

Minutes of the Organizational Meeting held by the LaFayette Town Board on January 2, 2007 at 6:15 p.m. in the Meeting Room of the LaFayette Commons Office Building at 2577 Route 11 in the Town of LaFayette

Present: Gregory Scammell, Supervisor  
David Knapp, Councilman  
Thomas Bailey, Councilman  
Adrian Shute, Councilman

Absent: William McConnell, Councilman

Recording Secretary: Mary Jo Kelly, Town Clerk

Others Present: Leon Cook, Highway Superintendent  
Beverly Cook, Voting Inspector  
Kevin Gilligan, Town Attorney  
David & Janine Baker, Library  
Mary Doster, Assessor/Dep. Assessor Clerk  
Anne Smith, Historian  
Clay Smith, Past Supervisor  
Jerry Doolittle, ZBA Member  
Sharlene Doolittle  
Pete Paul, Dep. Supervisor  
Knowlton Foote, Env. Board  
Connie Foote, Library Board  
John Dunkle, Town Engineer  
Michele Pirro Bailey & Kevin Bailey  
Stephen Beggs, ZBA Chair.  
Sue Beggs  
Jim Keefe, School Board  
Pat Keefe, Informational Officer  
Tom Rezsnyak, Safety Officer  
Kathy Rezsnyak  
Regina Reinschmidt, Rec. Coord.  
Tom Chartrand, Bookkeeper  
John Greeley, Dep. Highway Superintendent  
Barbara Lasky, Planning Board Member  
Herb Salladin, Phys. Plant Dep.  
Bea Salladin  
Ray Schwenn, Board of Ethics  
Carleen LaRonde, Dep. Court Clerk  
Jim Moore, DCO  
JoAnn Moore  
Rick Markoff, Planning Board Member  
Eva Palmer, Court Clerk  
Arlington Palmer

Judy Walrath, Dep. Court Clerk  
Bill Moltion, Past TB Member  
Jim Butkus, Alt. ZBA Member  
Kay Butkus  
Bill Turner, Assess. Griev. Board of Review  
Mary Turner  
Julie Franck  
John & Merikay Harper, LFD  
Larry Paige, LFD  
Peggy Sutton, Dep. TC  
Jack Sutton, Dep. CEO  
Beverly Oliver, Sr. Housing and Transp. Com.  
Phyllis Olmsted, Library Board  
Donna Knapp  
Tom Turner  
Shawn Adam, Alt. PB Member/Assess. Griev. Board  
Larry Paige, LFD  
Arthur Fritz, Voting Inspector  
Don Skinner, Highway Dept.  
Peggy Sue, Skinner  
Ralph Lamson, CEO  
Maureen Perrin, Town Justice  
Sam Young, Town Attorney  
Malcolm Knapp, Town Justice  
Bettye Knapp, Assess. Griev. Board  
Marshall Taylor, Assess/Clerk

- 1. Supervisor Scammell called the meeting to order at 6:20 p.m..**  
Supervisor Scammell asked for a moment of silence in memory of our 38<sup>th</sup> President, Gerald Ford.
- 2. The Town Clerk took the Roll. Councilman McConnell absent, all else present.**
- 3. Pledge to the U. S. Flag led by Kevin Bailey.**
- 4. Oath of Office. Town Justice Maureen Perrin.**  
Town Justice Maureen Perrin gave the Oath of Office to Malcolm Knapp.
- 5. Motion to accept prior meeting minutes.**
  - **Councilmen Knapp moved and Bailey seconded the motion to accept the December 11, 2006, special meeting with the LaFayette Fire Department as submitted by the Town Clerk. Voting was as follows:**

<b>Supervisor Scammell</b>	<b>Abstain</b>
<b>Councilman Knapp</b>	<b>Aye</b>
<b>Councilman Bailey</b>	<b>Aye</b>

**Councilman Shute**  
**Motion carried.**

**Aye**

- **Councilmen Knapp moved and Shute seconded the motion to accept the December 11, 2006, regular meeting minutes as submitted by the Town Clerk. Motion passed unanimously.**
- 6. Councilmen Knapp moved and Shute seconded the motion to adopt Rules of Procedure for Organizational meeting & Town Board meetings. Motion passed unanimously.**
- 7. Appointments to vacant elected offices. None.**
- 8. Councilman Knapp moved and Councilman Bailey seconded the motion to make the following appointments:**
  - A. Town Attorney: Costello, Cooney & Fearon, PLLC. Kevin Gilligan, John Langey, Sam Young, Wendy Reese, Nadine Bell, Mike Tremont & associates.**
  - B. Town Engineer: Dunn & Sgromo Engineers. Greg Sgromo, John Dunkle & associates.**
  - C. Board of Assessors.**
    - **Chair: Mary Doster.**
    - **Assessor Clerk: Marshall Taylor.**
    - **Assessor Deputy Clerk : Mary Doster**
    - **Assessor: Jim Munnell.**
  - D. Dog Control.**
    - **Officer: Jim Moore.**
    - **Deputy: Doug Scholes.**
  - E. Assessment Grievance Board of Review.**
    - **Chair: Shawn Adam.**
    - **Member: Bettye Knapp, 10/01/07 – 09/30/12.**
  - F. Board of Ethics.**
    - **Chair: Ray Schwenn.**
    - **Member: Eva Palmer.**
    - **Member: Sumner Palmer.**
  - G. Code Enforcement (Building Inspection & Zoning).**
    - **Officer: Ralph Lamson.**
    - **Deputy: Jack Sutton.**
  - H. Collector of Taxes.**

- **Deputy: Kitty Reinhardt.**
- I. Constable: Harrison Homer.**
- J. Environmental & Conservation Advisory Board.**
- **Chair: Dr. Rainer Brocke.**
  - **Member: Dr. Rainer Brocke, 1/1/07 – 12/31/11.**
- K. Highway Superintendent, Deputy: John Greeley.**
- L. Historian Emeritus: J. Roy Dodge.**
- M. Information Officer: Pat Keefe.**
- N. Justice Court.**
- **Court Clerk: Eva Palmer.**
  - **Deputy Clerk: Carleen LaRonde.**
  - **Deputy Clerk: Judy Walrath.**
- O. Physical Plant.**
- **Deputy: Herb Salladin.**
  - **Deputy: Paul Puttkamer.**
  - **LaFayette Nature Preserve & Ropes Course Manager & Scheduler: Sandy Smith.**
  - **LaFayette Community Center, Scheduler: Mary Jo Kelly.**
  - **LaFayette Community Center, Manager: Greg Scammell**
- P. Planning Board.**
- **Chair: Jim Nakas.**
  - **Member: Brad Bush, 01/01/07 – 12/31/11.**
  - **Secretary: Mary Jo Kelly.**
  - **Deputy Secretary: Peg Sutton.**
- Q. Safety Officer: Tom Rezsnyak.**
- R. Town Clerk.**
- **Deputy: Mary Doster.**
  - **Deputy: Peg Sutton.**
  - **Deputy: Carleen LaRonde.**
- S. Zoning Board of Appeals.**
- **Chair: Steve Beggs.**
  - **Member: Steve Beggs, 1/1/07 – 12/31/11.**
  - **Alternate: Jim Butkus.**
  - **Secretary: Mary Jo Kelly.**

- **Deputy Secretary: Peg Sutton.**

**Voting on the above motion for appointments was as follows:**

<b>Supervisor Scammell</b>	<b>Voted</b>	<b>Aye</b>
<b>Councilman Knapp</b>	<b>Voted</b>	<b>Aye</b>
<b>Councilman Bailey</b>	<b>Voted</b>	<b>Aye</b>
<b>Councilman Shute</b>	<b>Voted</b>	<b>Aye</b>

**Motion passed unanimously.**

**9. Town Supervisor appointments.**

- **Deputy Supervisor: N. F. “Pete” Paul.**
- **Confidential Secretary: Town Clerk Mary Jo Kelly.**
- **Bookkeeper: Thomas Chartrand Accounting.**
- **Historian: Anne Smith.**

**Councilman Knapp moved and Councilman Bailey seconded the Motion affirming the Supervisor’s appointments. Motion passed unanimously.**

**10. LaFayette Public Library.**

- **Trustee Phyllis Olmsted, 01/01/07-12/31/11.**

**Councilman Shute moved and Councilman Knapp seconded the motion affirming the above appointment to the Library Board. Motion passed unanimously.**

**11. Councilman Bailey moved and Councilman Knapp seconded the motion to approve the following Town Committee appointments:**

**A. Agriculture.**

- **Town Clerk Mary Jo Kelly.**
- **Town Councilor Dave Knapp.**

**B. Communications & Technology.**

- **Webmaster Mike Forte.**
- **Information Officer Pat Keefe.**
- **Town Clerk Mary Jo Kelly.**
- **Town Assessor Marshall Taylor.**
- **Town Supervisor Greg Scammell.**

**C. Economic Development.**

- **Chair: Town Councilor Bill McConnell.**
- **Member: Town Supervisor Greg Scammell**

**D. Emergency Response.**

- **Town Councilor Tom Bailey.**
- **Town Councilor Bill McConnell.**
- **Deputy Town Supervisor N.F. “Pete” Paul**

**E. Employee Policies & Benefits.**

- **Town Clerk Mary Jo Kelly.**
- **Town Councilor Adrian Shute.**
- **Town Assessor Mary Doster.**

**F. Highway.**

- **Chair: Deputy Supervisor N. F. “Pete” Paul.**
- **Member: Highway Superintendent Leon Cook.**
- **Member: Town Councilor Dave Knapp.**
- **Member: Former Town Supervisor Summer Palmer.**
- **Member: Deputy Highway Superintendent John Greeley.**

**G. Physical Plant.**

- **Physical Plant Deputy Herb Salladin.**
- **Town Councilor Dave Knapp.**
- **Town Councilor Bill McConnell.**

**H. Recreation & Youth.**

- **Town Councilor Dave Knapp.**
- **Town Councilor Adrian Shute.**
- **Recreation Director Regina Reinschmidt.**

**I. Safety.**

- **Chair: Safety Officer Tom Rezsnyak.**
- **Member: Town Councilor Adrian Shute.**
- **Member: Highway Superintendent Leon Cook.**
- **Member: Recreation Director Regina Reinschmidt.**

**J. Senior Transportation and Housing.**

- **Member: Beverly Oliver.**
- **Member: Town Supervisor Greg Scammell.**

**K. Service Awards.**

- **Chair: Town Councilor Bill McConnell.**
- **Member: Town Councilor Dave Knapp.**
- **Member: LaFayette Fire Department: John Harper.**
- **Member: LaFayette Fire Department: Larry Paige.**

**L. SOTS & OCRRA Liaison.**

- **Chair: Town Councilor Dave Knapp.**
- **Member: Town Councilor Bill McConnell.**

**M. SPDES (State Pollutant Discharge Elimination System).**

- **Chair: Town Councilor Bill McConnell.**

- **Member: Environmental & Conservation Advisory Board Nancy Mueller.**
- **Member: Code Enforcement Officer Ralph Lamson.**
- **Member: Planning Board Chair Jim Nakas.**
- **Member: Zoning Board of Appeals Chair Steve Beggs.**
- **Member: Town Engineer John Dunkle.**
- **Member: Town Attorney Kevin Gilligan.**

**N. Water.**

- **Chair: Town Supervisor Greg Scammell.**
- **Member: Deputy Town Supervisor N.F. “Pete” Paul.**

**O. Zoning Review.**

- **Chair: Town Clerk, Planning & Zoning Board of Appeals Secretary Mary Jo Kelly.**
- **Member: Code Enforcement Officer Ralph Lamson.**
- **Member: Town Supervisor Greg Scammell.**

**Voting on the above committee appointment motion was as follows:**

<b>Supervisor Scammell</b>	<b>Voted</b>	<b>Aye</b>
<b>Councilman Knapp</b>	<b>Voted</b>	<b>Aye</b>
<b>Councilman Bailey</b>	<b>Voted</b>	<b>Aye</b>
<b>Councilman Shute</b>	<b>Voted</b>	<b>Aye</b>

**Motion passed unanimously.**

**12. Councilmen Knapp moved and Bailey seconded the motion to approve liaisons to local school districts as follows:**

- **Jamesville-DeWitt: Deputy Supervisor N.F. “Pete” Paul.**
- **LaFayette: Town Councilor Bill McConnell.**

**Above motion passed unanimously.**

**13. Special Recognition.**

- **Longest serving public servants:**
  - **Mary Doster (since 1970) - Town Assessor, former Zoning Board of Appeals Chair & Tax Collector,**
  - **Malcolm Knapp (since 1971) - Town Justice Malcolm Knapp,**
  - **Bob Drumm (since 1971) - ZBA member & former Environmental & Conservation Advisory Board member,**
  - **Al Miller (since 1975) - ZBA member & former Town Councilor,**
  - **Steve Beggs (since 1976) - ZBA Chair, and**
  - **Eva Palmer (since 1978) - Court Clerk & Ethics Board.**
- **Retirements: Al Miller, 12/31/06 after more than 31 years of service to our community. Andy Peebles, 12/31/06 after more than 8 years of service to our community.**

Certificates of Appreciation will be sent to Al and Andy.

- Former town officials, employees & retirees.
- Newly elected officials: None.
- New employees: None.

**14. Councilmen Knapp moved and Bailey seconded the motion for Approval and instruction for Town Clerk to execute filings. Motion passed unanimously.**

**15. Councilmen Knapp moved and Bailey seconded the motion fixing salaries and payment schedules of all elected and appointed officers in accordance with the 2007 Town Budget as follows:**

- Town Clerk, Deputy \$10.00/hr.
- Assessor, Deputy Clerk \$10.00/hr.
- Physical Plant, Deputy Herb Salladin \$ 9.15/hr.
- Physical Plant, Deputy Paul Puttkamer \$ 7.15/hr.
- Tax Collector, Deputy Kitty Reinhardt \$10.00/hr.
- Planning Board and Zoning Board of Appeals members & alternate members \$250.00/year.
- Grievance Board of Review members \$100.00/year.
- Grievance Board of Review, Chair \$150.00/year.

**Above motion passed unanimously.**

**16. Councilmen Knapp moved and Bailey seconded the motion setting reasonable amount for specified officers and employees for mileage compensation at IRS rate of \$ .485/mile. Motion passed unanimously.**

**17. Set payment amounts for elections (function moved to Onondaga County Board of Elections).**

**18. Councilmen Knapp moved and Shute seconded the motion to authorize the contract with SPCA and set seizure/impoundment fees for dogs: \$125. Motion passed unanimously.**

**19. Councilmen Knapp moved and Bailey seconded the motion to set regular Town Board meetings as follows: The LaFayette Town Board will meet at 6:30 P.M. on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of the month throughout 2007, at the Town Hall, Town Commons Office Building. Town Board meetings will not be held on: May 28<sup>th</sup> (Memorial Day), June 25<sup>th</sup> (summer hours), July 23<sup>rd</sup> (summer hours), August 27<sup>th</sup> (summer hours), October 8<sup>th</sup> (Columbus Day), November 12<sup>th</sup> (Veterans Day) and December 25<sup>th</sup> (Christmas holiday). Motion passed unanimously.**

**20. Councilmen Knapp moved and Shute seconded the motion setting the Town holiday schedule as follows:**



- **Federal holidays (10): 01/01/07 - Monday (New Year's Day), 1/15/07 - Monday (Martin Luther King, Jr. Day), 2/19/07 – Monday (President's Day), 5/28/07 - Monday (Memorial Day), 7/4/07 - Wednesday, (Independence Day), 9/3/07 – Monday (Labor Day), 10/8/07 – Monday (Columbus Day), 11/12/07 - Monday (Veterans Day), 11/22/07 – Thursday (Thanksgiving Day) and 12/25/07 – Tuesday (Christmas Day).**
- **Town (floating) holidays (3): Lincoln's Birthday (2/12/07 - Monday), Good Friday (4/06/07 - Friday) and Election Day (11/06/07 - Tuesday).**

**Motion passed unanimously.**

**19. Councilmen Bailey moved and Knapp seconded the motion to designate the Official Newspaper be the Post-Standard. Motion passed unanimously.**

**20. Councilmen Knapp moved and Bailey seconded the motion to designate the official Bank as M & T Bank. Motion passed unanimously.**

**21. Councilmen Bailey moved and Shute seconded the motion to establish Petty Cash funds as follows:**

- **Tax Collector. \$100.00.**
- **Town Clerk. \$50.00.**

**Motion passed unanimously.**

**22. Councilmen Bailey moved and Knapp seconded the motion to accept the Town Procurement Policy. Motion passed unanimously.**

**23. Councilmen Bailey moved and Knapp seconded the motion to establish the Standard Work Hours per Day for NYS retirement purposes as 6 hours. Motion passed unanimously.**

**24. Councilmen Knapp moved and Bailey seconded the motion that the Board reviewed and accepted Investment Policy. Motion passed unanimously.**

**25. Councilmen Knapp moved and Shute seconded the motion to authorize the Supervisor to make an application to the youth program. Motion passed unanimously.**

**26. Questions & comments from the residents.**

Knowlton Foote asked how progress is coming on the building in the center of town.

Supervisor Scammell said it's scheduled to go back on the auction block in May. Councilman McConnell is in charge of the Economic Development Committee and is continuing to work whatever angles he can. In 2009 the intersection will be reconstructed which will make the center of town look the best it ever has. This will be

very close to the building and we don't know if it will have an impact on the building or not.

**27. Suggestions for improvement and positive contributions.**

Supervisor Scammell thanked Mary Jo for putting the refreshments together for tonight's meeting.

**28. Councilmen Knapp moved and Shute seconded the motion to Audit and pay any bills submitted this evening. Motion passed unanimously.**

There were no bills needing approval this evening.

**29. Councilmen Knapp moved and Shute seconded the motion to adjourn. Motion passed unanimously.**

The Organizational Meeting adjourned at 6:35 p.m.

Respectfully submitted,

Mary Jo Kelly  
Town Clerk

**Adopted 1/8/07**