

**LaFayette Town Board
Regular Meeting Minutes
July 9th, 2012**

Minutes of the Town Board Regular Meeting held by the LaFayette Town Board on July 9th, 2012 at 6:30 p.m. in the Meeting Room of the LaFayette Commons Office Building at 2577 Route 11 in the Town of LaFayette.

Present: Adrian Shute, Supervisor
 Jerry Doolittle, Councilman
 Steve Zajac, Councilman

Absent: Andrew Ohstrom, Councilman
 William McConnell, Councilman

Recording Secretary: Jacqueline Roorda, Town Clerk

Others Present: Kevin Gilligan, Town Attorney
 Thomas Chartrand, Town Bookkeeper

1. Supervisor Shute called the meeting to order at 6:37 p.m.
2. The Town Clerk took the Roll. Councilmen Ohstrom, and McConnell absent
3. Pledge to our U. S. Flag led by Town Councilman Zajac.
4. **Councilmen Doolittle moved and Zajac seconded the motion to accept Town Board June 11th, 2012 Meeting Minutes as submitted by Town Clerk, Jacqueline Roorda and hold acceptance of July 2nd, 2012 Special Meeting Minutes until August meeting.**

The vote was as follows:

Supervisor Shute	Voted	Yes
Councilman Doolittle	Voted	Yes
Councilman Zajac	Voted	Yes

Motion carried.

5. PUBLIC HEARINGS

6. COMMUNICATIONS

a. Acknowledgement of Lancers vs. Cancer 4th Annual Golf Tournament scheduled for Sept. 23, 2012.

b. Acknowledgement of The Log Cabin annual renewal of license to sell alcohol. No action necessary.

C. Councilman Doolittle moved and Zajac seconded motion authorizing

Supervisor Shute to sign the Consent Agreement approving the request for the LaFayette Trail Riders desire to continue to utilize a strip of land owned by Niagara Mohawk Power Corp. d/b/a National Grid, which runs through LaFayette for the purpose of a snowmobile trail.

The vote was as follows:

Supervisor Shute	Voted	Yes
Councilman Doolittle	Voted	Yes
Councilman Zajac	Voted	Yes

Motion carried.

d. After discussion regarding the Onondaga County Health Dept. Lime Prevention sign to be posted at the LaFayette Parks, Supervisor Shute requested Town Clerk Roorda to request two additional signs in order to post one at each Pavilion at Stafford Park and one at the LaFayette Beach.

7. SPECIAL REPORTS

8. REPORTS

A. Departmental

1. Assessors

2. Building & Zoning Code Enforcement

3. Dog Control

a. Supervisor Shute asked Town Clerk if there had been any new dog attacks. Roorda advised that Dog Control Officers have not advised her of any new claims of dog attacks.

4. Highway Superintendent, John Greeley

a. Highway Superintendent John Greeley submitted a written report with his departmental accomplishments for the month.

1. Micropaved Applewood and Mondore Drive.

2. Roadside mowing continues.

3. Surface treating Maple Grove, Watson Circle, Scammell, Clark Hollow, Deer Run, Sugarbush, Palmer, Groth and McClary.

4. Five Year Equipment summary submitted to Highway Committee. (copies available from Greeley upon request)

5. David Skevel from Cornell University Cooperative Extension is conducting an Ash Trees ID workshop and tagging event at Onondaga Lake Park on July 14th, 2012 at 10:00 AM. Greeley advised that someone from the Highway Dept. will plan on attending, as there are already reports of the Emerald Ash borer in Onondaga County.

6. Greeley advised that Otisco Highway Dept. has a 1999 Pay Star 5000 4x4 plow truck which is in excellent condition. The Otisco Highway Superintendent indicated that they will be listing the truck at \$52,000.00. Budget Officer Chartrand will be attending Otisco's Town Board meeting later this evening and discussion

took place regarding him making an offer to purchase before the truck is listed. Greeley advised that the truck comes with left and right wings and front plow and would replace the 1997 Pay star truck which is costing too much in repairs. Auctions International will be estimating the value in order to sell that truck and use that money toward purchase of Otisco's truck. This will give the Highway a 2001 Plow 2WD, 2 1999 4wheeldrive plow trucks complete and a 10 wheeler back-up plow truck complete, Dodge 2012 plow and 2003 Ford F-550 and delay the purchase of another 4 wheel drive truck until 2017. Budget Officer Chartrand advised that this is a good time to purchase as there is money left in the Highway Dept. budget due to little snow plowing, salt and sand moneys, etc. because of the mild 2011-2012 winter snow season.

Councilmen Doolittle moved and Zajac seconded the motion authorizing Budget Officer Chartrand to offer \$40,000 with a maximum negotiation of up to \$48,000. for the 1999 Pay star 5000 4x4 plow truck at the Otisco Meeting later tonight; and authorizing Supervisor Shute to sign any and all paperwork necessary to complete this purchase.

The vote was as follows:

Supervisor Shute	Voted	Yes
Councilman Doolittle	Voted	Yes
Councilman Zajac	Voted	Yes

Motion carried.

Supervisor Shute commented that the Community Council is very appreciative of the work the Highway Department has done at the LaFayette Beach.

Supervisor Shute asked Greeley what the hold-up is with the County fixing Webb Road. Greeley advised that defective pipes needed to be replaced and that he requested the County to cut back sides of the road near the gorge to enable the plow trucks to clear which put the County behind schedule however they should be moving along soon.

5. Justice Court
 - a. Board reviewed and approved Justice Court Records Audit.
6. Library Director
 - a. Written Report and Library Board of Trustees Minutes submitted.
7. Recreation Director
8. Tax Collector
9. Town Clerk
 - a. Monthly report submitted by Town Clerk, Jackie Roorda
 - b. Roorda advised renovations are completed except waiting on closet door to be installed. It looks very nice and will prove to be much more efficient for the Tax Collector and visitors in the Town Clerks office.
 - c. Telephone equipment ordered and should be installed within a couple days.
 - d. Roorda advised that the National Passport Agency will be sending a representative to her office on July 12, 2012 to complete and inspection and audit of her passport records.
 - d. Roorda also advised that she is continuing to go through old file

cabinets and records, approximately 30 boxes of out dated files which have surpassed their retention schedule have been shredded, therefore there are file cabinets that are empty and possible more to follow. After discussion, it was decided that if no other departments are in need of any they will be determined as surplus items and a list will be posted at the Town Hall, Post Office and on the website for sale to the public.

- 11. Town Supervisor
 - a. Monthly Report submitted. Budget Officer, Tom Chartrand reported that it has been a quiet month.

B. Committee

1. Community Development

a. Supervisor Shute advised that the Steering Committee for the Comprehensive Plan Public Informational meeting is scheduled for tomorrow July 10th at 7pm. This is basically the last informational meeting and the public is encouraged to voice their opinions and ideas on the Plan at that time. Then the Town Board will be voting on the acceptance of same.

- 2. Emergency Response
- 3. Employee Policies and Benefits
- 4. Environmental and Conservation Advisory Board
- 5. Highway
- 6. Physical Plant

a. Councilman Doolittle advised that the roof is done and Comfort Windows installed the windows at the Community Center and is scheduled to installed windows at the Town Hall on August 2nd, 2012.

b. Doolittle advised that the Optimist Club decided they will pay for the signs at Stafford Park which would mean the Town will need to pay for the five remaining signs. Discussion regarding quoted prices and that due to summer vacation WCIP will be unavailable to make signs at this time took place.

Councilmen Doolittle moved and Zajac seconded the motion authorizing Sign Solutions to make a total of five signs for the Town Parks at their quoted price of \$262.00 per sign for a total of \$1,310.00.

The vote was as follows:

Supervisor Shute	Voted	Yes
Councilman Doolittle	Voted	Yes
Councilman Zajac	Voted	Yes

Motion carried.

7. Recreation and Youth
8. Safety
 - a. Councilman Doolittle advised their next meeting is 7/17/12.
9. School District Liaisons
10. Service Awards
11. SOTS & OCRRA
12. SPDES

9. LITIGATION & OTHER LEGAL MATTERS

a. Town Attorney Kevin Gilligan advised changes are forth coming in SPDES requirement and that a Local Law to Amend Stormwater Management will need to be addressed. He will advise.

b. Assessor Shawn Adam brought to his attention that LaFayette's wording regarding Cold War Veterans County extension needs to be changed. The County took out the wording requiring 365 days service portion. Attorney Gilligan will do the legwork and address this change.

c. Attorney Gilligan advised that he drafted a letter, signed by Supervisor Shute cancelling the Paetec/Windstream Agreement. Basically Paetec/Windstream promised to address the matter of the phones and service problems, they also promised to call with answers and to date still have not contacted Supervisor Shute with any explanation at all. Supervisor Shute questioned if this means the amended contract with Paetec/Windstream would be void. Gilligan advised that a strong argument could be made that Paetec was in violation of its agreement to provide new phones and that we have a strong argument that the new service agreement was dependent upon the new phones, which was a package deal, but probably could be held to the original service contract that expires in 2013. He advised to hold off until Paetec/Windstream responds to our letter of cancellation.

10. UNFINISHED BUSINESS & ACTIVE PROJECTS
11. NEW BUSINESS
12. Suggestions for improvement and positive contributions
13. Executive Session
14. Motion to audit and pay bills.

17. Councilmen Zajac moved and Doolittle seconded the motion to audit and pay bills.

Supervisor Shute	Voted	Yes
Councilman Doolittle	Voted	Yes
Councilman Zajac	Voted	Yes

Motion carried.

General Fund	1826 – 1911	\$ 33,961.48
Highway Fund	1851 – 1869	\$ 132,635.30
Special District	1915 – 1917	\$ 4,077.28
Trust & Agency		
Library Fund		

18. Councilmen Doolittle moved and Zajac seconded the motion to adjourn the meeting.

Supervisor Shute	Voted	Yes
Councilman Doolittle	Voted	Yes
Councilman Zajac	Voted	Yes

Motion carried

The Regular Town Board Meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Jacqueline Roorda
Town Clerk