

# Comprehensive Plan Implementation Committee Annual Report 2022

## Summary

The 2021 Comprehensive Plan adopted by the Town of LaFayette promotes a well organized, data driven approach to achieving the stated Vision and Goals for our town. The Priority Action Plan section lays the groundwork for establishing a time-phased plan for completing the work needed to achieve these goals. This report looks at the work completed in 2022, provides detailed status of the Goals and associated Actions, and offers recommendations for improvement as we continue implementing our Plan.

Detailed status is included at the end of this report. Significant progress was made on Goal #1 Hamlet Revitalization and Goal #2 Rural Character Preservation. This progress resulted from strong leadership, good planning and sufficient energized staffing of the activities needed to drive progress. Goal #3 Economic Development has been reviewed by the CPIC team, who have suggested several steps and ideas. This goal requires more attention and planning. The Lead Party for Goal #4 Infrastructure & Community Assets was reassigned from the Town Board to Jeanie Gleisner mid year, at which point mapping review and analysis was completed, and requests for local studies for review, and transportation planning services from SMTC were requested. Goal #5 Effective & Collaborative Local Government has been reviewed and discussed by the CPIC team at meetings, and suggested steps and priorities are documented for several actions within this Goal.

## Background

**Charter:** The Comprehensive Plan Implementation Committee (CPIC) is a committee appointed by the Town Board charged with assisting the Town with the implementation of the 2021 Comprehensive Plan. The CPIC shall coordinate with Lead Parties to track work progress on Actions Items identified in the Plan.

**Mission:** To track progress on implementing the Plan's Priority Action Plan, CPIC members meet with the Lead Parties that have Action Items assigned to them in the Plan. CPIC assists Lead Parties in further defining the strategy of each Action Item and the corresponding plan (tasks and schedule) to achieve the stated purpose. Afterwards, the CPIC gathers input about the status of each Action Item, and assists teams in identifying success strategies as well as barriers to progress. Once every two months, the CPIC provides a progress report to the Town Board. The CPIC also provides a comprehensive progress report to the Town Board annually in December each year.

This report includes an updated Priority Action Plan showing the status, progress and any issues for the Action Items in the Plan.

**Membership:** The committee and members are appointed annually by the Town Board. Current Membership includes Kelly Wypych, Mark Distler, Jeanie Gleisner, Doug Anderson and Melanie Palmer. Carole Dwyer served on the CPIC in 2022 and notified Kelly of her resignation in November. We appreciate Carole's inputs and thank her for her dedication to our town.

**Implementation Process/Authority:**

As a town committee that advises about implementation of the adopted Plan, the CPIC will track progress of the assigned Lead Parties for each Goal area to ensure that the Plan Goals are being implemented. The CPIC may choose to bring certain items forth to the Town Board for discussion or action. The CPIC acts solely in an advisory role to the Town Board.

## Roles and Responsibilities for the Comprehensive Plan Goals:

In addition to the implementation matrices included in the Comprehensive Plan, each goal has been assigned a lead party, accountable/approval party, and potential subject matter experts that will be involved in the accomplishment of these action items.

The Comprehensive Plan Implementation Committee (CPIP), as described under Goal 5, Action Item 3, supports efforts being undertaken within each goal category. The intended responsibilities are outlined below:

**Comprehensive Plan Implementation Committee (CPIP) Responsibilities:**

- Carry out Goal 5, Action Item 3 to ensure that the other action items are carried out.
- Develop a methodology to track progress of Actions within each Goal area and provide monthly reports to the Town Board. This would include flagging those items that are behind schedule and offering reasons why and/or suggested changes to mitigate.
- Develop a methodology to track how well actions are leading to the plan Objectives being met.
- Provide an annual report to the Town Board, enabling insight as to whether the actions are achieving the intended plan goals, thereby allowing for periodic realignment by the Town Board if needed.
- Monitor plan implementation to identify and report monthly to the Town Board about any issues or risks.

**Lead Party Responsibilities:**

- Develop the top level plan for actions within each goal and provide the plan to the Town Board for approval.

- Ensure detailed plans for each action are developed, either by the lead party or by appropriate delegates. Provide plans to the Town Board for approval.
- Ensure cost proposals for each action are developed, either by the lead party or by appropriate delegates. Identify potential funding sources. Present proposals to the Town Board for review and approval
- Monitor implementation of actions as approved by the Town Board.
- Provide monthly reports to the CPIP for consolidation in the Town Board monthly report.

<b>Goal</b>	<b>Lead Party</b>	<b>CPIC Representative</b>
#1 Hamlet Revitalization	Community Development Committee <sup>1</sup>	Mark Distler
#2 Rural Character Preservation	LACC	Mark Distler
#3 Economic Development	Community Development Committee <sup>2</sup>	Kelly Wypych <sup>3</sup>
#4 Infrastructure and Community Assets	Jeanie Gleisner <sup>4</sup>	Jeanie Gleisner
#5 Effective and collaborative local government	Town Board (subset) <sup>5</sup>	Melanie Palmer <sup>5</sup>

1 In April, the Community Development Committee Lead Party for Goal #1 was expanded considerably to include consultants and others to develop concepts for the old hotel rehabilitation. In August, when a developer was identified to further develop concepts, the expanded committee was discontinued.

2 Initially the CDC working on Goal #3 included Bill McConnell and Carole Dwyer however the current composition of this team needs to be redefined

3 Kelly took over from Carole Dwyer appx March 2022

4 Jeanie took over Lead Party from Town Board in June 2022

5 Carole Dwyer had initially been assigned but has since resigned from the CPIC and any Lead Party assignments

## 2022 Progress

### Methodology

The CPIC created a shared Google Drive to maintain a status tracking document for each Goal. The CPIC Representatives agreed to coordinate with the Lead Parties to take each Action identified in the Comprehensive Plan and ensure that the work planned by the Lead Parties is documented. We work with the Lead Parties to add actionable information such as priority, timeframes, assignees and steps. The CPIC representatives are responsible for updating these status to be consistent with the work

being done by the Lead Parties. This allows CPIC to track progress and summarize information in bimonthly reports to the Town Board.

CPIC members are able to access and review these documents to add comments and ideas for improvement.

### **Bimonthly Reports**

Bimonthly reports were provided to the Town Clerk in February, April, June and October. The August meeting and report did not occur. This was mainly due to Kelly's extended COVID.

### **Plan Progress**

The attached status tracking documents provide detail about the planning and status of actions within each Goal. There is a separate document for each Goal and suggestions and comments are included.

### **Observations and Recommendations**

**Observation:** In reviewing progress made in 2022, good progress is made when the Lead Party team includes enough volunteers to get the work done. For example, the LACC and the Expanded Community Development Committee (CDC) teams made more progress compared to other Lead Parties. We recommend that Lead Parties consider adding team members or delegate outside the team to ensure enough staffing to get the planned work done.

**Recommendation:** We suggest Lead Parties identify actions that could be outsourced to a volunteer or another existing team, or to another committee. Spreading the work over more people will help improve progress. For example, Goal #5 Action #4 could be delegated to a community member. Goal #5 Action #1 - we can delegate a website upgrade to Sue Marzo and a few helpers.

**Recommendation:** Leverage town gatherings to highlight a few specific topics that need volunteers and request support. For example, make a short presentation at the annual organizational meeting and request some specific volunteer help from our community.

**Recommendation:** Check that we are using the town calendar for all town groups, to better consolidate information about meetings and events. Perhaps color code by organization?

- Optimists

- Quilters
- Southern Hills
- Rec stuff...
- Any other citizens' groups?

**Recommendation:** For Goal #5 - Government coordination actions - We suggest the Lead Party hold brainstorming sessions with key contacts to identify ways to improve current actions and develop steps/timelines for actions. This would turn the actions into time-phased plans that we can better track.

**Recommendation:** Each Lead Party should prioritize and adjust the plans based on availability of staffing. Focus on the actions that have support / staffing for realistic plans.

**Recommendation:** In 2023, CPIC should assist Lead Parties in identifying “crossover actions” where actions identified by the Lead Parties would benefit from being considered together. We see some between Goal #1 and Goal #4 for example. Highlighting these and looking for efficiencies will improve plan implementation.

**GOAL #1: HAMLET REVITALIZATION**

**Lead Party: Community Development Committee**

**2021 LaFayette Comprehensive Plan**

- 1) Review and revise the Town Code to ensure that its land use regulations support the desired scale, character, and type of development within the Hamlet.

Combined with AI 1-7: Review and revise the Town Code to include nonresidential design standards or guidelines to ensure future development is of a desirable aesthetic to the Town and that the development of the Hamlet and surrounding area is compatible and mutually supportive.

Steps:

- a) Develop statement of work in concert with expert consultants – *On hold until after hotel parcel path forward is resolved*
- b) Obtain expert consultant cost estimate and funding
- c) Establish review committee
- d) Obtain expert input and vet with review committee & Town attorney
- e) Recommend revisions to Town Board

Timeframe (per CP):1-2 years

Priority: 2022-2023

Team: CDC members (McConnell), SMEs<sup>1</sup> (land use experts, CNY RPDB, Town attorney, Planning Board), Review committee (resident experts, town residents)

- 2) Foster a pedestrian-friendly environment through implementing placemaking and traffic calming strategies such as public art, parklets, street trees, lawns, bump-outs, high-visibility crosswalks, and street furniture.

Combined with AI 1-6: Work with NYSDOT to revise preliminary intersection design concept to ensure increased safety, comfort, and access for all transportation modes while maintaining traffic flows along Route 20 and Route 11.

Combined with AI 1-8: Inventory sidewalk sections and address those in need of repair. Identify gaps within the existing network. Consider establishing a maintenance plan.

Steps:

- a) Include pedestrian-friendly and sidewalk concepts in conceptual plan for intersection upgrade with NYSDOT (AI 1-6) - DONE
- b) Initiate contact with NYSDOT regarding Four Corners development options - DONE
- c) Hold follow-on meetings with NYSDOT to review designs that incorporate Town's conceptual plans - 2023-2024

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<sup>1</sup> SMEs – Subject matter experts

d) NYSDOT construction - 2025-2026

Timeframe (per CP):1-10 years

Priority: 2022-2032

Team: CDC members (McConnell, Gleisner), SMEs (CNY RPDB)

3) Conduct a water and sewer feasibility study and pursue funding to develop the public infrastructure within the Hamlet necessary to encourage private investment and remove blight.

Steps:

- a) Cardif Hamlet:
  - i) Develop new source options - Evaluated: OCWA from Onondaga, OCWA from Sentinel Heights. Under evaluation: local well field
- b) LaFayette Hamlet
  - i) Develop water supply options - DONE
  - ii) Investigate GW viability for Hamlet well supply - DONE
  - iii) Establish water district for LaFayette Hamlet - *on hold until after hotel parcel path forward is resolved*
  - iv) Obtain funding for water supply design
  - v) Develop wastewater treatment options
  - vi) Obtain funding for WW treatment design

Timeframe (per CP):1-2 years

Priority: 2022-2027

Team: CDC members (McConnell), SMEs (GW experts, WW experts)

4) Pursue grant funding to assist in rehabilitation of deteriorating properties and preservation of historic structures.

Steps:

- a) Identify historic structures (old hotel, see steps under AI 5-1)
- b) Identify deteriorating properties (Millete lot, old highway garage, Amidon garage, PO plaza)
- c) Research rehabilitation grants
- d) Develop plan to rehabilitate properties, estimate cost

Timeframe (per CP):1-2 years

Priority: 2025-2027 Successor to AI 1-5

Team: CDC members (McConnell), SMEs (SHPO, CNY RPDB)

5) Restore and/or revitalize the old hotel at the Four Corners so that it positively contributes to

the economic base and character of the Town.

Steps:

- a) Purchase property - DONE
- b) Remediate impacted soil - NEARING COMPLETION
- c) Estimate conceptual costs of redevelopment options - DONE
- d) Conduct community survey to evaluate desired option - DONE
- e) Discuss with developers best options for old hotel future use - DONE
- f) Obtain grant funding - IN PROCESS
- g) Conduct feasibility of rehabilitation, create development plan with cost estimates - IN PROCESS
- h) TBD depending on selected option(s) by Town Board

Timeframe (per CP):1-2 years

Priority: 2022-2025

Team: CDC members (McConnell), SMEs (soil remediation experts, architect, CNY RPDB, engineers)

- 9) Conduct a property condition inventory and develop a strategy for reviving abandoned, dilapidated sites and vacant lots; and consider developing a property maintenance code for derelict or deteriorating structures and sites.

Steps:

- a) Define property condition definitions
- b) Conduct inventory of Town-owned properties (Millete lot, former highway garage)
- c) Conduct inventory of privately-owned properties

Timeframe (per CP): < 1 year

Priority: 2025-2028 (privately-owned properties will follow the revitalizations of Town-owned properties)

Team: CDC members (McConnell), SMEs (Town Codes Officer)



**Goal 2 Action Items, Steps & Priorities**  
**Lead Party: LACC**

**2021 LaFayette Comprehensive Plan**

1. Conduct an independent study of regulatory techniques and land use controls that are best practices such as Conservation Subdivision Design (CSD) to manage future development in order to preserve the Town's public vistas and critical environmental and agricultural areas.

Steps:

- a. Define public vistas and critical environmental and agricultural areas (all except critical environmental areas are defined in new CP, see AI 2-10).
- b. Develop SOW for expert consultant - DONE
- c. Request proposals from expert consultants - DONE
- d. Obtain funding for consultant fee - PENDING 2024 budget
- e. Establish review committee
- f. Conduct study, present to review committee, develop recommendations for techniques and/or controls
- g. Hold community workshop to learn options and comment on draft recommendations
- h. Submit recommendations to Town Board

Timeframe (per CP): 1- 2 years

Priority: 2022 - Start with steps b-d but hold until after AI-10 completion (*i.e.*, identification of critical environmental areas)

Team: LACC members (Distler, Wypych), SMEs<sup>2</sup> (land use experts, Planning Board), Review committee (resident experts, town residents)

2. Encourage the use of tax abatement programs and other incentives for property owners to maintain agricultural land uses.

Steps:

- a. Define the programs and incentives, then take inventory of properties already under such
- b. Define which properties are eligible for programs/incentives
- c. Consider impacted properties for habitat restoration under USFWS Partners for Fish & Wildlife Program
- d. Develop property owner communication recommendation to Town Board

Timeframe (per CP): ongoing

Priority: 2027, in coordination with AI-3

3. Encourage the use of Onondaga County's Purchase of Development Rights Program for LaFayette farms to preserve farmland and support farm operators financially.

Steps:

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<sup>2</sup> SMEs – Subject matter experts

- a. Define which properties are eligible for the program
- b. Develop property owner communication recommendation to Town Board

Timeframe (per CP): ongoing

Priority: 2027, in coordination with AI-2

4. Encourage the use of natural stormwater management practices as a part of development application review process (e.g., bioswales, rain gardens, green roofs).

Steps:

- a. Identify applicable natural stormwater management practices
- b. Identify innovative practices eligible for funding through USDA's RCPP and County's RTW program
- c. Submit recommendations to Town Board

Timeframe (per CP): ongoing

Priority: 2024

5. Draft and adopt Environmental Protection Overlay Districts (EPODs) for critical environmental areas and resources; including but not limited to floodplains, wetlands, woodlands, steep slopes, and wildlife management areas, to better monitor and protect them from development pressures and degradation.

Steps:

- a. Identify areas and resources
- b. Create overlay maps and submit to Town Board
- c. Draft code revisions and submit to Town Board
- d. Train review boards on use of overlays

Timeframe (per CP): 1-2 years

Priority: 2023, begin after completion of AI-10

6. Enhance understanding of the State Environmental Quality Review (SEQR) process by all review boards to protect our natural resources from the potential negative impacts of development.

Steps:

- a. Research available training programs - DONE
- b. Develop focused enhancement purpose - DONE
- c. Research enhancement options to meet needs - DONE
- d. Recommend enhancement program to Supervisor - DONE
- e. Prepare training content - DONE
- f. Conduct training - TB 8/9/22, ZBA 9/27/22, PB pending

Timeframe (per CP): <1 year

Priority: 2022

Team: LACC members (Distler, Wypych, Anderson), SMEs (Town SEQR experts)

7. Review and revise the Town Code to include provisions for green infrastructure and renewable energy use in both building and site design.

Steps:

- a. Evaluate current building code, research that of other towns
- b. Research best practices as examples, estimate ROIs
- c. Identify examples of provisions in other towns' codes
- d. Develop Town Code revisions and submit to Town Board

Timeframe (per CP): <1 year

Priority: 2027 (action item pushed to later timeframe to allow Town to set example in its own construction of buildings (AI 1-5) and reduction of its environmental footprint (AI 2-8))

Team: LACC members (Distler, Terrell), SMEs (Engineer, Planning Board, Town Attorney, Codes Officer)

8. Work to reduce the Town's environmental footprint through better management of pollution, waste material, and use of energy and water resources.

Steps:

- a. Inventory (quantify) Town's environmental footprint
- b. Define methods for reduction and submit recommendations to Town Board
- c. Implement methods and track reduction, suggest additional methods

Timeframe (per CP): ongoing

Priority: 2023 – 2027

9. Develop and adopt a Parks and Open Space Master Plan, including the Town's existing Map of Potential Conservation Lands, to identify strategies for the development and preservation of recreation facilities and programs, trails, and open space within the Town.

Steps:

- a. Define purpose and outline of master plan
- b. Research other town's strategies
- c. Develop plan and submit to Town Board
- d. Codify plan

Timeframe (per CP): 3-5 years

Priority: 2025, following completion of AI-1 (selection of regulatory techniques to preserve open space)

10. Inventory and identify sensitive environmental areas in the Town and designate Unique Natural Areas (UNAs) or Critical Environmental Areas (CEAs) as defined by the NYS Department of Environment Conservation (NYSDEC), and as appropriate.

Steps:

- a. Define and identify examples of UNAs and CEAs - DONE
- b. Inventory Town for candidate areas, evaluate with NYSDEC guidance - IN PROCESS
- c. Submit designation recommendations to Town Board

Timeframe (per CP): 1-2 years

Priority: 2022

Team: LACC members (Distler, Rowe, Podsiedlik), SMEs (local geologists, ecologists, biologists, historian)

11. Regularly review and revise, as needed, all local regulations dealing with stormwater runoff and retention to maximize protection of surface and groundwater resources.

Steps:

- a. Develop SOW for expert consultant
- b. Request proposals from expert consultants
- c. Conduct review and develop recommended revisions
- d. Submit recommendations to Town Board

Timeframe (per CP): ongoing

Priority: 2026, in conjunction with AI-4

12. Establish a tree planting program for Town-owned properties ~~and public ROWS~~.

Steps:

- a. Identify properties & produce maps - DONE
- b. Identify inventory information that will be needed - DONE
- c. Inventory trees on Town properties - IN PROCESS
- d. Work with OCSWCD to conduct tree risk assessment & estimate new trees
- e. Research and apply for funding programs
- f. Develop tree care program
- g. Implement new tree planting and care program

Timeframe (per CP): 1-2 years

Priority: 2022 – 2024

Team: LACC members (Distler, Zevin, Terrell, Schaub, Anderson), SMEs (OCSWCD, ESF, ?)

**GOAL #3: ECONOMIC DEVELOPMENT**

**Lead Party: Community Development Committee**

**2021 LaFayette Comprehensive Plan**

- 1) Incentivize area farmers to develop an agritourism industry by establishing new and partnering with existing training, promotion and support for this local emerging industry.

Steps:

- a) Conduct a brief study identifying local area farmers
- b) Research what training is available in getting started with Agritourism (Cornell, USDA)
- c) Create a local Agricultural committee to provide support, promotion, networking and grant writing help to local area farmers in implementing Agritourism projects.
- d) Report out on success stories and lessons learned.

Timeframe (per CP): 1-5 years

Priority:

Team: tbd

Other: See brochure from Cornell: *Getting Started in Agritourism*

- 2) Support the provision of a local farmers market in the Hamlet or Stafford Park to connect local agricultural operations and products with the greater LaFayette community and its visitors.

Steps:

- a) Evaluate launching a local farmers market for LaFayette. Determine potential space/location/facilities
- b) Conduct an inventory of Ag products produced in the Town and vicinity
- c) Consider how a CSA might be launched in conjunction with local farmers

Timeframe (per CP): < 1 year

Priority:

Team: tbd

- 3) Investigate teaming with the Cornell Small Farms program to establish workshops or internships to grow and promote their farms.

Steps:

- a) Advertise the “Cornell Small Farms Program Youtube” channel with more than 100 videos covering farm topics. Encourage local farmers to subscribe.
- b) Assess how local farmers could access grant money

Timeframe (per CP): Ongoing

Priority:

Team:

Other: <https://smallfarms.cornell.edu>

- 4) Work with LaFayette Apple Festival Inc. and area farmers to develop economic uses for the Apple Festival grounds and buildings that are compatible with the surrounding neighborhood throughout the calendar year.

Steps:

- a) Set up a collaboration brainstorming meeting between the Agriculture committee and the Apple Festival leadership team
- b) Next steps to follow

Timeframe (per CP): Ongoing

Priority:

Team: tbd

- 5) Work with developers and property owners to coordinate future infrastructure investments for continued growth of the Town's commercial areas.

Steps:

- a) Individual Steps

Timeframe (per CP): Ongoing

Priority:

Team:

- 6) Investigate and support the provision of quality, affordable renter and owner- occupied housing options within the Town for all residents.

Steps:

- a) Establish a committee to define more granular goals for affordable renter and owner- occupied housing within the Town of LaFayette
- b) Identify impediments to establishing affordable housing in LaFayette

Timeframe (per CP): 3-5 years

Priority:

Team:

- 7) Work with local partners such as the Onondaga Community College Small Business Development Center and the Onondaga County Office of Economic Development to attract new businesses and provide resources to prospective and existing business owners.

Steps:

- a) Make connection with people in these organizations
- b) Assess what it would take to establish a small business accelerator in LaFayette

Timeframe (per CP): Ongoing

Priority:

Team:tbd

- 8) Support provision of mixed use development in the Hamlets to help spur activity.

Steps:

- a) TBD

Timeframe (per CP): 6-10 years

Priority:

- 9) Review and revise Town application review processes to increase understanding by the applicant and action by the boards and streamline the process.

Steps:

- a) TBD

Timeframe (per CP): < 1 year

Priority:

Team:

10. Review and revise Town Zoning Code with best practices in support of the community's goals to respond to new technologies and markets, update obsolete regulations, remove regulatory barriers, and improve administrative efficiency.

Steps:

- a) Individual Steps

Timeframe (per CP): 1-2 years

Priority:

Team:

## **GOAL #4: INFRASTRUCTURE & COMMUNITY ASSETS**

**Lead Party: Jeanie Gleisner**

### **2021 LaFayette Comprehensive Plan**

- 1) Identify areas for future development nodes and consider pursuing funding for water and sewer development. (in conjunction with identified critical environmental areas (CEAs, open space, housing needs, industrial use areas, etc., all of that analysis needs to be reviewed together to determine a water/sewer strategy that supports both development and conservation.)

Steps:

- a) Review Town Map of Potential Conservation Lands (Open Space Map) and Town Zoning Map to assess appropriate infrastructure areas in support of sustainable growth and conservation goals as listed in the Town's Comprehensive Plan. DONE
- b) Review the new Water Study (B&L - 2022) Requested document to review
- c) Review previous Town water and wastewater studies for informative guidance. Requested document to review
- d) Review Town Zoning Map use areas DONE

Timeframe: 1-2 years

Priority: High

Team: Gleisner/CNY RPDB/Town Board

- 2) Support the County's work with internet providers to expand broadband availability Townwide. (CNY RPDB has developed a Regional Broadband Infrastructure Plan that identifies gaps for the entire Town - inventoried and mapped) DONE

Steps:

- a) The Town's broadband gaps have been completely mapped in the CNY RPDB's Broadband Plan. The County has approved \$15M for building out County-wide broadband service and has selected Verizon as the contractor for County-wide buildout, to begin in 2023 and due to be completed in 2024.

- 3) Maintain public facilities at consistently high levels and commit resources for street and sidewalk maintenance, street cleaning and general community appearance.

Steps:

- a) Conduct a conditions assessment inventory of public facilities in the Town working with input from the Town Board, Town Recreation and Highway departments.
- b) Prioritize needs and develop a prioritized to-do list and budget

Timeframe (per CP): 3 - 4 years

Priority: The inventory work could be started in advance by the Rec and Highway Depts as time allows.

Team: Town Board/Recreation and Highway Departments/Gleisner

- 4) Promote and support sustainability efforts including the use of green energy and green infrastructure in the Town.



Steps:

- a) Consider becoming a Climate Smart Community by working with CNY RPDB Energy Program (contact Amanda Mazzoni). IN PROGRESS
- b) Support future public and private investment through grants and tax incentives to build sustainable infrastructure (seek advice on available grants and incentives through CNY RPDB Energy Program Amanda Mazzoni). IN PROGRESS

Timeframe: 1 - 2 years

Priority: LACC is working to launch a Sentinel Heights Community Solar project in January 2023, and is evaluating an EV fast charging station locations (Route 11 corridor)

Team: LACC/Town Board

- 5) Draft and adopt a Transportation Network Master Plan and Map that considers both vehicular and non-motorized transportation connections and facilities throughout the Town.

Steps:

- a.) Request a Transportation Study for the Town through SMTC's Unified Planning Work Program (UPWP), particularly to address safe routes to school DONE
- b.) Implement recommendations from the study into Town planning documents

Timeframe (per CP): 1-2 years

Priority: This is important, but not a top priority action (will depend on SMTC's scheduled UPWP work)

Team: Gleisner/CNY RPDB/SMTC

- 6) Work with NYSDOT on the Route 11 & Route 20 intersection redesign to ensure that the project enhances multi-modal connectivity while reducing congestion at peak hours.

Steps:

- a.) Request of DOT early draft design review and comment by CNY RPDB/Gleisner to assure alignment with community vision and Hamlet goals.
- b.) Provide DOT with guidance on stop lines setbacks and crosswalk locations that ensure preservation of Hamlet character, streetscape goals, and community connectivity. This has been developed and is ready for discussion with DOT

Timeframe: 6 months - 1 year

Priority: High

Team: Town Board/CNY RPDB/Gleisner

- 7) Ensure that Town policy regarding public and private roadway design and access management standards are effective in maintaining consistency with Town planning goals for future roadways, roadway improvements, and reduction of conflict points.

Steps:

- a) Review and assess current Town road development and access management policy.
- b) Draft and adopt a Complete Streets policy that classifies roadways and design standards based on anticipated users and desired improvements.
- c) Draft and adopt a local access management policy that ensures reduced conflict

points on main arterials in the Town while promoting safe access for vehicles, pedestrians, and bicyclists to adjacent development.

d) Work with local, state, and regional transportation departments and authorities to include on-street bicycle facilities, where appropriate, when re-striping roadways.

Timeframe (per CP): same as Goal 1 zoning review and update

Priority: This should be done in conjunction with the zoning and subdivision regulatory review and update

Team: Gleisner/CNY RPDB/Town Board/Town Highway Dept./County and NYS DOT/Legal Council

## GOAL #5: EFFECTIVE & COLLABORATIVE LOCAL GOVERNMENT

Lead Party: Town Board

### 2021 LaFayette Comprehensive Plan

1. Establish a community outreach program to maintain a Town-wide event calendar, partner with local neighborhood groups, and assist with planning **events that build resident relationships.**

Steps:

- a. Reviewed current situation and noted that there already is an event calendar on the town website and in the newsletter.
- b. How can we include more residents?
- c. Make Lafayette known as a community of people who build relationships?

Timeframe (per CP): 1-2 years

Priority:

Team: Sue Marzo, School District representative

2. Plan periodic events for residents to interact directly with elected and appointed officials, e.g., host dialogues with residents regarding current topics, upcoming events, issues, ideas etc.

Steps:

- a. Consider holding open meetings several times per year (quarterly or biannually.). Perhaps use the hour before a TB meeting for this. Include Ralph and possibly ZBA/Planning board team to provide information to residents.

Timeframe per CP: Ongoing

Priority:

TEam:

- 3) Establish a Comprehensive Plan Implementation Committee to ensure that action items are carried out.

Steps:

- a. Establish the committee and appoint members (DONE.)
- b. Establish regular meeting, review and reporting calendar for implementation tracking (Ongoing)

Timeframe per CP: < 1 year

- 4) Develop a "Welcome" package for new residents highlighting Town resources, events, businesses, and contacts.

Steps:

- a. Individual Steps. (Is there a way we know who the new residents are? Who's the new resident and where do they live? What do you need to know when you move here! How do you find things out?)

Timeframe per CP: 1-2 years

Priority:

- 5) Support and coordinate efforts with the private and non-profit organizations that provide **programming and recreational opportunities for residents.**

Steps:

- a. Reviewed current situation and note that the LCC supports recreational activities now.
- b. Community survey to identify activities of interest to our residents. Newsletter and survey monkey.
- c. Consider safety programs and training such as school safety and other types of safety programs of interest to residents.

Timeframe per CP: Ongoing

Priority:

Team : LCC, engage new staff at LCC.

- 6) Consolidate Town and school services to the fullest extent possible.

Steps:

- a. Individual Steps

Timeframe per CP: 1-2 years

Priority:

- 7) Create an inventory of potential areas of opportunity for sharing services with one or more local governments and research potential savings from implementing specific shared services.

Steps:

- a. TBD

Timeframe per CP: 1-2 years

Priority:

- 8) Develop formal methods and processes to create and maintain lines of communication between the Town government and neighboring municipalities, Onondaga County, Onondaga Nation and the LaFayette School District.

Steps:

- a. TBD

Timeframe per CP: 1-2 years

Priority:

- 9) Form a partnership with neighboring rural towns to provide stronger representation for common needs when working with Onondaga County.

Steps:

- a. TBD

Timeframe per CP: Ongoing  
Priority:

- 10) Maintain open and consistent communication with State agencies to ensure statewide initiatives within the Town align with the Vision & Goals of this Plan.

Steps:

- a. TBD

Timeframe per CP: Ongoing  
Priority: