

November 14th, 2011 Town Board Meeting Minutes

Minutes of the Town Board Meeting held by the LaFayette Town Board on November 14th, 2011 at 6:30 p.m. in the Meeting Room of the LaFayette Commons Office Building at 2577 Route 11 in the Town of LaFayette.

Present: Adrian Shute, Supervisor
Andrew Ohstrom, Councilman
Jerry Doolittle, Councilman
David Knapp, Councilman

Absent: William McConnell, Councilman

Recording Secretary: Jacqueline Roorda, Town Clerk

Others Present: Kevin Gilligan, Town Attorney
Thomas Chartrand, Town Bookkeeper
John Greeley, Highway Superintendent
Paul Ellis, VP Community Council
Allison Hughes & Carissa Marchiano, Senior Students
Jerry Kelly, LaFayette Athletic Director

1. Supervisor Shute called the meeting to order at 6:30 p.m.
2. The Town Clerk took the Roll. Councilman McConnell absent.
3. Pledge to our U. S. Flag led by Town Councilman Knapp
4. **Councilmen Doolittle moved and Ohstrom seconded the motion to accept Town Board Meeting Minutes of October 24^h, 2011 as submitted by Town Clerk. Motion carried 3-0, with Knapp abstaining**
5. PUBLIC HEARINGS
6. COMMUNICATIONS
 - A. Supervisor Shute complimented Paul Ellis on how great job he did on the painting of the LaFayette Beach Lacrosse Box. Shute advised that Paul used over 22 gallons of paint and spent many hours over the last three weeks applying the bright yellow and green color and it looks great. He asked Paul to come forward at which time he presented him with Certificate of Appreciation Plaque from the Town Board for going above and beyond the call of duty. Each Board Member personally thanked and congratulated Paul.
 - B. Stafford Park – Sr. Project – Walk for Cancer:

Carissa Marciano and Allison Hughes requested the Board’s Approval and Support with their Sr. Project to be held at Stafford Park on the 2012 Community Day Celebration. They explained their goal is to recruit as many walkers as possible. All money from registration fees, raffles, etc. will be donated to University Golisano Children’s Hospital. Athletic Advisor Jerry Kelly spoke on behalf of the senior girls advising that they came to him with this idea of the Cancer walk and this is their

undertaking however it is also the hope that this becomes an annual event that other seniors can take charge of as a senior project year after year. Having the Town Board, University Hospital and Channel 3 promoting and support this event will undoubtedly guarantee success. Kelly also commented on the enormous amount of community support that this Town has shown and that LaFayette School has been the #1 school in Central New York for two years in a row. Kelly advised that LaFayette's Coaches vs. Cancer events have donated approximately \$70,000.00 toward Cancer Programs and that the Basketball and Volleyball teams recently presented Toni Geary (with University Hospital) with a donation of \$2,200.00. Councilman Knapp suggested a large posted on display listing the amounts throughout the years that have actually been donated and Ohstrom commented that it would work out great to do the walk before the bike rodeo. Supervisor Shute suggested the group involved attend the Community Days meetings that start in April and discussion of publicizing in Green Sheet, Town Communication Papers, etc. to get the word out to the community.

C. Supervisor Shute questioned if anyone had received any e-mails with complaints regarding trains having several more runs going through Apulia Station. No one had received those however Knapp advised that he has heard that three train engines were left running all night long in Apulia Station. Tom Chartrand commented that that has been going on and off for years.

D. Attorney Gilligan told the Board that he sent a letter to the Cohen's regarding Jamesville Grove re-approval is now void and that they are back to where they were last year as they have not paid amounts owed to the Town as stipulated in the re-approval agreement despite letters sent to them requesting said payment be made immediately. Chartrand advised that he is holding \$5,000 to \$6,000 with regard to the project. Knapp questioned if Parade of Homes is still interested. Roorda told Board that Assessor Shawn Adam has already been contacted by two different builders regarding the Parade of Homes with regard to the Grove. Greeley advised he has been contacted by Onondaga County Planning Board looking for driveway permits for Jamesville Grove.

7. SPECIAL REPORTS

8. REPORTS

A. Departmental

1. Assessors
2. Building & Zoning Code Enforcement
3. Dog Control
4. Highway Superintendent

a. Written Report submitted by Superintendent Greeley outlining activities with regard to Roads, Equipment and Parks. Verbal report advised that FEMA check should be received in 2 – 3 weeks. Greeley advised that Tim Storrier started in the new laborer position and Shute suggested Town Board should set up a meeting with Greeley, Storrier to outline job description, i.e. Sidewalk clearing, mowing for next summer, etc. Knapp questioned how new Highway Deputy Steve Robson is working out and Greeley advised that all is going well and he is ready to step into the position. Ohstrom asked who will be replacing Knapp on Highway Committee. Shute advised that the committee will include himself, Jerry Doolittle, Greeley, Pete Paul, and Sumner Palmer.

5. Justice Court
 - a. Monthly written report \$29,905.00 turned over to the Town of LaFayette for the Month of October, 2011.
 - b. Appendix 8 Court Records Checklist, per new regulations, the Town Board will postpone audit until next meeting.

6. Library Director
 - a. Written Report and Library Board of Trustees Minutes reviewed.
 - b. Letter from the Board of Trustees advising that Nancy Kirby resignation as a faithful trustee after several years regretfully was accepted and that Dave Prince has been appointed to fill the position in January 2012.

7. Councilman Knapp moved and Ohstrom seconded motion reaffirming the appointment of David Prince to the Library Board of Trustees. Motion carried 4-0.

8. Recreation Director
 - a. Written Recreation Report submitted by Regina Reinschmidt.

9. Tax Collector

10. Town Clerk
 - a. Roorda advised that she is registered on Dec. 7th to attend a Local Government Records Management Improvement Fund Grant Information Session, hosted by Regional Advisory Officer Ken Stuetz. This is in regards to applying for 2012 New York State Archives Grants, in hopes to organize the vault, aka archives/storage room. Councilman Ohstrom advised that E.Syracuse may be auctioning off fireproof safes/cabinets and asked if there is a need for them in the Town Clerk's Office. Roorda said definitely needed and Ohstrom said he will further investigate. Shute advised that Dennis Maher told him there is a possibility of storing records in the building next to the Town Hall in the future.
 - b. Town Clerk Roorda advised of complaints with regarding the Community Center; i.e. Heat left on and windows open, garbage left on premises, door left unlocked, fan left on in bathroom, the same groups renting repeatedly therefore limiting availability to others, etc. Discussion regarding charging a fee for rental of all facilities to offset numerous expenses and along with a deposit to be returned upon compliance with the rental guidelines took place.

11. Doolittle moved to charge residents a small fee of \$50.00 for rental of all town facilities, excluding any tax exempt 503-E groups, in addition to the deposit of \$50.00 that would be returned if facility left in condition agreed upon in Usage Reservation Agreement.

More discussion took place regarding possible solutions to problems; how to monitor usage and compliance with agreement, etc. and it was decided to hold off until the next Town Board Meeting on November 28th, 2011. Doolittle rescinded his motion until that date.

12. Town Supervisor

- a. Monthly Report submitted
- b. Councilman Knapp questioned Budget Officer Chartrand how Town is finishing up financially this year. Chartrand advised, "so far, so good".
- c. Discussion regarding switching banks from HSBC to Alliance took place and pros and cons of switching. HSBC does not do bonding, Alliance does, and Alliance interest rates are slightly higher than HSBC. Roorda questioned if Alliance has night deposit and remote electronic check deposits and was advised that they do. Chartrand advised that the Justice Court account will remain at M&T Bank since they do not pay service charges at M&T.

13. Councilman Ohstrom moved and Doolittle seconded motion to move the Town Clerk, Supervisor and Tax Collector accounts to Alliance Bank, effective January 1st, 2012. Motion carried 4-0.

Chartrand advised that forms needed for transfer will have to be signed authorizing switch from HSBC to Alliance at December meeting.

B. COMMITTEES

1. Community Development
2. Emergency Response
3. Employee Policies and Benefits

Councilman Knapp questioned change in employee Health Care rates. Chartrand advised that the health insurance rates are down slightly from previous Plan and vision and dental are slightly increased as follows: Bi-weekly - Family rates going from \$718 to \$633, Single plan \$276 to \$244; Vision Family \$6.55 to \$7.05 Single \$2.55 to \$2.75; Dental Family \$47.60 to \$49.50, Single \$19.80 to \$26.60. New Rates start in December payroll.

4. Environmental and Conservation Advisory Board
5. Highway

6. Physical Plant

- a. Councilman Doolittle advised that the porch roof at Community Center is done and looks great. There was a slight increase in the amount paid as the contractor put ice guards on roof at his cost for materials and no labor charge.

7. Recreation and Youth
8. Safety
9. School District Liaisons
10. Service Awards
11. SOTS & OCRRA

a. Councilman Knapp advised that the new contract is saving a lot of money for the Town as the rates are impressively lower than last contract. Chartrand advised that a new member for SOTS Board will be needed to replace Knapp. This will be done at the organizational meeting in January, 2012.

12. SPEDES

9. LITIGATION & OTHER LEGAL MATTERS

a. Supervisor Shute asked why tires are still piled on the Zumpano Webb Road property and if a decision/deadline had been set in Court. Gilligan advised no.

10. UNFINISHED BUSINESS & ACTIVE PROJECTS

11. NEW BUSINESS

a. Councilman Knapp advised that he was approached by Toolan Football Association regarding the Town and Community Council teaming up with regard to the Football fields which basically means sharing control/maintenance/usage of the fields. Lengthy discussion took place regarding liability, lighting, and maintenance (mowing, repairs, filling holes, etc.) Knapp advised that the Apple Festival owns the property and has use of it whenever needed and they will continue to carry insurance. Mowing is done by Dave Prince. Councilman Ohstrom asked Town Attorney Gilligan what needs to be done legally. Gilligan responded that a Lease between the Apple Festival, LaFayette Community Council, Toolan and Town being held harmless, spelling out all concerns needs to be written. Advantages would be use of more playing fields as Toolan scheduled games are generally August, September and October which would help with the juggling of lacrosse/baseball. Lacrosse tournament may be a possibility in the future. Supervisor Shute said that the liability should not change as we are not adding new programs, same programs, same volunteers, it will just used more. Shute asked the Board to give it some thought as a decision does not have to be made till Spring.

b. Shute commented that on November 16th, 2011 and Open House/LaFayette Trade Show took place at Orchard Vali Restaurant from 5:30 – 7:30 p.m. which included food, open bar, and door prizes. He advised that he was surprised of the low attendance and also commented that there were a few other local meetings/activities going on that evening that may have affected the turn-out.

- 12. Suggestions for improvement and positive contributions
- 13. Executive Session (if needed)
- 14. Motion to audit and pay bills.

15. Councilmen Doolittle moved and Ohstrom seconded the motion to audit and pay bills. Motion carried 4-0.

General Fund	8653-8685
Highway Fund	8630-8652
Special District	8687-8688
Trust & Agency	8689-8691

Community Development & Capital Fund

16. Councilmen Ohstrom moved and Doolittle seconded the motion to adjourn the meeting. Motion carried 4-0.

The Regular Town Board Meeting was adjourned at 8:22 PM.

Respectfully submitted,

Jacqueline Roorda
Town Clerk