

July 12, 2010 Town Board Meeting Minutes

Minutes of the Town Board Meeting held by the LaFayette Town Board on July 12, 2010 at 6:30 p.m. in the Meeting Room of the LaFayette Commons Office Building at 2577 Route 11 in the Town of LaFayette.

Present: Adrian Shute, Supervisor
David Knapp, Councilman
Andrew Ohstrom, Councilman
Jerry Doolittle, Councilman

Absent: William McConnell, Councilman

Recording Secretary: Carleen LaRonde, Deputy Town Clerk

Others Present: Wendy Reese, Town Attorney
John Greeley, Deputy Highway Supervisor
Thomas Chartrand, Town Bookkeeper

1. Supervisor Shute called the meeting to order at 6:30 p.m.
2. The Deputy Town Clerk took the Roll. (Councilman McConnell absent)
3. Pledge to our U. S. Flag led by Town Councilman Doolittle
4. **Councilmen Doolittle moved and Ohstrom seconded the motion to accept prior Town Board Special Meeting Minutes of June 8, 2010, and June 14, 2010 and Regular Meeting Minutes of June 14, 2010 as corrected by the Deputy Town Clerk. Motion passed 4-0.**
5. PUBLIC HEARINGS – none
6. COMMUNICATIONS
 - A. Residents
 1. Letter received from Michelle Naylor regarding a sponsorship for a running marathon for the Leukemia and Lymphoma Society. The Board agreed this was nothing they were allowed to do.
 2. Received a letter from C & M Reed Enterprises, Inc., DBA the Log Cabin Restaurant. It was a courtesy notification in regard to the renewal of their liquor license.
 - B. Other
 1. Notification regarding HSBC and security from hacking of Town's Bank Account. Tom Chartrand assured that this notification is a precaution only. The Town's account is secure, and if a withdrawal is over a certain amount, there needs to be verification. He checks daily to make sure the account has not been compromised. There is only a short list of people we do business with that may have an automatic withdrawal, i.e., Federal, NYS Retirement, Medicare.

7. SPECIAL REPORTS

- A. Supervisor Shute stated that the Town had received a sealed bid for the materials for a laminated wood gable shelter for the park for use as a pavilion. Bid was received from RCP Shelters of Stewart, FL for \$24,495.00. Mr. Chartrand said the bid could be accepted if it was the only bid received.

Supervisor Shute said that he had heard from three other places that they were interested in building, but not supplying the material.

Councilman Doolittle said he was surprised that there was only one bid. He called local places, and they didn't know about it, but it was too late. He wanted to know if anyone knew the company.

Councilman Knapp recommended moving to accept the bid for timing interest. If Community Development has concerns than it would have to be rebid.

Supervisor Shute said the materials would be an 8-10 week delivery.

Councilman Ohstrom said that he saw the company's booth at the Association of Towns. As for knowing them, no. Appearance-wise, who knows. A catalog has pictures of their completed projects.

Councilman Knapp asked if Supervisor Shute would call the company and get references.

Councilman Doolittle asked if there was a warranty on the material.

Supervisor Shute said that the warranty information was spelled out in the bid. He asked that a motion be made to accept the bid.

Councilmen Knapp moved and Ohstrom seconded to accept the bid from RCP Shelters contingent upon Community Development approval and two references. Motion carried 4-0.

8. REPORTS

A. Departmental

1. Assessors
2. Building & Zoning Code Enforcement.
3. Dog Control, Jim Moore and Doug Scholes
 - a. Supervisor Shute said they would come back to this department.
4. Highway Superintendent, Leon Cook
 - a. Deputy Highway Superintendent John Greeley presented the Board with his departmental accomplishments for the month.
 1. Town roads – Cut some shoulders, ditching and preparing for oil/stone.
 2. Mowing roadside has been done once already and continues.

3. Talked with Mike Horrigan on the liquid manure spilling on Markland Road and his responsibility for removal of manure on the road.
4. Maintenance has been done on Truck #2 with new front leaf springs.
5. Koering has had major hydraulic leak and was taken to Tracey for repair. Town was unable to repair due to lack of proper equipment and tools.
6. A new oil cooler has been ordered for the mower. It was rusted and leaking.
7. Under Safety, the fire extinguishers were inspected today and on June 17th Town Safety Inspector Rezsnyak did his safety inspection and the Highway Department passed with flying colors.

Councilman Knapp praised the Highway Department on the park. All clapped in approval.

Councilman Doolittle chimed in that it was the greatest park and the site work done by our Highway Department was excellent.

Mr. Greeley thanked the Board for their support and stated that he had maps of the location with measurements for the Town and Optimists.

Continuing on about the park, Councilman Ohstrom had handouts for the Board regarding the park. Discussion continued at length about barricades, mowing around poles, ability for emergency vehicles to get into park area through barricades.

Signs need to be made to say "No Vehicles Beyond This Point".

Councilman Ohstrom has talked with Gary Booher and he will donate chips for Ropes Course. Will swap for top soil.

Supervisor Shute asked if there were any questions or comments on the plan itself. He also asked if John Greeley could be kept in the loop for posthole digger. Councilman Ohstrom said he would keep everyone updated.

Councilman Knapp and Supervisor Shute thanked Councilman Ohstrom for putting this plan together.

5. Justice Court
 - a. Monthly report June 2010
 - b. JCAP construction bid award

Councilmen Doolittle moved and Knapp seconded to accept a bid by RRV General Contractor in the amount of \$4,500 for reconstruction of the Court Bench, upon a recommendation by Justice Perrin. Motion carried 4-0.

6. Library Director
 - a. Report of Trustee Minutes for Meeting of May 4, 2010

7. Recreation Director

8. Ropes Course
 - a. Councilman Ohstrom reported on the ground conditions at the Ropes Course. He purchased a gas-operated hedge trimmer for \$169 vs the rental of one. It is now 75-80% cleaned out. It is an amazing machine. He is surrendering to the beavers and needs pallets. Roadside signage will need to be bid out. Fall is a great time for the nature trail.

Supervisor Shute said that the school will hype it up.

Councilman Ohstrom said that B & B Lumber is donating the wood chips, lumber has been gotten, signs made at \$100-200, and after completion of renovations and cleanup, it will need to be advertised.

9. Tax Collector

10. Town Clerk
 - a. Monthly Report submitted May 1-May 31, 2010
 - b. Monthly Report submitted June 1-June 30, 2010

11. Town Supervisor
 - a. Supervisor Shute mentioned that there will be a Town Meeting at 6:00 PM on August 12th regarding hydrofracking. Councilman Knapp will ask Knowlton Foote to put the info up on the church placard. Councilman Ohstrom also suggested that signs go up in bank, also.

B. Committee

1. Community Development

2. Emergency Response

3. Employee Policies and Benefits

4. Environmental and Conservation Advisory Board

5. Highway

6. Physical Plant
 - a. Town Offices –
Councilman Doolittle has a packet for siding bids. Two are very close. Three bids have been submitted for consideration. He wishes to discuss in Executive Session. Supervisor Shute asked for any thoughts, and Councilman Ohstrom agreed to discuss in Executive Session.

 - b. Community Center
Councilman Ohstrom reported on the improvements at the Community Center. He personally installed and painted lattice on the front wall and

made a new bench for the porch at a cost of \$199.83. Supplies were purchased at Tully Lumber and LaFayette True Value.

Supervisor Shute asked about the hole in the foundation. Councilman Doolittle responded that Phil DeSaw was going to repair and Councilman Ohstrom described the location of the problem.

7. Recreation and Youth
8. Safety
 - a. Councilman Doolittle had no new issues.
9. School District Liaisons
 - a. Supervisor Shute mentioned that James Keefe is the new President of the School Board and Ronda Akl is Vice President for School Year 2010-11.
10. Service Awards
11. SOTS & OCRRA
12. SPEDES
 - a. Supervisor Shute spoke regarding the manure on the road – if it happens there will be a \$375 fine for each instance.
9. LITIGATION & OTHER LEGAL MATTERS .
10. UNFINISHED BUSINESS & ACTIVE PROJECTS
 - A. Copy machines – Supervisor Shute said the consultant needs to come in personally and speak with Mary Jo for her input and concerns.
11. NEW BUSINESS
 - A. Supervisor Shute said that the map is not ready yet, according to Kevin Gilligan.
 - B. Supervisor Shute has canceled the AOL service. Email addresses will still be available and the cost savings will be \$125 per month.
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12. Suggestions for improvement and positive contributions
13. Executive Session (if needed)

Councilmen Knapp moved and Doolittle seconded the motion for the Town Board to move to Executive Session to discuss a contractual and personnel issue and to include Attorney Reese and Deputy Superintendent Greeley. Motion passed 4-0.

The Board moved into Executive Session at 8:00 PM and returned to open session at 8:53 PM.

14. Motion to audit and pay bills

**Councilmen Knapp moved and Doolittle seconded the motion to audit and pay bills.
Motion passed 4-0.**

General Fund	6022-6113
Highway Fund	6114-6124
Special District	6127
Trust & Agency	6128-6129
Community Development & Capital Fund	6130-6136

Councilmen Knapp moved and Ohstrom seconded the motion to support the VFW in the amount of \$250 for Memorial Day. Motion passed 4-0.

Councilmen Knapp moved and Doolittle seconded the motion to accept, with regret, the resignation of James T. Moore, Dog Control Officer, effective July 12, 2010. Motion passed 4-0.

**Councilmen Knapp moved and Ohstrom seconded the motion to adjourn the meeting.
Motion passed 4-0**

The Regular Town Board Meeting was adjourned at 8:55 PM.

Respectfully submitted,

Carleen LaRonde
Deputy Town Clerk

Adopted 9/27/10