

## April 25, 2011 Town Board Meeting Minutes

Minutes of the Town Board Meeting held by the LaFayette Town Board on April 25, 2011 at 6:30 p.m. in the Meeting Room of the LaFayette Commons Office Building at 2577 Route 11 in the Town of LaFayette.

Present: Adrian Shute, Supervisor  
William McConnell, Councilman  
Andrew Ohstrom, Councilman  
Jerry Doolittle, Councilman

Absent: David Knapp, Councilman

Recording Secretary: Carleen LaRonde, Deputy Town Clerk

Others Present: Kevin Gilligan, Town Attorney  
Ralph Lamson, Zoning Officer  
John Greeley, Deputy Highway Superintendent  
Jacqueline Roorda

1. Supervisor Shute called the meeting to order at 6:30 p.m.
2. The Deputy Town Clerk took the Roll. Councilman Knapp absent
3. Pledge to our U. S. Flag led by Town Councilman Doolittle
4. **Councilmen Doolittle moved and Knapp seconded the motion to accept Town Board Meeting Minutes of April 11, 2011 as corrected and submitted by Deputy Town Clerk. Motion carried 4-0**

5. PUBLIC HEARINGS - None

6. COMMUNICATIONS

7. SPECIAL REPORTS

**Councilmen Doolittle moved and Ohstrom seconded the motion to appoint Jacqueline Roorda as Interim Town Clerk, effective May 1, 2011. Motion carried 4-0**

**Councilman McConnell moved and Ohstrom seconded to accept with regret the resignation/retirement of Leon Cook, Highway Superintendent, effective April 29, 2011. Motion carried 4-0**

**Councilman McConnell moved and Ohstrom seconded the motion to appoint John Greeley as Highway Superintendent, effective April 30, 2011. Motion carried 4-0**

8. REPORTS
  - A. Departmental
    1. Assessors

2. Building and Zoning Code Enforcement
  - a. Ralph Lamson reported that building permits are numbered at nine. He stated that hopefully by dump week, clean up of junk cars, asphalt complaint cleanup and tires will be removed.
3. Dog Control
4. Highway Superintendent
  - a. Newly appointed Highway Superintendent Greeley reported that work has been completed on Dodge Road. Due to swampy, wet conditions, the road was giving away.
  - b. Ditching and shoulder work continues as needed.
  - c. Auction results were submitted for the John Deere and Koering.
  - d. Highway Department had the annual PESH Safety Meeting in Tully on April 11, 2011.
  - e. Moved Volleyball border for Optimist Club installation.
  - f. Preparing for Dump Days and e-Waste. Info is being put on web site.
5. Justice Court
6. Library Director
  - a. Report submitted, dated March 14, 2011
7. Recreation Director
  - a. Report submitted, dated April 25, 2011
  - b. Open bathrooms
8. Ropes Course
  - a. Councilman Ohstrom stated approval for the walkway signage by the Boy Scouts
9. Tax Collector
10. Town Clerk
11. Town Supervisor
  - a. Monthly Report, dated March 31, 2011

B. Committee

1. Community Development
  - a. Councilman McConnell reported that contact will be made in May for summer and fall
2. Emergency Response
  - a. Councilman McConnell is continuing to meet with Tom Bailey.
3. Employee Policies and Benefits
4. Environmental and Conservation Advisory Board
5. Highway
6. Physical Plant
  - a. Councilman Doolittle said that there has been complaints on the Community Center regarding things taken and garbage left in the building. The Town Clerk will let Steve Robson know.
  - b. Phil DeSaw to paint Town Office and will have him check into the painting of Courtroom/Meeting Room. Supervisor Shute obtained paint for Town Office.
7. Recreation and Youth
8. Safety
  - a. Breaker box obstruction due to shelving
  - b. Opening and closing of bathrooms with time lock. Need to order and install. Councilman Ohstrom to contact Fred Groth.
9. School District Liaisons

10. Service Awards
  - a. Councilman McConnell stated that the LOSAP audit is scheduled for May. Just waiting for CPA.
11. SOTS and OCRRA Liaison
12. SPDES

9. LITIGATION & OTHER LEGAL MATTERS

- A. Councilman McConnell will email to Town Clerk a copy of the Annual 2011 DEC report. Report must be available in office by June 1, 2011.

**Councilmen McConnell moved and Ohstrom seconded the motion authorizing the Supervisor to sign the contract with Watson's for spring cleaning of \$450 and \$80 per month for July through October and fall prep. Motion carried 4-0**

**Councilmen McConnell moved and Ohstrom seconded the motion to waive the building permit fee up to maximum of \$200 for the re-building of an existing structure damaged by fire or storm. Motion carried 4-0**

10. UNFINISHED BUSINESS & ACTIVE PROJECTS

11. NEW BUSINESS

**Councilmen Doolittle moved and McConnell seconded the motion to accept the transfer from Justice Court Grant Surplus to Justice Court Equipment for a total of \$16,934.74. Motion carried 4-0**

12. Suggestions for improvement and positive contributions

13. Executive Session (if needed)

14. Motion to audit and pay bills.

**Councilmen Doolittle moved and Ohstrom seconded to audit and pay bills. Motion carried 4-0**

<b>General Fund</b>	<b>7665 – 7688</b>
<b>Highway Fund</b>	<b>7689 – 7694</b>
<b>Special District</b>	
<b>Trust &amp; Agency</b>	
<b>Community Development &amp; Capital Fund</b>	

**Councilmen McConnell moved and Ohstrom seconded the motion to adjourn the meeting. Motion carried 4-0**

The Regular Town Board Meeting was adjourned at 7:07 p.m.

Respectfully submitted,

Carleen LaRonde  
Deputy Town Clerk