

Minutes of the Organizational Meeting held by the LaFayette Town Board on January 3, 2005 at 6:00 p.m. in the Meeting Room of the LaFayette Commons Office Building at 2577 Route 11 in the Town of LaFayette

Present: Gregory Scammell, Supervisor
David Knapp, Councilman
Thomas Bailey, Councilman
William McConnell, Councilman

Absent: Sandra Smith, Councilwoman

Recording Secretary: Mary Jo Kelly, Town Clerk

Others Present: Clifford & Susan Parker, Shute Rd.
Leon & Beverly Cook, 6100 Dodge Rd.
David & Janine Baker, 5577 Bull Hill Rd.
Marilyn Fink, 449 Rte. 281
Mary Jane Scammell, 2513 LaFayette Rd.
Jack & Peggy Sutton, 4087 Coye Rd.
Mary Doster, 5829 Mondore Dr.
Clay & Anne Smith, Eager Rd.
Jerry & Sharlene Doolittle, Commane Rd.
Pete Paul, 4237 Gordon Cooper Dr.
Connie Foote, 5010 Cherry Valley Rd.
John Dunkle, Dunn & Sgromo
Michele Pirro Bailey, 2955 LaFayette Rd.
Madeline Despres, 924 Rte. 11A
Donna Knapp, Rte. 20
Stephen Beggs, Winacre Dr.
Scott Kushner, 3268 Rte. 11
Virginia Collinson, 2044 Sky High Rd.
Jim & Pat Keefe, 6435 Newell Hill Rd.
Albert Miller, 2025 Apulia Rd.
Jon Rogers, Rte. 11
Tom Turner, Stillmeadow Rd.
Carol Everingham, Clark Hollow Rd.
Mr. & Mrs. Robert Everingham, Clark Hollow Rd.
Eva Palmer, Rte. 20
Tom & Kathy Rezsnyak, Rte. 11
Nancy Kirby, Rte. 20
Mr. & Mrs. Ranier Brocke, Newell Hill
Kevin Bailey, LaFayette Rd.
Sue Snavlin, Tully Farms Rd.
Kevin Gilligan, Summerridge
Marshall Taylor, Assessor
Regina Reinschmidt, Rec. Coord.

Shari Moynihan, Library
Tom Chartrand, Bookkeeper

1. Supervisor Scammell called the Organizational Meeting to order at 6:20 p.m.
2. The Town Clerk took the Roll. Councilwoman Smith absent, all else present.
3. Pledge to the U.S. Flag led by Deputy Town Supervisor Pete Paul and Kevin Bailey.
4. **Oath of Office.** None to administer.
5. **Motion to accept prior meeting minutes.**
 - **Councilmen Knapp moved and Bailey seconded the motion to accept the December 13, 2004, Regular Town Board Meeting Minutes as submitted by the Town Clerk. Motion passed unanimously.**
6. **Councilmen Knapp moved and McConnell seconded the motion to adopt Rules of Procedure for Organizational Meeting & Town Board Meetings. Motion passed unanimously.**
7. **Appointments to vacant elected offices.** None.

Ranier Brocke said we should recognize Bill Royer who recently passed away and was a long-time serving member of the Environmental Board.

8. **Town Board appointments/approvals (2005 unless otherwise stated) to be as follows:**
 - A. **Town Attorney: Costello, Cooney & Fearon. Kevin Gilligan, John Langey, Karen Godsoe, Mike Tremont & associates.**
 - B. **Town Engineer: Dunn & Sgromo Engineering. Greg Sgromo, John Dunkle & associates.**
 - C. **Board of Assessors.**
 - **Chair: Mary Doster.**
 - **Assessor and former Chair: Bernard Aungier.**
 - **Clerk & Assessor: Marshall Taylor.**
 - **Deputy Clerk & Assessor: Mary Doster.**
 - D. **Dog Control.**
 - **Officer: Sue Snavlin.**
 - **Deputy: Madeline Duprey.**
 - E. **Assessment Grievance Board of Review.**
 - **Chair: John Aiken.**
 - **Member: Shawn Adam, 10/1/05 – 9/30/10.**
 - F. **Board of Ethics.**
 - **Chair: Walt Liddiard.**
 - **Member: Eva Palmer.**
 - **Member: Ray Schwenn.**
 - G. **Code Enforcement (Building Inspection & Zoning).**

- **Officer: Ralph Lamson.**
- **Deputy: Jack Sutton.**
- H. Collector of Taxes.**
 - **Deputy: Kitty Reinhardt.**
- I. Constable: Harrison Homer.**
- J. Environmental & Conservation Advisory Board.**
 - **Chair: Dr. Ranier Brocke.**
 - **Member: Wolfe Garritano, 1/1/05 – 12/31/09.**
- K. Highway Superintendent, Deputy: Cliff Parker.**
- L. Historian, Emeritus. Reverend Donald Moody.**
- M. Information Officer: Pat Keefe.**
- N. Justice Court.**
 - **Court Clerk: Eva Palmer.**
 - **Deputy Clerk: Kim Amidon.**
- O. Physical Plant.**
 - **Deputy: Herb Salladin.**
 - **Deputy: Paul Puttkamer**
- P. Planning Board.**
 - **Chair: Jim Nakas.**
 - **Member: Andrew Peebles, 1/1/05 – 12/31/09.**
 - **Alternate: Shawn Adam.**
 - **Secretary: Mary Jo Kelly.**
 - **Deputy Secretary: Peg Sutton.**
- Q. Safety Officer: Tom Rezsnyak.**
- R. Town Clerk.**
 - **Deputy: Mary Doster.**
 - **Deputy: Peg Sutton.**
 - **Deputy: Mary Jane Scammell.**
- S. Zoning Board of Appeals.**
 - **Chair: Steve Beggs.**
 - **Member: Jerry Doolittle, 1/1/05 – 12/31/09.**
 - **Alternate: Jim Butkus.**
 - **Secretary: Mary Jo Kelly.**
 - **Deputy Secretary: Peg Sutton.**
- 9. Town Supervisor appointments.**
 - **Deputy Supervisor: Town Councilor N. F. “Pete” Paul.**
 - **Confidential Secretary: Town Clerk Mary Jo Kelly.**
 - **Bookkeeper: Thomas Chartrand Accounting.**
 - **Historian: Anne Smith.**
- 10. Town Committees.**
 - A. Communications & Technology.**
 - **Webmaster Mike Forte.**
 - **Information Officer Pat Keefe.**
 - **Town Clerk Mary Jo Kelly.**
 - **Town Assessor Marshall Taylor.**

- **Town Supervisor Greg Scammell.**
 - B. Emergency Response.**
 - **Town Councilor Tom Bailey.**
 - **Town Councilor Bill McConnell.**
 - C. Employee Policies & Benefits.**
 - **Town Clerk Mary Jo Kelly.**
 - **Town Councilor Sandy Smith.**
 - **Town Assessor Mary Doster.**
 - D. Highway.**
 - **Chair: Deputy Supervisor N. F. “Pete” Paul.**
 - **Member: Highway Superintendent Leon Cook.**
 - **Member: Town Councilor Dave Knapp.**
 - **Member: Former Town Supervisor Summer Palmer.**
 - **Member: Deputy Highway Superintendent Cliff Parker.**
 - E. Physical Plant.**
 - **Physical Plant Deputy Herb Salladin.**
 - **Town Councilor Dave Knapp.**
 - **Town Councilor Bill McConnell.**
 - F. Recreation & Youth.**
 - **Town Councilor Dave Knapp.**
 - **Town Councilor Sandy Smith.**
 - **Recreation Director Regina Reinschmidt.**
 - G. Safety.**
 - **Chair: Safety Officer Tom Rezsnyak.**
 - **Member: Town Councilor Sandy Smith.**
 - **Member: Highway Superintendent Leon Cook.**
 - **Member: Recreation Director Regina Reinschmidt.**
 - H. Senior Transportation and Housing.**
 - **Member: Beverly Oliver.**
 - **Member: Town Supervisor Greg Scammell.**
 - I. Service Awards.**
 - **Chair: Town Councilor Dave Knapp.**
 - **Member: Town Councilor Bill McConnell.**
 - **Member: LaFayette Fire Department John Harper.**
 - **Member: LaFayette Fire Department Larry Paige.**
 - J. SOTS & OCRRA Liaison.**
 - **Chair: Town Councilor Dave Knapp.**
 - **Member: Town Councilor Bill McConnell.**
 - K. Water.**
 - **Chair: Town Supervisor Greg Scammell.**
 - **Member: Town Councilor Sandy Smith.**
 - L. Zoning Review.**
 - **Chair: Town Supervisor Greg Scammell.**
- 11. Liaisons to Local School Districts.**

- **Jamesville-DeWitt: Deputy Supervisor N.F. “Pete” Paul.**
- **LaFayette: Town Councilor Bill McConnell.**

Councilmen Knapp moved and Bailey seconded the motion to approve the above appointments.

12. Presentation from Town Historian Anne Smith to LaFayette Public Library Director Scott Kushner.

Anne Smith said Scott Kushner and she started their jobs (she as Historian and he as Library Director) here in LaFayette about the same time and soon discovered that they had another thing in common, the love of local history.

They wanted to increase people’s interest in local history. They will be developing a special section in the library devoted to the LaFayette area. The LaFayette Historical Society has generously donated a new book to the shelves named “Gentleman Revolutionary” biography of Gouverneur Morris, by Richard Brookhiser. They hope you will visit the library soon, check it out and check it out.

13. Special Recognition.

- **Longest serving public servants: Town Assessor Mary Doster (since 1970), Town Justice Malcolm Knapp (since 1971), Town Assessor Bernard Aungier (since 1972) and Deputy Highway Superintendent Cliff Parker (since 1972).**
- **Former town officials and employees.**
Supervisor Scammell noted Clay Smith - former Supervisor, Al Miller – former Town Councilman, and Jon Rogers – former Dog Control Officer were in attendance.
- **Newly elected officials: None.**

14. Councilmen McConnell moved and Knapp seconded the approval and instruction for Town Clerk to execute filings. Motion passed unanimously.

15. Councilmen McConnell moved and Knapp seconded the resolution fixing salaries and payment schedules of all elected and appointed officers in accordance with the 2005 Town Budget as follows:

- **Town Clerk, Deputy \$10.00/hr.**
- **Assessor, Deputy Clerk \$10.00/hr.**
- **Physical Plant, Deputy Herb Salladin \$ 9.00/hr.**
- **Physical Plant, Deputy, Paul Puttkamer \$ 7.00/hr.**
- **Tax Collector, Deputy Kitty Reinhardt \$10.00/hr.**

Motion passed unanimously.

Councilmen Knapp moved and Bailey seconded the motion fixing salaries and payment schedules for the Library Director and Library Clerks in exception to the 2005 Town Budget as follows:

Library Director	Salary: \$33,687
Clerks	\$10.92/hour
	\$9.89/hour

\$8.91/hour

\$6.49/hour

\$7.62/hour

\$6.00/hour

Motion passed unanimously.

16. Councilmen Knapp moved and Bailey seconded the resolution setting reasonable amount for specified officers and employees for mileage compensation (current 2005 IRS rate is \$.405/mile). Motion passed unanimously.

17. Councilmen Knapp moved and McConnell seconded the motion to set payment amounts for elections.

- **Chair, Inspectors. \$10.00.**
- **Voting Inspectors. Mileage plus \$75/primary and \$100/election.**
- **Voting Machine Custodian (each). Mileage plus \$150/primary and \$500/election.**
- **Registration Day (if called). \$6.25/hr.**

Motion passed unanimously.

18. Councilmen Bailey moved and Knapp seconded the motion to set regular Town Board meetings. The LaFayette Town Board will meet at 6:30 P.M. on the 2nd and 4th Mondays of the month throughout 2005, at the Town Hall, Town Commons Office Building. Town Board meetings will not be held on: June 27th (summer hours), July 25th (summer hours), August 22nd (summer hours), October 10th (Columbus Day) and December 26th (Christmas holiday). Motion passed unanimously.

18. Councilmen McConnell moved and Knapp seconded the motion to adopt the Town holiday schedule as follows:

- **Federal holidays (10): 12/31/04 (New Year's Day), 1/17/05 (Martin Luther King, Jr. Day), 2/21/05 (/President's Day), 5/30/05 (Memorial Day), 7/4/05 (Independence Day), 9/5/05 (Labor Day), 10/10/05 (Columbus Day), 11/11/05 (Veterans Day), 11/24/05 (Thanksgiving Day) and 12/26/05 (Christmas Day).**
- **Town holidays/floating holidays (3): Lincoln's Birthday (2/12/05), Good Friday (3/25/05) and Election Day (11/08/05).**

Motion passed unanimously.

19. Councilman Bailey moved and Knapp seconded the motion to designate Official Newspaper. The Post-Standard. Motion passed unanimously.

20. Councilmen McConnell moved and Knapp seconded the motion to designate Official Bank: M & T Bank. Motion passed unanimously.

21. Councilmen Bailey moved and Knapp seconded the motion to establish Petty Cash funds as follows:

- **Tax Collector. \$100.00.**

- **Town Clerk. \$50.00.**
Motion passed unanimously.

22. Councilmen McConnell moved and Knapp seconded the motion to accept Town Procurement Policy. Motion passed unanimously.

23. Councilmen Knapp moved and McConnell seconded the motion to establish Standard Work Hours per Day for NYS retirement purposes – 6 hours. Motion passed unanimously.

24. Councilmen Bailey moved and Knapp seconded the motion that the Investment Policy is reviewed and adopted. Motion passed unanimously.

25. Councilmen Knapp moved and Bailey seconded the motion to authorize the Supervisor to make an application to the youth program. Motion passed unanimously.

26. Questions & comments from the residents.

Supervisor Scammell thanked everyone for coming.

27. Suggestions for improvement and positive contributions.

Supervisor Scammell thanked Madeline Dupres personally for her incredible professionalism this past weekend when there was an injured dog in the Town of LaFayette. He very much appreciated how professional she was.

26. Audit and pay bills. None.

27. Councilmen Knapp moved and Bailey seconded the motion to adjourn. Motion passed unanimously.

The Organizational Meeting adjourned at 6:36 p.m.

Respectfully submitted,

Mary Jo Kelly
Town Clerk