

Minutes of the Organizational Meeting held by the LaFayette Town Board on January 3, 2008 at 6:15 p.m. in the Meeting Room of the LaFayette Commons Office Building at 2577 Route 11 in the Town of LaFayette

Present: Gregory Scammell, Supervisor
David Knapp, Councilman
Thomas Bailey, Councilman
William McConnell, Councilman
Adrian Shute, Councilman

Recording Secretary: Mary Jo Kelly, Town Clerk

Others Present: Leon & Beverly Cook
David & Janine Baker.
Mary Doster
Anne Smith
Jerry & Sharlene Doolittle
Pete Paul
Connie Foote
John Dunkle, Dunn & Sgromo
Michele Pirro Bailey
Stephen & Sue Beggs
Scott Kushner
Jim & Pat Keefe
Tom & Kathy Rezsnyak,
Kevin Bailey
Kevin Gilligan
Regina Reinschmidt
Tom Chartrand
John Greeley
Jim & Anne Nakas,
Herb & Bea Salladin
Jim & JoAnne Moore
Rick Markoff
Peggy Sutton
Megan & Skinner
Doug & Dottie Scholes
Julie & MacKenzie Cook
Kaylee Skeval
Pat Hurd
Judy Walrath
Jim & Kay Butkus
John & Merikay Harper
Nadine Bell
Wendy Reise
Eva Palmer

Arthur Fritz
 Tim Baker
 Rainer Brocke
 Claire Bailey
 Ray Schwenn
 Sarah Dadey
 Tom Dadey, Jr.
 Mark Distler
 Christine Shute, Amy, Mason & Morgan

1. Supervisor Scammell called the Organizational Meeting to order at 6:17 p.m.
2. The Town Clerk took the Roll. All present.
3. Pledge to the U.S. Flag led by Kevin Bailey, Claire Bailey, Morgan Shute & Keith Robson.
4. Oath of Office was administered by Onondaga County Family Court Judge Michel Pirro Bailey:

Supervisor	Gregory J. Scammell
Councilman	David Knapp
Councilman	William McConnell
Highway Superintendent	Leon Cook
Assessor	Marshall Taylor
Assessor	Shawn Adam
Tax Collector	Teresa Mech
Town Clerk	Mary Jo Kelly

5. **Motion to accept prior meeting minutes.**
 - **Councilmen Knapp moved and Shute seconded the motion to accept the December 18, 2007, Regular Town Board Meeting Minutes as submitted by the Town Clerk. Voting was as follows:**

Supervisor Scammell	Voted	Yes
Councilman Knapp	Voted	Yes
Councilman Bailey	Voted	Yes
Councilman McConnell	Voted	Yes
Councilman Shute	Voted	Yes

Motion carried.

6. **Councilmen McConnell moved and Knapp seconded the motion to adopt Rules of Procedure for Organizational Meeting & Town Board Meetings. Motion passed unanimously.**
7. **Appointments to vacant elected offices. None.**
8. **Town Board appointments/approvals (2008 unless otherwise stated).**

Councilmen Knapp moved and McConnell seconded the motion to approve the following appointments:

- A. Town Attorney: Costello, Cooney & Fearon, PLLC. Kevin Gilligan, John Langey, Sam Young, Karen Godsoe, Mike Tremont & associates.**
- B. Town Engineer: Dunn & Sgromo Engineers. Greg Sgromo, John Dunkle & associates.**
- C. Board of Assessors.**
 - **Chair: vacant**
 - **Clerk: Marshall Taylor.**
 - **Deputy Clerk : vacant**
 - **Assessor (Mary Doster's replacement), 01/01/06-12/31/09.**
- D. Dog Control.**
 - **Officer: Jim Moore.**
 - **Deputy: Doug Scholes.**
- E. Assessment Grievance Board of Review.**
 - **Chair: vacant**
 - **Member: Bettye Knapp, 09/01/07-09/30/12.**
 - **Member: vacant (Shawn Adam's replacement), 10/01/05-09/30/10.**
 - **Member: vacant (John Aiken's replacement), 10/01/03-09/30/08.**
- F. Board of Ethics.**
 - **Chair: Ray Schwenn.**
 - **Member: Eva Palmer.**
 - **Member: Sumner Palmer.**
- G. Code Enforcement (Building Inspection & Zoning).**
 - **Officer: Ralph Lamson.**
 - **Deputy: Jack Sutton.**
- H. Collector of Taxes.**
 - **Deputy: Kitty Reinhardt.**
- I. Constable: Harrison Homer.**
- J. Environmental & Conservation Advisory Board.**
 - **Chair: Dr. Ranier Brocke.**
 - **Member: Barb Ferro, 01/01/08-12/31/12.**
 - **Member Dr. Knowlton Foote, 1/1/08 – 12/31/**

K. Highway Superintendent, Deputy: John Greeley.

L. Historian Emeritus: J. Roy Dodge.

M. Information Officer: Pat Keefe.

N. Justice Court.

- **Court Clerk: Eva Palmer.**
- **Deputy Clerk: Carleen LaRonde.**
- **Deputy Clerk: Judy Walrath.**

O. Physical Plant.

- **Deputy: Herb Salladin.**
- **Deputy: JoAnne Moore.**
- **Deputy: Jim Moore**
- **LaFayette Nature Preserve & Ropes Course Manager & Scheduler: Sandy Smith.**
- **LaFayette Community Center, Scheduler: Mary Jo Kelly.**
- **LaFayette Community Center, Manager: Greg Scammell**

P. Planning Board.

- **Chair: Jim Nakas.**
- **Member: Rick Markoff, 01/01/08-12/31/12.**
- **Alternate: Bill Turner.**
- **Secretary: Mary Jo Kelly.**
- **Deputy Secretary: Peg Sutton.**

Q. Safety Officer: Tom Rezsnyak.

R. Town Clerk.

- **Deputy: Mary Doster.**
- **Deputy: Peg Sutton.**
- **Deputy: Carleen LaRonde.**

S. Zoning Board of Appeals.

- **Chair: Steve Beggs.**
- **Member: Bob Drumm, 1/1/0 – 12/31/12.**
- **Alternate: Jim Butkus.**
- **Secretary: Mary Jo Kelly.**
- **Deputy Secretary: Peg Sutton.**

Voting on the above motion was as follows:

Supervisor Scammell	Voted	Yes
Councilman Knapp	Voted	Yes
Councilman Bailey	Voted	Yes

Councilman McConnell	Voted	Yes
Councilman Shute	Voted	Yes

Motion passed unanimously.

9. Town Supervisor appointments.

Councilmen Knapp moved and Bailey seconded the motion to affirm the following Town Supervisor appointments:

- **Deputy Supervisor: N. F. “Pete” Paul.**
- **Confidential Secretary: Town Clerk Mary Jo Kelly.**
- **Bookkeeper: Thomas Chartrand Accounting.**
- **Historian: Greg Titus.**

Voting on the above motion was as follow:

Supervisor Scammell	Voted	Yes
Councilman Knapp	Voted	Yes
Councilman Bailey	Voted	Yes
Councilman McConnell	Voted	Yes
Councilman Shute	Voted	Yes

Motion passed unanimously.

10. Councilor McConnell moved and Councilor Knapp seconded the motion to affirm the following LaFayette Public Library appointments:

- **Trustee Nancy Kirby, 01/01/08 – 12/31/12**
- **Trustee vacant (Teresa Mech’s replacement), 01/01/08-12/31/12.**

Voting on the above motion was as follows:

Supervisor Scammell	Voted	Yes
Councilman Knapp	Voted	Yes
Councilman Bailey	Voted	Yes
Councilman McConnell	Voted	Yes
Councilman Shute	Voted	Yes

Motion passed unanimously.

11. Town Committees.

Councilmen Shute moved and Knapp seconded the motion to approve the following Town Committee appointments:

A. Agriculture.

- **Town Clerk Mary Jo Kelly.**
- **Town Councilor Dave Knapp.**

B. Communications & Technology.

- **Webmaster Mike Forte.**
- **Information Officer Pat Keefe.**
- **Town Clerk Mary Jo Kelly.**

- **Town Assessor Marshall Taylor.**
- **Town Supervisor Greg Scammell.**

C. Economic Development.

- **Chair: Town Councilor Bill McConnell.**
- **Town Supervisor Greg Scammell**

D. Emergency Response.

- **Town Councilor Tom Bailey.**
- **Town Councilor Bill McConnell.**
- **Dep. Town Supervisor N.F. “Pete” Paul.**

E. Employee Policies & Benefits.

- **Town Clerk Mary Jo Kelly.**
- **Town Councilor Adrian Shute.**
- **Town Assessor Mary Doster.**

F. Highway.

- **Chair: Deputy Supervisor N. F. “Pete” Paul.**
- **Member: Highway Superintendent Leon Cook.**
- **Member: Town Councilor Dave Knapp.**
- **Member: Former Town Supervisor Summer Palmer.**
- **Member: Deputy Highway Superintendent John Greeley.**

G. Insurance.

- **Chair: Town Councilor Adrian Shute.**
- **Member: Town Councilor Bill McConnell.**

H. Physical Plant.

- **Physical Plant Deputy Herb Salladin.**
- **Physical Plant Deputy JoAnne Moore.**
- **Physical Plant Deputy Jim Moore.**
- **Town Councilor Dave Knapp.**
- **Town Councilor Bill McConnell.**

I. Recreation & Youth.

- **Town Councilor Dave Knapp.**
- **Town Councilor Adrian Shute.**
- **Recreation Director Regina Reinschmidt.**

J. Safety.

- **Chair: Safety Officer Tom Rezsnyak.**
- **Member: Town Councilor Adrian Shute.**
- **Member: Highway Superintendent Leon Cook.**
- **Member: Recreation Director Regina Reinschmidt.**

K. Senior Transportation and Housing.

- **Member: Beverly Oliver.**
- **Member: Town Supervisor Greg Scammell.**

L. Service Awards.

- **Chair: Town Councilor Bill McConnell.**
- **Member: Town Councilor Dave Knapp.**
- **Member: LaFayette Fire Department Larry Paige.**
- **Member: LaFayette Fire Department John Harper.**

M. SOTS & OCRRA Liaison.

- **Chair: Town Councilor Dave Knapp.**
- **Member: Town Councilor Bill McConnell.**

N. SPDES (State Pollutant discharge Elimination System).

- **Chair and SPDES Management Officer: Town Councilor Bill McConnell.**
- **Member and Assistant SPDES Management Officer: Town Councilor Dave Knapp.**
- **Member: Environmental & Conservation Advisory Board Nancy Mueller.**
- **Member: Code Enforcement Officer Ralph Lamson.**
- **Member: Planning Board Chair Jim Nakas.**
- **Member: Zoning Board of Appeals Chair Steve Beggs.**
- **Member: Town SPDES Engineer Mark Parrish.**
- **Member: Town Attorney Kevin Gilligan.**

O. Water.

- **Chair: Town Supervisor Greg Scammell.**
- **Member: Deputy Town Supervisor N.F. "Pete" Paul.**

P. Zoning Review.

- **Chair: Town Clerk, Planning & Zoning Board of Appeals Secretary Mary Jo Kelly.**
- **Member: Code Enforcement Officer Ralph Lamson.**
- **Member: Town Supervisor Greg Scammell.**

Voting on the above motion was as follows:

Supervisor Scammell	Voted	Yes
Councilman Knapp	Voted	Yes
Councilman Bailey	Voted	Yes
Councilman McConnell	Voted	Yes
Councilman Shute	Voted	Yes

Motion passed unanimously.

12. Councilor’s Knapp moved and Bailey seconded the motion to appoint the following liaisons to local school districts:

- **Jamesville-DeWitt: Deputy Supervisor N.F. “Pete” Paul.**
- **LaFayette: Town Councilor Bill McConnell.**

Voting on the above motion was as follows:

Supervisor Scammell	Voted	Yes
Councilman Knapp	Voted	Yes
Councilman Bailey	Voted	Yes
Councilman McConnell	Voted	Yes
Councilman Shute	Voted	Yes

Motion passed unanimously.

13. Special Recognition.

- **Longest serving public servants:**
 - **Mary Doster (since 1970) - Town Assessor, former Zoning Board of Appeals Chair & Tax Collector,**
 - **Malcolm Knapp (since 1971) - Town Justice Malcolm Knapp,**
 - **Bob Drumm (since 1971) - ZBA member & former Environmental & Conservation Advisory Board member,**
 - **Al Miller (since 1975) - ZBA member & former Town Councilor,**
 - **Steve Beggs (since 1976) - ZBA Chair, and**
 - **Eva Palmer (since 1978) - Court Clerk & Ethics Board.**

Councilor McConnell asked Mary Doster to come up. He read the following:

The Town Board of LaFayette, New York recognizes with great appreciation the significant contributions of Mrs. Mary R. Doster while serving her Town’s residents and neighbors for thirty seven years.

Mary Doster began her career as a public servant in 1970 when she was first appointed to a position on the LaFayette Zoning Board of Appeals. Mary served on this Board for over twenty-two years before taking on a new challenge to serve her community in a different municipal position. She was appointed as an Assessor for the Town in 1992 and served in this capacity for two years before being called upon for an even greater challenge. Mary was appointed and accepted the role of Chairwoman for the Assessors in 1994 and has served the Town magnificently in this critical leadership role until December 31, 2007.

Mary’s legacy to her community while volunteering for these critical roles can only be framed with the following words:

Honesty, Hardworking, Compassionate, Integrity, and above all else, Commitment to her community!

There is no Honor higher than Public Service. Therefore, on behalf of the citizens of LaFayette, New York we say “Thank You” for your dedication and service to your Town.

Supervisor Scammell gave Mary a Certificate of Appreciation and flowers.

Mary Doster thanked everyone and said she has enjoyed working for the Town.

- **Former town officials, employees & retirees.**

Supervisor Scammell noted Tom Dadey, Jr. was present. He was a Town Councilor.

- **Newly elected officials:** **Adrian Shute, Town Councilor and
Jim Munnell, Town Assessor.**

- **New employees:** **John Greeley, Highway Department,
Carleen LaRonde, Justice Department and
Judy Walrath, Justice Department.**

14. Councilmen McConnell moved and Knapp seconded the motion for approval and instructed the Town Clerk to execute the filings. Motion passed unanimously.

15. Councilmen Knapp moved and Bailey seconded the Resolution fixing salaries and payment schedules of all elected and appointed officers in accordance with the 2008 Town Budget.

- **Town Clerk, Deputy** **\$10.00/hr.**
- **Assessor, Deputy Clerk** **\$10.00/hr.**
- **Justice Court, Deputy Clerk** **\$10.70/hr.**
- **Physical Plant, Deputy 1** **\$ 9.15/hr.**
- **Physical Plant, Deputy 2** **\$ 7.15/hr.**
- **Tax Collector, Deputy Kitty Reinhardt** **\$10.00/hr.**
- **Planning Board and Zoning Board of Appeals members & alternate members** **\$250.00/year**
- **Planning Board and Zoning Board of Appeals, Chairs.** **\$500.00/year**
- **Grievance Board of Review, members** **\$100.00/year**
- **Grievance Board of Review, Chair** **\$150.00/year**

Voting on the above motion was as follows:

Supervisor Scammell	Voted	Yes
Councilman Knapp	Voted	Yes
Councilman Bailey	Voted	Yes
Councilman McConnell	Voted	Yes
Councilman Shute	Voted	Yes

Motion passed unanimously.

16. Councilmen Knapp moved and McConnell seconded the Resolution setting reasonable amount for specified officers and employees for mileage compensation (current 2006 IRS rate is \$.505/mile). Motion passed unanimously.

17. Set payment amounts for elections (function moved to Onondaga County Board of Elections.

18. Councilmen McConnell moved and Knapp seconded the motion to authorize the contract with the SPCA and set seizure/impoundment fees for dogs: \$150.

19. Councilmen McConnell moved and Knapp seconded the motion to set regular Town Board meetings. The LaFayette Town Board will meet at 6:30 P.M. on the 2nd and 4th Mondays of the month throughout 2008, at the Town Hall, Town Commons Office Building. Town Board meetings will not be held on: May 26th (Memorial Day) June 23rd (summer hours), July 28th (summer hours), August 25th (summer hours), October 13th (Columbus Day) and December 22nd (Christmas holiday).

Voting on the above motion was as follows:

Supervisor Scammell	Voted	Yes
Councilman Knapp	Voted	Yes
Councilman Bailey	Voted	Yes
Councilman McConnell	Voted	Yes
Councilman Shute	Voted	Yes

Motion passed unanimously.

20. Councilmen Knapp moved and Bailey seconded the motion to set the Town holiday schedule as follows:

- Federal holidays (10): 01/21/08 - Monday (Martin Luther King, Jr. Day), 2/18/08 – Monday (Washington’s Birthday/President’s Day), 5/26/08 - Monday (Memorial Day), 7/4/08 - Friday, (Independence Day), 9/1/08 – Monday (Labor Day), 10/13/08 – Monday (Columbus Day), 11/11/08 - Monday (Veterans Day), 11/27/08 – Thursday (Thanksgiving Day) and 12/25/08 - Thursday (Christmas Day) and 1/01/09 – Thursday (New Year’s Day, ’09)**
- Town holidays/floating holidays (3): Lincoln’s Birthday (2/12/08 - Monday), Good Friday (3/21/08 - Friday) and Election Day (11/04/08 - Tuesday).**

Voting on the above motion was as follows:

Supervisor Scammell	Voted	Yes
Councilman Knapp	Voted	Yes
Councilman Bailey	Voted	Yes
Councilman McConnell	Voted	Yes
Councilman Shute	Voted	Yes

Motion passed unanimously.

21. Councilmen McConnell moved and Knapp seconded the motion to designate Official Newspaper as The Post-Standard. Motion passed unanimously.

22. Councilmen Knapp moved and Shute seconded the motion to designate Official Bank as HSBC Bank. Motion passed unanimously.

23. Councilmen McConnell moved and Bailey seconded the motion to establish Petty Cash funds as follows:

- **Tax Collector. \$100.00.**
- **Town Clerk. \$50.00.**

Motion passed unanimously.

24. Councilmen Knapp moved and Shute seconded the motion to accept the Town Procurement Policy. Motion passed unanimously.

25. Councilmen Knapp moved and McConnell seconded the motion to establish Standard Work Hours per Day for NYS retirement purposes – 6 hours. Motion passed unanimously.

26. Councilmen McConnell moved and Bailey seconded the Motion that the Board reviewed and approved the Investment Policy. Motion passed unanimously.

27. Councilmen Knapp moved and McConnell seconded the motion to authorize the Supervisor to make an application to the youth program. Motion passed unanimously.

28. Questions & comments from the residents. There were none.

29. Suggestions for improvement and positive contributions.

Supervisor Scammell thanked everyone on the Board and in the community for making LaFayette such an incredible place to live.

26. Councilmen Bailey moved and Shute seconded the motion to audit and pay the following bills.

HIGHWAY FUND	#121-1030
GENERAL FUND	#1031-1055
SPECIAL DISTRICT FUND	#1058-1059, 4060

Motion passed unanimously.

27. Councilmen Knapp moved and Shute seconded the motion to adjourn. Motion passed unanimously.

The Special Organizational Meeting adjourned at 6:37 p.m.

Respectfully submitted,

Mary Jo Kelly
Town Clerk