

May 13, 2013 LaFayette Town Board Meeting Minutes

Minutes of the Town Board Meeting held by the LaFayette Town Board on May 13, 2013 at 6:30 p.m. in the Meeting Room of the LaFayette Commons Office Building at 2577 Route 11 in the Town of LaFayette.

Present: Adrian Shute, Supervisor
William McConnell, Councilman
Andrew Ohstrom, Councilman
Jerry Doolittle, Councilman

Absent: Steven Zajac, Councilman

Recording Secretary: Carleen LaRonde, Deputy Town Clerk

Others Present: Kevin Gilligan, Town Attorney
John Greeley, Deputy Highway Supervisor
Thomas Chartrand, Town Bookkeeper

1. Supervisor Shute called the meeting to order at 6:30 p.m.
2. The Deputy Town Clerk took the Roll - Councilman Zajac absent.
3. Pledge to our U. S. Flag led by Town Councilman Doolittle
4. **Councilmen McConnell moved and Doolittle seconded the motion to accept Town Board Meeting Minutes of April 8, 2013 as submitted by the Town Clerk. Motion carried 4-0**

Adrian Shute	Supervisor	Voted	Yes
William McConnell	Councilman	Voted	Yes
Andrew Ohstrom	Councilman	Voted	Yes
Jerry Doolittle	Councilman	Voted	Yes
Steve Zajac	Councilman	Voted	Absent

5. PUBLIC HEARINGS

6. COMMUNICATIONS

Supervisor Shute stated that the Community Day will be June 1st. There will be security present.

Councilmen Ohstrom moved and McConnell seconded the motion to authorize the Supervisor to pay two Onondaga County Sheriffs not to exceed \$72 per hour, 4 hours each for the Community Day security. Motion carried 4-0

Adrian Shute	Supervisor	Voted	Yes
William McConnell	Councilman	Voted	Yes
Andrew Ohstrom	Councilman	Voted	Yes
Jerry Doolittle	Councilman	Voted	Yes
Steve Zajac	Councilman	Voted	Absent

Councilmen McConnell moved and Doolittle seconded the motion to allocate \$1500 to the Optimists in support of the Community Day. Motion carried 4-0

Adrian Shute	Supervisor	Voted	Yes
William McConnell	Councilman	Voted	Yes
Andrew Ohstrom	Councilman	Voted	Yes
Jerry Doolittle	Councilman	Voted	Yes
Steve Zajac	Councilman	Voted	Absent

Supervisor Shute stated that the NYS Department of Public Service reports that a new area code will be established in this area, only for new phone numbers issued.

Supervisor Shute has received a letter from the Millennium Pipeline wants to put pipeline in Broome County to connect with Tennessee Gas with existing right-of-way to Syracuse to connect with their other pipeline.

Attorney Gilligan said local law doesn't interfere with Tennessee Gas here. He will check it out.

7. SPECIAL REPORTS

8. REPORTS

A. Departmental

1. Assessors
2. Building and Zoning Code Enforcement
3. Dog
4. Highway Superintendent

Mr. Greeley submitted a written report and discussed the items directly relating to this report:

- a. The department continues to pick up roadside brush.
- b. Two hundred tons of cold mix pave has been hauled to the shop for shimming.
- c. The department will be hauling approximately 400 tons of grindings from Apulia Road repaving project at no charge. This material will be used for shoulder stabilization. The State is assisting.
- d. Department will work with Otisco to help with surface treatment, along with Fabius and Tully Highway Departments.
- e. Clean-Up Days were a fantastic success. They received 30,000 pounds of e-waste, 2 ½ ten-wheelers of tires, and about 18 ton of furniture and general trash. There was also about 2 ½ dumpsters of metal.
- f. The plow/wing and hydraulics portion specs of the new truck chassis has been received and submitted to the Board. Need to shorten the timeline for bidding and get the notice into the paper.
- g. The Parks are being mowed. Dave Prince is doing a good job.
- h. Mr. Greeley requested approval to attend the 2012 Cornell Highway School to be held June 3 and 4, 2012. He would be taking his deputy also. Registration would be \$200 and hotel stay \$165.

Councilmen Ohstrom moved and Doolittle seconded the motion to authorize the Highway Superintendent Greeley and his Deputy to attend Cornell Highway School, June 3-4, 2013 and pay registration and hotel expenses not to exceed \$450. Motion carried 4-0

Adrian Shute	Supervisor	Voted	Yes
William McConnell	Councilman	Voted	Yes
Andrew Ohstrom	Councilman	Voted	Yes
Jerry Doolittle	Councilman	Voted	Yes
Steve Zajac	Councilman	Voted	Absent

- j. Supervisor Shute spoke about the high cost of computer repair for the Highway Department. Tom Chartrand said there was money allocated in the budget for new equipment as long as it is kept under \$1000.

Councilmen McConnell moved and Ohstrom seconded the motion to authorize the purchase of new computer equipment for the Highway Department not to exceed \$900. Motion carried 4-0

Adrian Shute	Supervisor	Voted	Yes
William McConnell	Councilman	Voted	Yes
Andrew Ohstrom	Councilman	Voted	Yes
Jerry Doolittle	Councilman	Voted	Yes
Steve Zajac	Councilman	Voted	Absent

5. Justice Court
 - a. Monthly report submitted
- 6.. Library Director
7. Recreation Director
 - a. Monthly report submitted
8. Tax Collector
9. Town Clerk
10. Town Supervisor
 - A. Monthly Statement of Supervisor for April 2013
 - B. Supervisor's Monthly Report for April 2013
 - C. Submission of updated Investment Policy

Councilmen Ohstrom moved and McConnell seconded the adoption of the amended Investment Policy. Motion carried 4-0

Adrian Shute	Supervisor	Voted	Yes
William McConnell	Councilman	Voted	Yes
Andrew Ohstrom	Councilman	Voted	Yes
Jerry Doolittle	Councilman	Voted	Yes
Steve Zajac	Councilman	Voted	Absent

- D. Tom Chartrand attended Finance School in Albany. His explanation was reported to the Board. He also stated that the Fiscal Stress Monitoring Report has been filed. Attorney Gilligan reported that there may be a consolidation, perhaps the State.

B. Committees

1. Community Development
 - a. Councilman McConnell reported on the Agricultural Protection Plan Committee. They will meet again on May 20, 2013 at 7:00 p.m. to continue their progress on the plan.
2. Emergency Response
3. Employee Policies and Benefits
4. Environmental and Conservation Advisory Board
5. Highway
 - a. Discussion was held on grant. All depends on receipt of grant.
6. Physical Plant
 - a. Councilman Doolittle spoke about sharing services with the LaFayette School District and their BOCES connection to do the buckling hardwood floors in the Community Center. It would take about three days this summer to complete the sealant process and the building would have to be closed to community use during that time. Councilman Doolittle will talk with LCS Maintenance Supervisor, Jim Kesler. Councilman McConnell also agreed that it would be a good idea to look into shared services.
 - b. Councilman Doolittle also said that Handyman Bill Sutliff has done a lot of work at the Community Center regarding the inspection. He is almost finished and has done a good job.
7. Recreation and Youth
8. Safety
 - a. Councilman Doolittle made a suggestion for the Justice Court when applying for 2013 JCAP Grant. He suggested to include bullet proof glass and tray mechanism at the office window, along with a working security alarm button. Perhaps the Justice Court can apply for those items recommended in the Safety Audit, along with their other needs.
9. School District Liaison
10. Service Awards
 - a. Nunzio Vadala's Service Award Voucher for Retirement – May 14, 2013
11. SOTS and OCRRA Liaison
12. SPDES – Annual Report
 - a. Councilman McConnell reported that the Annual Report audit has one week left. Nothing is different. A Public Hearing needs to be set for May 20, 2013.

Councilmen McConnell moved and Ohstrom seconded to hold a Public Hearing on May 20, 2013 at 6:30 pm. for approval of Annual SPDES Report. Motion carried 4-0

Adrian Shute	Supervisor	Voted	Yes
William McConnell	Councilman	Voted	Yes
Andrew Ohstrom	Councilman	Voted	Yes
Jerry Doolittle	Councilman	Voted	Yes
Steve Zajac	Councilman	Voted	Absent

9. LITIGATION & OTHER LEGAL MATTERS

A. Amendment to Onondaga County Community Development Grant

Councilmen Doolittle moved and McConnell seconded to authorize Supervisor Shute to amend the previously-adopted Onondaga County Community Development Grant reducing the amount to 91.8% of the project's authorized amount. Motion carried 4-0

Adrian Shute	Supervisor	Voted	Yes
William McConnell	Councilman	Voted	Yes
Andrew Ohstrom	Councilman	Voted	Yes
Jerry Doolittle	Councilman	Voted	Yes
Steve Zajac	Councilman	Voted	Absent

B. Zoning Ordinance distributed for review

C. Public Hearing for Zoning Ordinance Amendment

**TOWN OF LAFAYETTE
TOWN BOARD RESOLUTION**

May 13, 2013

Councilor Doolittle introduced a proposed Zoning Ordinance titled, "An Ordinance Amending 'The 1970 Zoning Ordinance of the Town of LaFayette, as Amended' by Adding Certain New Definitions; Amending Certain Definitions; Confirming and Clarifying that any Uses not Expressly or Specifically Permitted are Prohibited; Articulating Certain Prohibited Uses and Establishing a Severability Clause" which was seconded by Councilor Ohstrom:

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the adoption of an ordinance in the Town of LaFayette; and

NOW, THEREFORE,

BE IT RESOLVED AND DETERMINED, that there are no other involved agencies within the meaning of SEQRA with respect to the proposed adoption of this Ordinance, with the result that the

Town Board shall act as lead agency in this matter and determines this to be a Type I action; and it is further

RESOLVED AND DETERMINED, that the Town Board shall conduct a public hearing as to the adoption of the proposed Zoning Ordinance at the Town Hall located at 2577 Route 11 on June 10, 2013 at 6:30 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Jerry Doolittle	Councilman	Voted	Yes
Steve Zajac	Councilman	Voted	Absent
William McConnell	Councilman	Voted	Yes
Andrew Ohstrom	Councilman	Voted	Yes
Adrian Shute	Supervisor	Voted	Yes

The foregoing Resolution was thereupon declared duly adopted.

DATED: May 13, 2013

10. UNFINISHED BUSINESS & ACTIVE PROJECTS

11. NEW BUSINESS

A. Councilman Doolittle brought up the subject of the flower boxes and set-up rules. Do we use only local vendors, or outside vendors and individuals also? Discussion ensued. Logistics of limiting the amount to 40 units because of maintenance, loading, unloading also was discussed.

12. Suggestions for improvement and positive contributions

13. Executive Session

Councilmen Ohstrom moved and Doolittle seconded to enter Executive Session regarding Employee Benefits at 8:10 p. m. Motion carried 4-0

Adrian Shute	Supervisor	Voted	Yes
William McConnell	Councilman	Voted	Yes
Andrew Ohstrom	Councilman	Voted	Yes
Jerry Doolittle	Councilman	Voted	Yes
Steve Zajac	Councilman	Voted	Absent

Board returned from Executive Session at 8:55 p.m.

14. Motion to audit and pay bills.

General Fund	3210 – 3310
Highway Fund	3192 – 3209
Special District	
Trust & Agency	3247 – 3248
Community Development & Capital Fund	
West Shore Lighting	3246
Fire Protection District	3308
Library Fund	3249 – 3262

**Councilmen McConnell moved and Ohstrom seconded the motion to audit and pay bills.
Motion carried 4-0**

Adrian Shute	Supervisor	Voted	Yes
William McConnell	Councilman	Voted	Yes
Andrew Ohstrom	Councilman	Voted	Yes
Jerry Doolittle	Councilman	Voted	Yes
Steve Zajac	Councilman	Voted	Absent

**Councilmen McConnell moved and Ohstrom seconded the motion to adjourn the meeting.
Motion carried 4-0.**

The Regular Town Board Meeting was adjourned at 8:56 p.m.

Respectfully submitted,

Carleen LaRonde
Deputy Town Clerk