

**LaFayette Town Board Meeting Minutes**  
**July 11<sup>th</sup>, 2011**

Minutes of the Town Board Meeting held by the LaFayette Town Board on July 11<sup>th</sup>, 2011 at 6:30 p.m. in the Meeting Room of the LaFayette Commons Office Building at 2577 Route 11 in the Town of LaFayette.

Present:                   Adrian Shute, Supervisor  
                              Andrew Ohstrom, Councilman  
                              Jerry Doolittle, Councilman  
                              David Knapp, Councilman

Recording Secretary:   Jackie Roorda, Town Clerk

Others Present:         Wendy Reese, Attorney

1. Supervisor Shute called the meeting to order at 6:30 p.m.
2. Town Clerk took the Roll. Councilman McConnell absent.
3. Pledge to our U.S. Flag led by Town Councilman Knapp.
4. Councilman Knapp moved and Ohstrom seconded motion to accept Town Board Meeting Minutes of June 13<sup>th</sup>, 2011, as submitted by Town Clerk Roorda. Motion carried 4-0.
5. PUBLIC HEARINGS-None
6. COMMUNICATIONS -
  - a. Certificate of Achievement - Supervisor Shute advised that LaFayette received a Certificate of Achievement from Public Employer Risk Management Association, Inc. since we have a high evaluation score. This is good as it keeps our rates down.
  - b. Board of Elections reminder letter - November 7<sup>th</sup>, 2011 is Election Day. Voting will be taking place at the Town Hall; there are no scheduled meetings for that evening.
  - c. Town Clerk Luncheon Invitation - Jackie Roorda, Town Clerk, regarding Marriage License changes and instruction.
7. SPECIAL REPORTS
  - A. Departmental
    1. Assessors
    2. Building & Zoning Code Enforcement

3. Dog Control - Supervisor Shute advised that he wrote a letter to Dr. Cunningham advising of dog control issue and has not heard anything back.
4. Highway Superintendent - written report submitted by John Greeley

Roads - Greeley updated on surface treating of Dodge, Ortloff, O'Connell and Persee Roads, Sturgen and Feather Drive, at actual cost of \$45,473.57 instead of estimated cost of \$58,423.25. 2011 CHIPS monies were used to install driveway pipes, shimming operations and micro paving Winacre, Sugarbush, Maple Grove and Watson Circle.

Discussion took place with regard to equipment quotes, brands of trucks, etc. for purchasing a new plow truck, cab and chassis to replace 2001 Ford Plow truck which is just worn out. Also discussed what features/specifics are best going to fit our budget and needs and listing for use as a State Bid. All need to be reviewed and approved by Town Board, prior to going out for bid.

FEMA Grant - Greeley advised he met with FEMA Coordinators in Albany, to discuss potential grant for washed out Dodge Road, submitted application and waiting for a "Kick-off" date. Only two other Towns applied, the deadline date was July 10<sup>th</sup>.

New "E"-Waste date will be Saturday, August 27<sup>th</sup> for 9:00 am to 2:00 pm, for drop-off at Town Highway Barn. Greeley will post on the website, newspaper and post a sign.

Supervisor Shute questioned interviewing for highway employee positions to fill the vacancies. Greeley recommended interviewing for two Motor Equipment Operator positions one to start now and one to start in the fall. Greeley advised some very good candidates have submitted resumes.

**Councilman Knapp moved and Doolittle seconded to schedule and post notice of a Town Board Special Open Meeting on July 20<sup>th</sup> at 5:00 p.m. to be held at the Town Hall Library Meeting Room to discuss Highway Matters and any other business that comes before the Town Board. Motion carried 4-0.**

5. Justice Court

- a. Monthly Report \$39,455.00. Total Cases 275.

6. Library Director

Written Report submitted by Scott Kushner, Director along with minutes of May 9th, 2011 Board of Trustees meeting by Secretary, Phyllis Olmstead.

7. Recreation Director

- a. Written Report submitted by Regina Reinschmidt.
- b. Supervisor Shute announced that Mike Appel is stepping down as President to Community Council and expressed gratitude and complimented Mike on doing such a great job.

8. Tax Assessor

9. Town Clerk

a. Jackie Roorda advised that she will be attending a luncheon/meeting of Town Clerk's at which James O'Connor representative from the Dept. of Health will discuss, instruct and go over changes to marriage laws and new forms that go into effect on July 24,2011. She also advised that she recently received Notary Public Stamp and is now available to perform that duty.

10. Town Supervisor

a. Monthly report dated July 11th, 2011 submitted by Supervisor Shute.

b. Supervisor Shute advised that we need to get the budget numbers by September to include monies needed for hiring new positions. Budget Officer Chartrand advised that to date, we are in good financial shape.

#### B. Committees

1. Committee Development

2. Emergency Response

3. Employee Policies and Benefits

Health Insurance Plan. Councilman Ohstrom advised that he attended a meeting with Pomco with regard to changes in health plans and that he is waiting for a response from Kristin Wall, Pomco Representative with regard to some questions presented to her. Ohstrom also advised that the next phase will be scheduling an Open/Informational Meeting with members and their spouses to go over plan options and answer any questions. He will notify as to the time and date of the meeting with Pomco as soon as it is scheduled.

4. Environmental and Conservation Advisory Board

5. Highway

6. Physical Plant

Councilmen Doolittle advised:

1. Gutters are done at Community Center

2. He talked with the garden club about taking care of the flowers in front of the Community Center.

3. WCIP intends on getting started with Beach projects on Monday.

4. Tony Cavallo should be getting started on painting Town Hall in near future.

7. Recreation & Youth

a. Supervisor Shute advised that Melissa Lamson is running the Swimming Program and has been doing a really great job...the number of youths attending swimming lessons has increased and lessons are now taking place later in the day.

b. Ropes Course - Lengthy discussion took place regarding keeping the Ropes Course up and running, positive and negatives of keeping it open, insurance liability issues and any possible options the Town can do to assist in not closing Ropes, Investigation is on-going and may require a special meeting to reach a decision with regard to same.

8. Safety

9. School District Liaisons

10. Services Awards

11. SOTS & OCRRA Liaisons

12. SPEDES

#### 9. LITIGATION & OTHER LEGAL MATTERS

Attorney Wendy Reese advised of an Easement for a Fiber optic tower.

#### 10. UNFINISHED BUSINESS & ACTIVE PROJECTS

##### 11. NEW BUSINESS

A. Councilman Ohstrom gave an update regarding Natural Gas/Hydro-fracking for the Town of LaFayette, which included a two page summary/report. He advised that New York State Department of Conservation passed Hydro-fracking in July, 2011. Discussion of the pros/cons took place. Councilman Ohstrom will keep us informed with regard to any new information as it comes available.

12. Suggestions for improvement and positive contributions

13. Executive Session – not needed

14. Motion to audit and pay bills.

Councilman Doolittle questioned necessity for a phone at concession stand at Stafford Park Ball Fields. It was determined that it is needed in case of a health emergency, to contact 911.

**Councilman Knapp moved and Doolittle seconded to audit and pay bills. Motion carried 4 – 0.**

General Fund	397 – 446	\$25,718.10
Highway Fund	128 – 146	\$75,666.52
Special District	7	\$81.61
Trust & Agency		
Community Development & Capital Fund		

**Councilman Knapp moved and Ohstrom seconded the motion to adjourn the meeting.  
Motion carried 4 – 0.**

The Regular Town Board Meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Jacqueline Roorda  
Town Clerk