervisor McConnell moved and Dwyer seconded the motion to adjourn.  
Motion carried 5 - 0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Melanie Palmer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Carole Dwyer</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Jerry Marzo</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

The meeting was adjourned at 7:59 p.m.

Respectfully submitted.

Jacqueline G. Roorda  
Town Clerk