

Minutes of the Organizational Meeting held by the Town Board of the Town of LaFayette on January 3, 2002 in the Meeting Room of the LaFayette Commons Office Building on Route 11 in the Town of LaFayette.

Present: Gregory J. Scammell, Supervisor
Norman F. Paul, Councilor
Sandra Smith, Councilor
David Knapp, Councilor
Thomas Bailey, Councilor

Recording Secretary: Mary Jo Kelly, Town Clerk

Others Present: Leon Cook, Highway Superintendent
Kevin Gilligan, Town Attorney
Mary Doster, Assessor
Marshall Taylor, Assessor/Clerk
Tom Chartrand, Bookkeeper
Maureen Perrin, Town Justice
Malcolm Knapp, Town Justice
Eva Palmer, Court Clerk
Pat Keefe, Informational Officer
Jim Keefe, School Board Member
Hollis Liddiard
Walt Liddiard, Ethics Board
Anne & Clay Smith
Michele Bailey
Kay & Ralph Hodson, Inspectors
Bev Cook, Inspector
Beverly Oliver, Sr. Transportation & Housing Committee
Barb Lasky, Planning Board
Hannah Chartrand
Bettye Knapp, Grievance Board
Tom Dadey, Jr.
Tony Pantene
Rainer Brocke, Environmental Board
Susan Snavlin, Deputy A.C.O.
Deb Miller, Grievance Board
John Harper, LFD
Heather Kelly
Aaron Shortell
Sean Kelly
Greg Sgromo, Town Engineer
John Dunkle, Town Engineer
David Baker
Janine Baker, Library

Tom Turner, ECOS
Peggy Sutton, Sec, Planning/Zoning, Dep. Town Clerk
Jack Sutton, Dep. C.E.O.
Mary Turner
Bill Turner, Grievance Board
Knowlton Foote, Environmental Board
Stephen Beggs, Zoning Board
Horace Henderson
Bob Watson
Connie Foote, Library
Shari Moynihan, Library
Jim Nakas, Planning Board
Linda Pinkerton, Tax Collector
Dan Pinkerton
Regina Reinschmidt, Rec. Coord.
Dan Kuhns, Zoning Board
Betty Karcher, Inspector
Brent Karcher

1. Supervisor Scammell called the meeting to order at 6:04 p.m.
2. The Town Clerk took the roll. All present.
3. Town Councilor & Deputy Supervisor Norman “Pete” Paul led in the Pledge to the U.S. Flag.
4. Councilor Paul noted correction to December 10, 2001, Regular Town Board Meeting Minutes. On page 20 should read “You ask a person a question they can recall fairly easily” in place of “You ask a question a person can recall fairly easily”.
Councilor’s Paul moved and Smith seconded the motion to accept the December 10, 2001 Town Board Meeting Minutes as submitted by the Town Clerk with the above correction. Motion passed unanimously.
5. **Councilor’s Smith moved and Knapp seconded the motion to adopt the Rules of Procedure for the Organizational Meeting and Town Board Meetings. Motion passed unanimously.**
6. There were no appointments for vacant elected offices.
7. The Town Board appointments/approvals for 2002 (unless otherwise stated) are as follows:
 - A. Town Attorney – Costello, Cooney & Fearon. Kevin Gilligan, John Langey & Associates.

- B. Town Engineer – Dunn & Sgromo Engineering. John Dunkle and Associates.
- C. Board of Assessors – Chairman Bernard Aungier, Clerk Marshall Taylor and Deputy Clerk Mary Doster.
- D. Dog Control – Officer Jon Rogers and Deputy Sue Snavlin.
- E. Assessment Grievance Board of Review – Chairman, John Aiken and Member Bettye Knapp (10/1/02 – 9/30/07).
- F. Board of Ethics – Walt Liddiard Chairman, Eva Palmer and Ray Schwenn, members.
- G. Code Enforcement – Officer Ralph Lamson and Deputy Jack Sutton.
- H. Collector of Taxes – Deputy Kitty Reinhardt.
- I. Constable – Harrison Homer.
- J. Environmental & Conservation Advisory Board – Chairman Dr. Rainer Brocke. Another term appointment for Rainer Brocke (1/1/02 – 12/31/06).
- K. Highway Superintendent – Cliff Parker, Deputy.
- L. Historian, Assistant. Some People have indicated an interest in this but we don't have a name for this appointment yet. This will be determined over the next few months.
- M. Information Officer – Pat Keefe.
- N. Justice Court – Court Clerk Eva Palmer and Deputy Court Clerk Kim Amidon.
- O. Physical Plant Deputy – Herb Salladin.
- P. Planning Board – Chairman Jim Nakas, Member Jim Quartier (1/1/02-12/31/06), and Secretary Peg Sutton.
- Q. Safety Officer – Tom Rezsnyak.
- R. Town Clerk – Deputies Peg Sutton, Evelyn Amidon, and Mary Doster.
- S. Zoning Board of Appeals – Chairman Steve Beggs. Steve Beggs, member (1/1/02-12/31/06) and Peg Sutton, Secretary.

Councilor's Smith moved and Knapp seconded the motion to approve the above appointments. Motion passed unanimously.

8. Town Supervisor appointments.

Supervisor Scammell made following appointments: Deputy Supervisor – Town Councilor Paul, Confidential Secretary – Mary Jo Kelly, Bookkeeper – Tom Chartrand and Historian – Rev. Moody.

9. Town Committee appointments are as follows:

A. Communications & Technology. Supervisor Scammell said the focus here is on town office automation. We have a town website that is up and running. We added a new town office phone system that came in under budget. Members to be appointed to this committee are: Mike Forte, Pat Keefe, Mary Jo Kelly, Marshall Taylor and Supervisor Scammell.

B. Emergency Response. Supervisor Scammell said this is a brand new committee set up to be responsible for advising specific things we can do as a town pertaining to emergencies. We would have more of a focus on things we can do here. If you have any suggestions, please contact one of the following people to be appointed to this committee. Appointments are: Councilor's Bailey and Paul.

C. Employee Policies & Benefits. Supervisor Scammell said we updated our Employee Policy and will be reviewing the health plan this year. Appointments to this committee are: Mary Jo Kelly, Councilor Smith and Mary Doster.

D. Highway – Supervisor Scammell said the priority of this committee is road repair and the analysis of equipment. Appointments to this committee are: Councilor Paul, Highway Superintendent Cook, Councilor Knapp, Sumner Palmer and Dep. Highway Superintendent Cliff Parker.

E. Physical Plant – Supervisor Scammell said this committee is responsible for the upkeep of town buildings. This past year we put to bid and painted the Community Center. The colors were picked by the Garden Club. Appointments for this committee are: Physical Plant Dep. Herb Salladin, and Councilor's Paul and Knapp.

F. OCRRA Liaison. Supervisor Scammell said this committee is working on determining if it is feasible and economical for us as a town to go with a trash district with other municipalities. Appointments are: Councilor's Paul and Knapp.

G. Recreation & Youth. Supervisor Scammell said this committee develops comprehensive plans re: youth and recreational activities. They recently put together

plans for a new bathhouse at the Beach on Amidon Rd. Appointments are: Councilor's Knapp and Smith and Rec. Coord. Regina Reinschmidt.

H. Safety. Supervisor Scammell said this committee tries to improve safety at town buildings and parks. Appointments are: Safety Officer Tom Rezsnyak, Councilor Smith, Highway Superintendent Leon Cook and Rec. Coord. Regina Reinschmidt.

I. Senior Transportation and Housing. Supervisor Scammell said this committee is exploring opportunities for housing and transportation for our seniors. Surveys are being done on this. Appointments are Beverly Oliver and Supervisor Scammell.

J. Service Awards. Supervisor Scammell said this committee deals with a program authorized recently to provide services for people who give so much to us. Appointments are: Councilor's Paul and Knapp, LFD members Jack Sutton and Greg Hoxie.

K. Water. Supervisor Scammell said this committee deals with water and other related topics. We completed 2 studies in the same area in Jamesville. It was not economical to bring municipal water to that area. Appointments to this committee are: Supervisor Scammell and Councilor Smith.

L. Zoning Review. Supervisor Scammell said this committee deals with changes to zoning and planning and submits these recommendations to the Town Board for approval. Private stables were regulated this year which we had nothing in the Ordinance for. Adult Entertainment was also addressed this year.

Councilor's Knapp moved and Smith seconded the motion to approve the above Committees and Appointments to these Committees. Motion passed unanimously.

10. Supervisor Scammell asked any former town officials or employees present to stand and identify themselves.

11. **Councilor's Knapp moved and Paul seconded the motion of approval and instructed the Town Clerk to execute the filings. Motion passed unanimously.**

12. **Councilor's Knapp moved and Paul seconded the motion fixing salaries and payment schedules of all elected and appointed officers in accordance with the 2002 Town Budget as well as: Deputy Town Clerk - \$8.25/hour, Deputy Assessor Clerk - \$10.00/hour, Physical Plant Deputy - \$9.00/hour and Deputy Tax Collector - \$10/hour. Motion passed unanimously.**

13. **Councilor's Knapp moved and Paul seconded the motion setting the reasonable amount for specified officers and employees for mileage compensation at the current 2002 IRS rate of \$.365/mile. Motion passed unanimously.**

14. **Councilor's Smith moved and Knapp seconded to set payment amounts for elections as follows: Chairmen of Inspectors - \$10.00, Voting Inspectors – Mileage plus \$75 for primary and \$100 for election, Voting Machine Custodians (each) – Mileage plus \$150 for primary and \$500 for election, \$6.25/hour for Inspector if called for Registration Day. Motion passed unanimously.**

15. **Councilor's Knapp moved and Smith seconded to set regular Town Board Meetings the 2nd and 4th Mondays of the month throughout 2002, at the Town Hall, Town Commons Office Building. Town Board Meetings will not be held on May 27th (Memorial Day), October 14 (Columbus Day), November 11 (Veterans Day), and December 23rd (Day before Christmas Eve). Motion passed unanimously.**

16. **Councilor's Smith moved and Knapp seconded the motion to designate the official newspaper as the Post Standard. Motion passed unanimously.**

17. **Councilor's Knapp moved and Paul seconded the motion to designate the official bank as M & T. Motion passed unanimously.**

18. **Councilor's Knapp moved and Paul seconded the motion to establish Petty Cash Funds for the Town Clerk of \$50 and for the Tax Collector of \$100. Motion passed unanimously.**

19. **Councilor's Smith moved and Knapp seconded a motion to accept the Town Procurement Policy. Motion passed unanimously.**

20. **Councilor's Knapp moved and Paul seconded the motion to establish the standard work hours per day for NYS retirement purposes at 6 hours. Motion passed unanimously.**

21. **Councilor's Knapp moved and Paul seconded that the Board reviewed and accepted the Investment Policy. Motion passed unanimously.**

22. **Councilor's Paul moved and Smith seconded the motion to authorize the Supervisor to make an application to the youth program. Motion passed unanimously.**

Supervisor Scammell said if anyone is interested in seeing the Procurement Policy, Investment Policy, etc., just let us know and we will get you a copy.

23. Supervisor Scammell asked for any questions or comments from those present. There were none.

24. Town Justice Maureen Perrin administered the Oath of Office to the elected officials.

25. Suggestions for improvement or positive contributions.

Supervisor Scammell thanked everyone for keeping an active interest in LaFayette. He really feels blessed. People in LaFayette seem to have a volunteer spirit and do a great deal on their own.

26. **Councilor's Knapp moved and Paul seconded the motion to audit and pay the following bills:**

HIGHWAY FUND	#5962 thru 5980
SPECIAL DISTRICT FUND	#5983 thru 5985
TRUST & AGENCY FUND	#5986 thru 5995
GENERAL FUND	#5995 thru 6027

Motion passed unanimously.

27. **Councilor's Knapp moved and Paul seconded the motion to adjourn. Motion passed unanimously.**

The Organizational Meeting adjourned at 6:25 p.m.

Respectfully submitted,

Mary Jo Kelly
Town Clerk