

August 9, 2010 Town Board Meeting Minutes

Minutes of the Town Board Meeting held by the LaFayette Town Board on August 9, 2010 at 6:30 p.m. in the Meeting Room of the LaFayette Commons Office Building at 2577 Route 11 in the Town of LaFayette.

Present: Adrian Shute, Supervisor
William McConnell, Councilman
David Knapp, Councilman
Andrew Ohstrom, Councilman
Jerry Doolittle, Councilman

Recording Secretary: Carleen LaRonde, Deputy Town Clerk

Others Present: Kevin Gilligan, Town Attorney
John Greeley, Deputy Highway Supervisor
Thomas Chartrand, Town Bookkeeper
Douglas Scholes, Deputy Dog Control Officer
Shawn Adam, Town Assessor
Mike Skeelee
Kenneth Johnson

1. Supervisor Shute called the meeting to order at 6:30 p.m.
2. The Deputy Town Clerk took the Roll. All Present
3. Pledge to our U. S. Flag led by Town Councilman Ohstrom
4. **Councilmen Doolittle moved and Ohstrom seconded the motion to accept Town Board Meeting Minutes of July 12, 2010 as submitted by Deputy Town Clerk. Motion carried 4-0-1 (Councilman McConnell abstaining)**
5. PUBLIC HEARINGS – none
6. COMMUNICATIONS
 - A. Residents
 - B. Letter from OCRRA regarding final fee schedule. Kevin Gilligan recommended the Board sign the OCRRA contract.

Councilmen Knapp moved and McConnell seconded the motion to accept and sign the OCRRA contract for 2011-2014. Motion carried 5-0
 - C. Other
 1. Councilman Knapp reported that LaFayette is the most “green” town due to the fact that we lead the state in windmill installations.

7. SPECIAL REPORTS

- A. Supervisor Shute spoke about filling the position of Dog Control Officer. He stated that one person was interviewed, Kenneth Johnson. His background enables him to handle this position. He has handled and trained dogs. Mr. Johnson was asked why he was interested.

Mr. Johnson stated that he has liked animals all his life and is a good position for his age and is willing to carry out the Town needs and follow in the footsteps of the former DCO. At this point, Deputy DCO Douglas Scholes was introduced. DCO Scholes will continue on in his position and work with Mr. Johnson. Councilman Knapp also said that he was sure that James Moore would be able to offer advice, also.

Councilmen McConnell moved and Ohstrom seconded to approve the hiring of Kenneth Johnson for Dog Control Officer, effective August 9, 2010. Motion carried 5-0.

Supervisor Shute thanked Deputy DCO Scholes for stepping up and filling in for Mr. Moore. He also instructed Mr. Johnson to see Mary Jo Kelly for employment paperwork. Mr. Greeley also said the Highway Department will assist in the removal of deceased dogs.

- B. A special guest was introduced, Mr. Mike Skeelee, regarding Worker's Compensation. Discussion was held regarding the Firemen's Fund and focus on breaking off to another market. Discussion is necessary. Also, the LaFayette Recreation Department must be considered, especially if they are running programs with other towns. Probably should carry their own insurance. Also, the Apple Festival booths were discussed. The LCC must furnish their own liability. May be time that the LCC have their own policy. Supervisor Shute will have that discussion with them. Mr. Skeelee will get needed information and report back to Supervisor Shute.

Supervisor Shute talked about the Ropes Course. They have coverage through another company. Mr. Skeelee will check into the question regarding the insurance. Town to be additional insured. Mr. Skeelee will also check the policy regarding the Nature Trail. It should be covered at any rate on our policy. He will respond to Supervisor Shute.

C. Budget

a. Budget was discussed and dates were set as follows:

1. September 27, 2010 – Regular Meeting, Small Groups, Library, Community Council - 5:30 p.m.
2. September 29, 2010 – Large Groups, Fire, Highway – 5:30 p.m.
3. October 20, 2010 – Work Session – 5:30 p.m.
4. October 21, 2010 – Work Session – 5:30 p.m.
5. October 27, 2010 – Wrap-Up

Councilmen McConnell moved and Knapp seconded the adoption of the Budget Meeting Calendar for 2011 on September 27, September 29, October 20, and October 21, 2010 at 5:30 p.m. with a wrap-up meeting on October 27, 2010. Motion carried 5-0.

8. REPORTS

A. Departmental

1. Assessors
 - a. Shawn Adams discussed his completion of training and is now certified. Mr. William Turner has continued training in September and is also on track for certification.
 - b. Herb Brodt has a small claims issue. An independent hearing will be at the County level. They will listen to both sides and an independent judge will make a decision and mail to Marshall Taylor and himself.
2. Building & Zoning Code Enforcement
3. Dog Control, Doug Scholes
4. Highway Superintendent, Leon Cook
 - a. Deputy Highway Superintendent John Greeley presented the Board with his departmental accomplishments for the month.
 1. Town roads – Still cutting shoulders, ditching as needed. Bella Vista Drive has been cold-mix paved. Will seal sometime during August.
 2. Oil and stone at the end of August. Prices for oil have steadily gone down. This saves Town enough money to use Suite-Kote's equipment for no cost during oil and stone operations.
 3. The July 21st storm took several trees on Dodge, Palmer, Clark Hollow and Route 20. In a joint emergency effort with the State DOT, the Town Highway was able to clean up debris in a timely manner. Town Highway will be picking up remaining roadside debris starting on August 16th.
 4. On the park, the Town Highway used the skid steer to bore holes at park for posts.
 5. Maintenance on Truck 4 has new oil pan installed and steering U-joints put in. Also replaced the rear leaf springs.
5. Justice Court
6. Library Director
7. Recreation Director
 - a. Report dated August 9, 2010 submitted
8. Ropes Course
 - a. Supervisor Shute said the trails have been cleaned up, signage. Bridges to be repaired; new sign on end. Usage low this year. Plan to advertise and get corporate groups. Trail very presentable. Mulch is being donated.

9. Tax Collector
 10. Town Clerk
 - a. Monthly Report submitted - July 1-31, 2010
 11. Town Supervisor
 - a. Monthly Report submitted – June 2010
- B. Committee
1. Community Development
 2. Emergency Response
 3. Employee Policies and Benefits
 4. Environmental and Conservation Advisory Board
 - a. Hydrofracking meeting scheduled for August 12, 2010 at 6:00 p.m. in the Town Offices.
 5. Highway
 6. Physical Plant
 - a. Councilman Doolittle said roof was repaired. We had a terrible storm so we will see what will come of it. Leak coming in under siding. Replaced roof, removed siding, now replaced.
 - b. Library air conditioning leaking water. Pans are under unit.
 - c. Community Center painting. Cross out for this year. Gaps.in caulking needs attention on side.
 7. Recreation and Youth
 8. Safety
 9. School District Liaisons
 10. Service Awards
 11. SOTS & OCRRA
 12. SPEDES
9. LITIGATION & OTHER LEGAL MATTERS
 - A. Kevin Gilligan reported all is quiet. .
 10. UNFINISHED BUSINESS & ACTIVE PROJECTS
 - A. Copiers – Supervisor Shute will have another company come in. Will include Eva Palmer from Court at meeting with Mary Jo Kelly.

11. NEW BUSINESS

- A. Zoning – There will be a Public Hearing on September 13, 2010 at 6:30 p.m.

Councilmen McConnell moved and Knapp seconded the motion to hold a Public Hearing on September 13, 2010 at 6:30 p.m. for zoning purposes. Motion carried 5-0

12. Suggestions for improvement and positive contributions

- A. Councilman McConnell spoke about Apple Run. Paperwork has gone to DOT.

B. Councilman Knapp said that paperwork for Apple Festival has not changed and has new insurance voucher. Waive \$50 fee.

Councilmen McConnell moved and Ohstrom seconded the motion to approve the paperwork for the Apple Festival and waive the fee of \$50. Motion carried 5-0.

- C. Councilman Knapp reported that the Annual Lacrosse Reunion will be at Noon on September 14th and invited everyone.

- D. Supervisor Shute thanked Councilman Doolittle and crew for marking posts. Great job. There is handicapped access. Gary Booher donated boards. Supervisor Shute will do letter of thanks in next newsletter. Councilman Knapp suggested there should be a park update in the next newsletter, also.

13. Executive Session (if needed)

Councilmen Knapp moved and McConnell seconded the motion for the Town Board to move to Executive Session to discuss a personnel matter on a particular employee and to include Attorney Gilligan and Acting Highway Superintendent Greeley. Motion carried 5-0.

The Board moved into Executive Session at 8:02 PM and returned to open session at 8:51 PM.

14. Motion to audit and pay bills.

Councilmen McConnell moved and Doolittle seconded the motion to audit and pay bills. Motion carried 5-0.

General Fund	6227-6290
Highway Fund	6268-6282
Special District	6284-6286
Trust & Agency	
Community Development & Capital Fund	6287-6289

**Councilmen Knapp moved and Ohstrom seconded the motion to adjourn the meeting.
Motion carried 5-0.**

The Regular Town Board Meeting was adjourned at 8:52 PM.

Respectfully submitted,

Carleen LaRonde
Deputy Town Clerk

Adopted 9/13/10