

Minutes of the Organizational Meeting held by the Town Board of the Town of LaFayette on January 7, 2003 in the Meeting Room of the LaFayette Commons Office Building at 2577 Route 11 in the Town of LaFayette.

Present: Gregory J. Scammell, Supervisor
Sandra Smith, Councilor
David Knapp, Councilor
Thomas Bailey, Councilor

Absent: Norman F. Paul, Councilor

Recording Secretary: Mary Jo Kelly, Town Clerk

Others Present: Leon Cook, Highway Superintendent
Kevin Gilligan, Town Attorney
Mary Doster, Assessor/Dep. Assess Clerk & TC
Tom Chartrand, Bookkeeper
Maureen Perrin, Town Justice
Malcolm Knapp, Town Justice
Pat Keefe, Informational Officer
Jim Keefe, School Board Member
Anne & Clay Smith
Kay & Ralph Hodson, Inspectors
Bev Cook, Inspector
Beverly Oliver, Sr. Transportation & Housing Committee
Barb Lasky, Planning Board
Bettye Knapp, Grievance Board
Tom Dadey, Jr., Past Councilor
Tony Pantene
Rainer Brocke, Environmental Board
John Harper, LFD
Sean Kelly
David Baker
Janine Baker, Library
Carol Loetterle, Inspector
Fred Loetterle
Colleen Lasky
Scott Kishner, Library Director
Peg Sutton, Dep. ZBA/PB Sec./Dep. TC
Jack Sutton, Dep. CEO/LFD Pres.
Tom Turner, ECOS
Mike & Julie Cook, MacKenzie & Stephan
Rick & Lisa Camilleri & girls
Shari Moynihan, Library
Knowlton Foot, Env. Board
Connie Foote, Library Board

Dan & Linda Pinkerton, Tax Collector
Craig & Penny Chartrand, Boy Scouts
Thomas Rezsnyak, Safety Officer
Al Miller, ZBA
Sue Snavlin, Dep. DCO
Madeline Dupree
Rick Markoff, Planning Board
Donna Knapp & family
Stephen Beggs, Zoning Board
Jim Nakas, Planning board

1. Supervisor Scammell called the meeting to order at 6:08 p.m.

Councilor Knapp said before we get started, the Town lost a very valuable resident today, Bill Phelps passed away. He was a very active member of the community and Community Council and a member of the Optimist Club. He asked for a moment of silence for Bill.

2. The Town Clerk took the roll. Councilor Paul absent. All else present.
3. Town Councilor Sandra Smith led in the Pledge to the U.S. Flag.
4. **Councilor's Knapp moved and Smith seconded the motion to accept the December 9, 2002 Town Board Meeting Minutes as submitted by the Town Clerk. Motion passed unanimously.**
5. **Councilor's Smith moved and Knapp seconded the motion to adopt the Rules of Procedure for the Organizational Meeting and Town Board Meetings. Motion passed unanimously.**
6. There were no appointments for vacant elected offices.
7. The Town Board appointments/approvals for 2003 (unless otherwise stated) are as follows:
 - A. Town Attorney – Costello, Cooney & Fearon. Kevin Gilligan, John Langey & Associates.
 - B. Town Engineer – Dunn & Sgromo Engineering. John Dunkle and Associates.
 - C. Board of Assessors – Chairman Bernard Aungier, Clerk Marshall Taylor and Deputy Clerk Mary Doster.
 - D. Dog Control – Officer Jon Rogers and Deputy Sue Snavlin.

- E. Assessment Grievance Board of Review – Chairman, John Aiken and Member John Aiken (10/1/03 – 9/30/08).
 - F. Board of Ethics – Walt Liddiard Chairman, Eva Palmer and Ray Schwenn, Members.
 - G. Code Enforcement – Officer Ralph Lamson and Deputy Jack Sutton.
 - H. Collector of Taxes – Deputy Kitty Reinhardt.
 - I. Constable – Harrison Homer.
 - J. Environmental & Conservation Advisory Board – Chairman Dr. Rainer Brocke. Another term appointment for Barb Ferro and Knowlton Foote (1/1/03 – 12/31/07).
 - K. Highway Superintendent – Cliff Parker, Deputy.
 - L. Historian, Emeritus Reverend Donald Moody.
 - M. Information Officer – Pat Keefe.
 - N. Justice Court – Court Clerk Eva Palmer and Deputy Court Clerk Kim Amidon.
 - O. Physical Plant Deputy – Herb Salladin.
 - P. Planning Board – Chairman Jim Nakas, Member Richard Markoff (1/1/03-12/31/07), Secretary Mary Jo Kelly and Dep. Secretary Peg Sutton.
 - Q. Safety Officer – Tom Rezsnyak.
 - R. Town Clerk – Deputies Peg Sutton, Evelyn Amidon, and Mary Doster.
 - S. Zoning Board of Appeals – Chairman Steve Beggs. Robert Drumm, Member (1/1/03-12/31/07) and Mary Jo Kelly, Secretary and Peg Sutton, Dep, Secretary.
- Councilor's Knapp moved and Smith seconded the motion to approve the above appointments. Motion passed unanimously.**

8. Town Supervisor appointments.

Supervisor Scammell made following appointments: Deputy Supervisor – Town Councilor Paul, Confidential Secretary – Mary Jo Kelly, Bookkeeper – Tom Chartrand and Historian – Anne Smith.

9. Town Committee appointments are as follows:

A. Communications & Technology. Supervisor Scammell said the focus here is on automation and a website for the Town. Members to be appointed to this committee are: Pat Keefe, Mary Jo Kelly, Marshall Taylor and Supervisor Scammell.

B. Emergency Response. Supervisor Scammell said this Committee identifies specific things we can do post 9/11. Appointments are: Councilor's Bailey and Paul.

C. Employee Policies & Benefits. Supervisor Scammell said this committee's job is to review and advise employee policy changes and evaluate the employee health benefits. Appointments to this committee are: Mary Jo Kelly, Councilor Smith and Mary Doster.

D. Highway – Supervisor Scammell said the priority of this committee is road repair and the purchasing of large equipment. Appointments to this committee are: Councilor Paul (Chairman), Highway Superintendent Cook, Councilor Knapp, Sumner Palmer and Dep. Highway Superintendent Cliff Parker.

E. Physical Plant – Appointments for this committee are: Physical Plant Dep. Herb Salladin, and Councilor's Paul and Knapp.

F. Recreation & Youth - Supervisor Scammell said this committee provides policy guidance and seeks grants for things like the new bath house at the Beach on Amidon Road. Appointments are: Councilor's Knapp and Smith and Rec. Coord. Regina Reinschmidt.

G. Safety - Supervisor Scammell said this committee recommends improvements for safety in town work and recreation areas. Appointments are: Safety Officer Tom Rezsnyak, Councilor Smith, Highway Superintendent Leon Cook and Rec. Coord. Regina Reinschmidt.

H. Senior Transportation and Housing. Supervisor Scammell said this committee establishes things relating to seniors such as currently they are looking into FISH which is an effort with Tully to provide transportation for our seniors citizens needing transportation for doctor appointments, etc.. Appointments are Beverly Oliver and Supervisor Scammell.

I. Service Awards. Supervisor Scammell said appointments are: Councilor's Paul (Chairman) and Knapp, LFD Members Jack Sutton and Greg Hoxie.

J. SOTS/OCRRA Liaison. Supervisor Scammell said appointments are: Councilor's Paul and Knapp.

K. Water. Supervisor Scammell said appointments to this committee are: Supervisor Scammell and Councilor Smith.

L. Zoning Review. Supervisor Scammell said appointments are Supervisor Scammell (Chairman).

Councilor's Knapp moved and Smith seconded the motion to approve the above Committees and Appointments to these Committees. Motion passed unanimously.

10. Supervisor Scammell asked any former town officials or employees present to stand and identify themselves. Clay Smith (former Supervisor) and Thomas Dadey, Jr. (former Councilor) were in attendance.

11. Town Public service recognition – continuous service in the same position.

Supervisor Scammell said we really are a small business. We don't have a lot of employees and some of them have hung in longer than anyone. Mr. Malcolm Knapp has been here longer than anyone. He has been serving as Town Justice since 1971 (31 years) and Bernard Aungier (Assessor) and Clifford Parker (Highway Dept.) have been serving since 1972 (30 years). He thinks it's remarkable that we have 3 employees with 30 or more years with the Town. He is very thankful we have employees such as these.

12. Recognition of newly elected officials. There were none.

13. **Councilor's Knapp moved and Bailey seconded the motion of approval and instructed the Town Clerk to execute the filings. Motion passed unanimously.**

14. **Councilor's Smith moved and Knapp seconded the motion fixing salaries and payment schedules of all elected and appointed officers in accordance with the 2003 Town Budget as well as: Deputy Town Clerk - \$8.25/hour, Deputy Assessor Clerk - \$10.00/hour, Physical Plant Deputy - \$9.00/hour and Deputy Tax Collector - \$10/hour. Motion passed unanimously.**

15. **Councilor's Knapp moved and Bailey seconded the motion setting the reasonable amount for specified officers and employees for mileage compensation at the current 2003 IRS rate of \$.36/mile. Motion passed unanimously.**

16. **Councilor's Knapp moved and Smith seconded the motion to set payment amounts for elections as follows: Chairmen of Inspectors - \$10.00, Voting Inspectors – Mileage plus \$75 for primary and \$100 for election, Voting Machine Custodians (each) – Mileage plus \$150 for primary and \$500 for election, \$6.25/hour for Inspector if called for Registration Day. Motion passed unanimously.**

17. **Councilor's Smith moved and Knapp seconded the motion to set regular Town Board Meetings the 2nd and 4th Mondays of the month throughout 2003, in the Meeting Room of the LaFayette Commons Office Building at 2577 Route 11 North at 6:30 p.m.. Town Board Meetings will not be held on May 26th (Memorial Day),**

October 13 (Columbus Day), and December 22nd (Christmas week). Motion passed unanimously.

18. Supervisor Scammell noted the 2003 Government Holidays as follows:
- Monday 1/20/03 – Martin Luther King’s Birthday (Highway Dept. takes during the summer)
 - Monday 2/17/03 – Washington’s Birthday
 - Monday 5/26/03 – Memorial Day
 - Friday 7/4/03 – Independence Day
 - Monday 9/1/03 – Labor Day
 - Monday 10/13/03 – Columbus Day
 - Tuesday 11/11/03 – Veterans Day
 - Thursday 11/27/03 – Thanksgiving Day
 - Thursday 12/25/03 – Christmas Day
 - Thursday 1/1/04 – New Year’s Day

He said the list he worked up conflict’s with the Employee Plicy which the Board will work on at the first meeting in January.

Councilor’s Knapp moved and Bailey seconded the motion to accept the above Government Holidays. Motion passed unanimously.

19. **Councilor’s Knapp moved and Smith seconded the motion to designate the official newspaper as the Post Standard. Motion passed unanimously.**

20. **Councilor’s Knapp moved and Bailey seconded the motion to designate the official bank as M & T. Motion passed unanimously.**

21. **Councilor’s Smith moved and Knapp seconded the motion to establish Petty Cash Funds for the Town Clerk of \$50 and for the Tax Collector of \$100. Motion passed unanimously.**

22. **Councilor’s Knapp moved and Bailey seconded a motion to accept the Town Procurement Policy. Motion passed unanimously.**

23. **Councilor’s Knapp moved and Smith seconded the motion to establish the standard work hours per day for NYS retirement purposes at 6 hours. Motion passed unanimously.**

24. **Councilor’s Knapp moved and Bailey seconded that the Board reviewed and accepted the Investment Policy. Motion passed unanimously.**

25. **Councilor’s Knapp moved and Smith seconded the motion to authorize the Supervisor to make an application to the youth program. Motion passed unanimously.**

26. Supervisor Scammell asked for any questions or comments from those present.

Mr. Knowlton Foote said the FISH Committee is starting 3/1/03. They will need 10 drivers from the LaFayette area to drive to the Syracuse area one day a month. The driver's will be covered by insurance and compensated for transportation.

Councilor Bailey asked what the time period is.

Mr. Foote said it depends on the time of the appointment. It could be to the city or Fabius.

Councilor Knapp asked who is sponsoring it.

Mr. Foote said PEACE, Inc. in Tully. Tully will be getting 10 drivers too.

Councilor Knapp asked who people interested in this should contact.

Mr. Foote said himself or Beverly Oliver.

27. There were no oaths of office to be taken by elected officials.

28. Suggestions for improvement or positive contributions.

29. **Councilor's Knapp moved and Bailey seconded the motion to audit and pay the bills. Motion passed unanimously.**

Mary Jo advised bills will be paid at next Town Board Meeting.

30. **Councilor's Knapp moved and Smith seconded the motion to adjourn. Motion passed unanimously.**

The Organizational Meeting adjourned at 6:25 p.m.

Respectfully submitted,

Mary Jo Kelly
Town Clerk