

June 11th, 2012 LaFayette Town Board Meeting Minutes

Minutes of the Town Board Regular Meeting held by the LaFayette Town Board on June 11th, 2012 at 6:30 p.m. in the Meeting Room of the LaFayette Commons Office Building at 2577 Route 11 in the Town of LaFayette.

Present: Adrian Shute, Supervisor
William McConnell, Councilman
Jerry Doolittle, Councilman
Andrew Ohstrom, Councilman
Steve Zajac, Councilman

Recording Secretary: Jacqueline Roorda, Town Clerk

Others Present: Kevin Gilligan, Town Attorney
Thomas Chartrand, Town Bookkeeper
Bill Sutliff, Deputy Project Manager
David Gibides & Karen Peryea, AFLAC Reps
Marguerite Dormer

1. Supervisor Shute called the meeting to order at 6:34 p.m.
2. The Town Clerk took the Roll. All Present
3. Pledge to our U. S. Flag led by Town Councilman Ohstrom
4. **Councilmen Doolittle moved and Ohstrom seconded the motion to accept Town Board Amended Meeting Minutes as submitted by Deputy Town Clerk, Carleen LaRonde with wherein Bill Sutliff's name was added in Motion located in Physical Plant Committee Report appointing him as Physical Plant Deputy.**

The vote was as follows:

Supervisor Shute	Voted	Yes
Councilman McConnell	Voted	Yes
Councilman Ohstrom	Voted	Yes
Councilman Doolittle	Voted	Yes
Councilman Zajac	Voted	Yes

Motion carried.

5. PUBLIC HEARINGS

6. COMMUNICATIONS

a. Deputy Project Director, Bill Sutliff introduced himself to the Town Board and gave a brief description of his employment history and qualifications. The Board welcomed Bill and reassured him to feel free to contact any of them with any questions or concerns.

b. AFLAC representatives, David Gibides and Karen Peryea gave a brief presentation of the disability insurance coverage AFLAC can offer for Town employees along with payroll deduction payment options.

7. SPECIAL REPORTS

8. REPORTS

A. Departmental

1. Assessors
2. Building & Zoning Code Enforcement
3. Dog Control

a. Dog Control Officer, Ken Johnson reported on the increase number of dogs attacking other dogs; a recent attack occurred on Webb Road wherein a neighbor's dog attacked and caused extensive life threatening injuries to a dog. The dog was not licensed and rabies vaccines were not up to date at the time it attacked the other dog. It has been a growing concern as there appears to be more "Pit Bull" and aggressive type dogs around. Attorney Gilligan questioned utilizing the "Dangerous Dog Law". Ken said they have issued some tickets, however the Dangerous Dog Law gets backlogged with the court system and in many cases of dog attacks the owners voluntarily surrender the dogs instead of going through legal actions. Ken also advised that there have been more frequent reports of rabid foxes, raccoons, and skunks, etc. and that the DEC or an animal control services need to be contacted in those instances.

4. Highway Superintendent, John Greeley
 - a. Highway Superintendent John Greeley submitted a written report with his departmental accomplishments for the month.
 1. Roads – Applewood Estates & Mondore Drive Micropaved.
 2. Roadside mowing is in full swing
 3. Surface treating Scammell, Clark Hollow, Deer Run & Sugarbush
 4. All sanding equipment off trucks and stored at landfill.
 5. Working with David Skevel from Cornell University Cooperative

Extension to identify Ash Trees on Town Roads and create a plan for removal

5. Justice Court
 - a. Monthly written report \$24,785.00 turned over to the Town of LaFayette for the Month of May, 2012. Total cases 246.
6. Library Director
 - a. Written Report and Library Board of Trustees Minutes submitted..

7. Recreation Director
 - a. Written Report submitted by Recreation Director, Regina Reinschmidt.

8. Tax Collector

9. Town Clerk
 - a. Monthly report submitted by Town Clerk, Jackie Roorda
 - b. Roorda advised that resident questioned possibility of getting a handicap swing at Stafford Park. Councilman Zajac will check with Principal Greg Bump at Grimshaw School as to the handicap swing they used to have. Deputy Project Director Bill Sutliff advised that he has never seen one at the County Parks he has worked at throughout the years.

11. Town Supervisor

a. Monthly Report submitted. Budget Officer, Tom Chartrand reported that it has been a quiet month; payroll up as there were three biweekly payrolls; Workers Comp premiums are due, rates rough on Town and State budget; Therefore money need to be transferred to meet expenses.

12. Councilman Ohstrom moved and McConnell seconded motion authorizing Budget Officer Chartrand to make the necessary transfers of money to the Supervisor account in order to pay bills.

The vote was as follows:

Supervisor Shute	Voted	Yes
Councilman McConnell	Voted	Yes
Councilman Ohstrom	Voted	Yes
Councilman Doolittle	Voted	Yes
Councilman Zajac	Voted	Yes

Motion carried.

B. Committee

1. Community Development

2. Emergency Response

3. Employee Policies and Benefits

a. Councilman Ohstrom volunteered to review the information presented by AFLAC with regard to disability insurance for Town employees and report back next month, as he has been familiar with the policy throughout recent years.

4. Environmental and Conservation Advisory Board

5. Highway

a. Supervisor Shute advised that Highway Superintendent Greeley is attending a Class at Cooperative Extension and that a meeting with the Highway Committee will be scheduled in the near future.

6. Physical Plant

a. Councilman Doolittle advised that Comfort Windows should be calling soon to schedule the installing of windows at the Community Center.

b. Doolittle reported that he has a quote from Sign Solutions of \$262.00 per sign for new signs at the Town Parks; WCIP quoted \$225.00 for materials and there would not be a labor cost; and he is in the process of getting another quote. He also advised that he will approach the Optimist Club Board at the meeting tomorrow.

c. Doolittle also advised that Deputy Sutliff has completed a lot of repairs at the Community Center.

d. Supervisor Shute asked Town Clerk, Roorda when closet construction is going to be started. Roorda advised it is supposed to be started Thursday, June 14th, 2012.

7. Recreation and Youth
8. Safety
9. School District Liaisons
10. Service Awards
 - a. Councilman McConnell advised that the audit was completed and there were no issues.
11. SOTS & OCRRA
 - a. Supervisor Shute advised that there have been a lot of complaints of missed garbage pick-ups recently. Councilman Ohstrom said he will call Feher to check on this.
12. SPEDES
 - a. Budget Officer Chartrand advised that money owed to them is \$500.00 less than expected as more municipalities involved is lowering the cost.

9. LITIGATION & OTHER LEGAL MATTERS

- A. Sprint Lease Agreement with Town of LaFayette

10. UNFINISHED BUSINESS & ACTIVE PROJECTS

1. Bookkeeper Chartrand advised that there is a list of transfers from accounts in which moneys need to be moved in order to pay bills.

Councilman Knapp motioned and McConnell seconded to approve list of transfers provided by Bookkeeper Chartrand. Motion carried 5 – 0.

11. NEW BUSINESS

1. Budget requests meeting for library and small groups scheduled for September 27th, 2011 at 5:00 p.m...
2. Councilman Ohstrom advised that Dan Hughes received his Eagle Scout Award and sent the Board a Thank you card.

12. Suggestions for improvement and positive contributions

13. Executive Session (if needed)

14. Motion to audit and pay bills.

**Councilmen McConnell moved and Knapp seconded the motion to audit and pay bills.
Motion carried 5-0.**

General Fund	6227-6290
Highway Fund	6268-6282
Special District	6284-6286
Trust & Agency	
Community Development & Capital Fund	6287-6289

**Councilmen Knapp moved and Ohstrom seconded the motion to adjourn the meeting.
Motion carried 5-0.**

The Regular Town Board Meeting was adjourned at 8:52 PM.

Respectfully submitted,

Jacqueline Roorda
Town Clerk