

April 25th, 2023 LaFayette Town Board Special Meeting Minutes

Minutes of the Special Town Board Meeting held by the LaFayette Town Board on April, 25th 2023 at 5:00 p.m. at LaFayette Town Hall

Present: William McConnell, Supervisor
Steve Zajac, Councilor
Melanie Palmer, Councilor
Jerry Marzo, Councilor
Carole Dwyer, Councilor

Recording Secretary: Kristin Shute Colburn, Deputy Town Clerk
Attorney: Jeff Brown
Budget Officer: Marty Knapp
Others Present: Tom Chartrand
Steve Robson, Highway Superintendent
David Prince, Parks Dept.

1. Supervisor McConnell called the meeting to order at 5:10 pm and Deputy Town Clerk Kristin Colburn took the Roll. All Present. Pledge to our U.S. Flag led by Councilor Melanie Palmer.

COMMUNICATIONS

1. Parks Director, Dave Prince spoke of the condition of the fence at the rear of the Community Center, explaining that he obtained some pricing from Syracuse Fence ranging from \$6,770 -\$7,380 that included labor and materials, but did not include prevailing wage, which is required. This cost could be less as the current fence posts are still in good shape. He also looked into purchasing sections of fencing from Lowes & Home Depot at a cost of \$41-\$45 per 8 ft section (using approximately 18 sections). Discussion took place about potentially getting Boy Scout Troop #100 to use this as a Eagle Scout project or service hours. Councilor Zajac reached out to Scoutmaster Will Kendall who advised that this could be done as a Scout service project. Additionally, a discussion took place with regard to some kids being on top of pavilions and the concession stand and jumping & doing flips off of the structures. Dave Prince advised that he spoke with the two individuals but going forward if this continues, he will file a complaint with the Sheriff's / Troopers as there is a liability issue.
2. Community Center Refurbishment- Supervisor McConnell advised that he received notice from the County that we can apply for an additional \$100k grant that we will be able to use for our current community / senior center. The grant is due by May 19, 2023. This grant can be used for numerous improvements

including but not limited to: Exterior - siding, insulation, painting, roof repairs, windows, doors; Interior - flooring, doors, windows, painting, insulation, remodeling/upgrades, internet access; Building equipment - HVAC, plumbing, electrical, sprinklers, security; Other - Appliances.

Councilor Zajac gave an overview of the projects to be done at the current community center.

a. Basement Floor - to be done by Harmatuk Construction & Concrete at a cost of \$19,375. This quote includes prevailing wage and includes the removal of "junk" and other items left in the basement. Other contractors were approached about this project and declined to provide a quote.

R-82-23 Councilor Zajac moved and Councilor Dwyer second the motion to approve Harmatuk Constriction & Concrete quote that included prevailing wage for the replacement of the basement floor of the current community center with a 60-day completion date. Motion carried 5 - 0.

William McConnell	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

b. Replacement of the Hardwood floors on the Main level - Councilor Zajac approached 3-4 contractors (Scott Martin Flooring, Kevin Carroll and Hyger Kumro) and only one was willing to provide a quote. Scott Martin Flooring quoted \$20,785, he will replace, refinish & re-stain the center portion of the floor where is buckles from the front of the building to the back and also some spots where ducting is no longer used. Prevailing wage is not an issue as he will be doing the job as a sole proprietor. The job cannot be done until the completion the basement, and should take approximately 1 week to complete.

R-83-23 Councilor Marzo moved and Councilor Palmer second the motion to approve Scott Martin Flooring, sole proprietor, with a quote of \$20,785 to replace, refinish & re-stain the hardwood floors at the current community center. Motion carried 5 - 0.

William McConnell	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

c. Heating & Air Conditioning - Councilor Zajac advised that he had 2 quotes: (1) Curt's Heating & Air \$9,500 and (2) Top Tier Heating \$9,800. Both quotes include prevailing wage. There is a slight difference in the scope of work being provided. Therefore, it was decided to go through the process of R.F.P. (Request for Proposal) before awarding this job.

Discussion took place with regard to the remaining projects to be done at the center: (1) Front porch A.D.A. lift ramp (2) Exterior Paint & Repairs (3) Spray Foam to fill in the gaps in the basement and (4) Kitchen & Bathroom remodel w/ replacement of appliances.

- Arbor Day Celebration / Fire Dept. Open House Events: Supervisor McConnell advised that the Arbor Day tree planting event went great and the Fire Dept. provided lunch for workers after the event. They asked for a donation from the Town. Supervisor McConnell personally gave them \$200 cash on behalf of the Town but looked to get approval for reimbursement should the Board agree.

R-84-23 Councilor Marzo moved and Councilor Dwyer second the motion to reimburse Supervisor McConnell for the \$200 donation to the Fire Dept for the post Arbor Day Lunch. Motion carried 5 - 0.

William McConnell	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

4. Budget overview & Highway Purchase - Former Budget Officer Tom Chartrand gave an overview of funds and advised that we have roughly \$290k in reserves and his recommendation would be to use some or most of that towards a "once in a lifetime" purchase. Councilor Zajac voiced that he would like to see all or most of that put into the Highway reserve fund for equipment to purchase the next truck. This will ultimately save taxpayers money in the long term. Discussion took place with regard to the purchase of a 2025/26 Western Star 47XTA Cab & Chassis per Spec. with Krown undercoating exterior & interior 5year at \$315,479.00.

R-85-23 Councilor Zajac moved and Councilor Marzo second the motion to authorize Supervisor McConnell to enter into a contract financed via Bond Anticipation Notes (BAN) for \$320k for the purchase of the 2025/26 Western Star 47XTA Cab & Chassis per Spec. with Krown undercoating exterior & interior 5year. Motion carried 5 - 0.

William McConnell	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

Transfer of Appropriations

GENERAL FUND

To:	A9950	Transfer to Other Fund		
				<u>\$120,000.00</u>
			TOTAL	<u>\$120,000.00</u>
From:	A599	Surplus		
				<u>\$120,000.00</u>
			TOTAL	<u>\$120,000.00</u>

HIGHWAY FUND

To:	DA5130.2	EQUIPMENT	CONTRACTUAL	<u>\$120,000.00</u>
			TOTAL	<u>\$120,000.00</u>
From:	DA599	BUDGET	CONTRACTUAL	<u>\$120,000.00</u>
			TOTAL	<u>\$120,000.00</u>

R-86-23 Councilor Palmer moved and Councilor Dwyer second the motion to approve the transfers of appropriations as listed above. Motion carried 5 - 0.

William McConnell	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

<u>Fund</u>	<u>Check #'s</u>	<u>Total</u>
General Fund	20775, 20777-20783, 20785-20791, 20804	Fund Total: \$ 18,983.65
Highway Fund	20791	Fund Total: \$16,787.26
Library Fund	20791-20796, 20798-20801, 20803, 20805	Fund Total: \$11,585.00
LaFayette Fire Dept Fund	20784	Fund Total: \$567.00

Trust & Agency	45 & 48	Fund Total: \$1,244.30
		Total: \$49,167.21

R-87-23 Councilor Dwyer moved and Councilor Palmer seconded the motion to audit and pay the above listed bills. Motion carried 5 - 0.

William McConnell	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

2. Motion to adjourn

R-88-23 Supervisor McConnell moved and Councilor Marzo seconded the motion to adjourn. Motion carried 5-0

William McConnell	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

The Town Board Meeting was adjourned at 7:04 p.m.

Respectfully submitted,

Kristin Shute Colburn
Deputy Town Clerk