

## October 28th, 2013 LaFayette Town Board Meeting Minutes

Minutes of the Town Board Meeting held by the LaFayette Town Board on October 28th, 2013 at 6:30 p.m. in the Meeting Room of the LaFayette Commons Office Building at 2577 Route 11 in the Town of LaFayette.

Present: William McConnell, Supervisor  
Andrew Ohstrom, Councilman  
Steven Zajac, Councilman  
Douglas Daniel, Councilman

Recording Secretary: Jacqueline G. Roorda, Town Clerk

Others Present: Rich Andino, Town Attorney  
Thomas Chartrand, Budget Officer  
Ralph Lamson, Building and Code Officer  
John Greeley, Highway Superintendent  
Shawn Adam, Assessor  
Byrne Dairy Presenters  
Alternative Power Solution Representatives  
And Over 100 Town Residents & interested parties

1. Supervisor McConnell called the meeting to order at 6:30 p.m.
2. The Town Clerk, Jackie Roorda took the Roll – All Present.
3. Pledge to our U.S. Flag led by Town Councilman Daniel.
4. Town Board Minutes of October 21<sup>st</sup>, 2013.

**Councilman Ohstrom moved and Daniels seconded the motion to accept the October 21st, 2013 meeting minutes submitted by Town Clerk Jackie Roorda, as amended. Motion carried 4-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Andrew Ohstrom</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Steven Zajac</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Douglas Daniel</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>

5. PUBLIC HEARING

6. COMMUNICATIONS

A. Byrne Dairy Presentation – Mark Byrne of Byrne Dairy gave a brief presentation describing the history of Byrne Dairy, his family's business. Christian Brunell handed Supervisor McConnell, Attorney Rich Andino and Town Clerk Jackie

Roorda application for a Commercial Plan Business District change Ordinance. The presentation to the Board including Site Plan, Onondaga County Health Dept. Septic and Well approval, Department of Transportation approved LED lighting and advised that property owner, Bruce Donahue has agreed to include in the deed the wording that there will be no removal of the existing hedgerow that borders the west line of property. He further described that NYS State DOT will have to approve the Roadside Sign and they will have a designated area on this sign, while working in conjunction with the Town to post special community events.

Discussion and questions from the Board and Answers from Byrne Dairy representatives, C & S Companies, etc. took place regarding: increasing from 1 to 2 entrances from Route 20 to store (convenience to get in and out) , number of parking areas, sign placement, Number of gasoline pumps (16), number of diesel pumps (2); number of employees (equivalent to 15 fulltime jobs – up to 600-700 hours per week); reason to be open 24 hours per day (advantage is better security, safer to have people round the clock).

**Councilman Ohstrom moved and Daniels seconded the motion to accept the application for a Commercial Planned Business Development District to the Town of LaFayette to permit construction of a retail grocery store and fueling facility as shown on Preliminary site plan dated September 2013 for a 30 day review. Motion carried 4-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Andrew Ohstrom</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Steven Zajac</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Douglas Daniel</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>

**Councilman Ohstrom moved and Daniels seconded the motion to send the Preliminary Site Plan to for the Planning Board for their review at their November meeting.**

**Motion carried 4-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Andrew Ohstrom</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Steven Zajac</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Douglas Daniel</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>

Supervisor McConnell advised will forward this to Jim Nakas for the Planning Board and attorney also for their review. He then thanked all for the presentation.

B. CNY Veterans Day Parade – Supervisor McConnell announced that on November 9<sup>th</sup> at noon the Central New York Veterans Day Parade takes place at the NYS Fairgrounds and there are plenty of activities at the Center of Progress Building that involve all ages, including children’s activities. This is a great event and a nice opportunity to thank our Veterans and current service men and women for their

sacrifices.

C. Presentation – Alternative Power Solutions of NY – Michael Johnson, LaFayette resident, and representatives of Alternative Power Solution of NY, gave a presentation regarding Alternative Power solutions, explaining that there may be Federal Grants (NYSERDA) available for participating Municipalities. The presentation described, discussed benefits and savings, reduction in pollution that are possible with Solar Photovoltaic (solar panels) Geothermal (heat pumps).

Supervisor McConnell thanked them for their informative presentation.

D. Supervisor McConnell introduced and welcomed newly employed Dennis Lundy, who is filling the position of Handyman for the Town.

## 8. REPORTS

### A. Departmental

1. Assessors
2. Building and Zoning Code Enforcement –
3. Dog Control
4. Highway Superintendent

Mr. Greeley submitted a written report and discussed the items directly relating to his report:

**Roads:** Continue to ditch - cut shoulders as weather permits.

- Roadside mowing has ended for the season.
- Planter boxes have not been picked up as of yet. Need the box sponsors' to empty out the contents first. Some businesses have done so.
- The Time Warner work is 95% complete on Groth Road. They will be completed by November 1<sup>st</sup>, 2013. Need to do some minor aerial work. They will send asbuilts upon completion.

**Equipment:** Five plow trucks have been assembled for the winter and are "active" ready. All operators will have OSHA approved snow training in November as per Tom Rezsnyak.

- All remaining equipment that is stored outside will be covered with tarps in preparation of the coming months.

**E Waste:** The Highway has created a partnership with a new recycling company called SunnKing. They will pick-up all E Waste at no charge to the residents.

**Brush Pick-Up:** The Highway recycled all of this year's brush and will be able to provide free mulch to the LaFayette Residents at the annual Clean - Up days starting May 3<sup>rd</sup> 2014.

**Highway Building:** On Saturday October 19<sup>th</sup>, the Highway Department hosted an open house. Special Thanks go out to Andy Ohstrom, Mark Chambers and Jeff Palin from C&S Engineering, Deputy Steve Robson and everyone else that made the event a success.

- A report was filed with Town Supervisor\*

**Councilman Zajac moved and Daniels seconded the motion requesting Supervisor McConnell submit a voucher for payment in full for the Onondaga County Department of Transportation snow removal contract for 2012-13 in the amount of \$185,918 at a rate of \$6,600 per mile. Motion carried 4-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Andrew Ohstrom</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Steven Zajac</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Douglas Daniel</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>

5. Justice Court  
a. August and September Monthly reports for Judge Perrin submitted and reviewed.

146-total cases; \$9,100.00 taken in for the month of August.  
255-total cases; \$20,740.00 taken in for the month of September.

Supervisor McConnell advised that they are working on the transfers of accounts from Judge Knapp to Judge Shute in order to submit the monthly reports.

6. Library Director – Supervisor McConnell asked the Board if they have any questions or comments regarding the Library Minutes or Directors Report. None voiced.

7. Recreation Director - Councilman Ohstrom advised of Regina Reinschmidt's report including: Community Council's successful booth at the Apple Festival, CPR Classes, Fall Soccer, Volleyball, Men's basketball and Adult Exercise programs.

8. Parks and Rec

9. Tax Collector

9. Town Clerk

a. Monthly report submitted by Town Clerk Roorda.  
b. Roorda advised that she is focusing on the records in the Archive File Room and that Sue Vaccaro will begin working with her on Friday.

10. Town Supervisor

a. Monthly Statement of Supervisor submitted.

Budget Officer Chartrand advised of transfers of appropriations:

Transfer of Appropriations

GENERAL FUND

To:	A1410.4	Town Clerk	Contractual	500.00
	A1460.4	Records Management	Contractual	800.00
	A5010.4	Supt. of Highways	Contractual	500.00
	A5132.2	Garage	Equipment	300.00
	A7310.2	Youth Program	Equipment	4,300.00
			TOTAL	<u>6,400.00</u>
				=====
From:	A1990.4	Contingent	Contractual	6,400.00
			TOTAL	<u>6,400.00</u>
				=====

HIGHWAY FUND

To:	DA5112.2	Improvements	Capital Outlay	8,426.00
			TOTAL	<u>8,426.00</u>
				=====
From:	DA599	Surplus	CHIPS Program	8,426.00
			TOTAL	<u>8,426.00</u>
				=====

LIBRARY FUND

To:	L7435.4	Library Operations (Travel)	Contractual	200.00
			TOTAL	<u>200.00</u>
				=====
From:	L7411.1	Library Operations (Staff)	Personal Services	200.00
			TOTAL	<u>200.00</u>
				=====

**Councilman Ohstrom moved and Zajac seconded the motion authorizing the transfer of appropriations as presented by Budget Officer Tom Chartrand.**

**Motion carried 4 – 0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Andrew Ohstrom</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Doug Daniel</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>

B. Committees

1. Community Development – McConnell advised that on October 29<sup>th</sup>, 2013 meeting the Ag and Markets Committee will do a presentation at the LGI room at the High School including maps, illustrating all the agricultural parcels, farmland and information that they have been investigating and compiling.

2. Emergency Response

3. Employee Policies and Benefits

4. Environmental and Conservation Advisory Board

5. Highway

a. MVCC One Person Plow Training will take place.

b. Cargill Deicing Technology

6. Physical Plant –

a. Councilman Zajac advised he will be meeting with new Handyman, Dennis Lundy to get him up to speed with duties.

b. Zajac also advised that he will be contacting the school about a date to refinish the floors at the Community Center.

7. Recreation and Youth –

a. Councilman Ohstrom advised of Regina Reinschmidt's report including: Community Council's successful booth at the Apple Festival, CPR Classes, Fall Soccer, Volleyball, Men's basketball and Adult Exercise programs.

8. Safety

9. School District Liaison – Supervisor McConnell commented that the Capital Improvement Plan was passed at the recent vote.

10. Service Awards – Supervisor McConnell advised that in December they will need to align committees for awards and that Councilman Daniel has agreed to head that up with McConnell's mentoring

11. SOTS and OCRRA Liaison

12. SPDES

a. Water Quality Improvement Project Grant Application – letter of intent. Supervisor McConnell advised this basically is 25% of local match and will be addressed at November meeting.

9. LITIGATION & OTHER LEGAL MATTERS

A. GML Report of Final Action for the Comprehensive Plan was reviewed.

10. UNFINISHED BUSINESS & ACTIVE PROJECTS

A. Rental fees for Stafford Park Pavilions and Community Center.

**Councilman Ohstrom moved and Zajac seconded the motion for the Town to charge a rental fee of \$100.00 for the Stafford Park Pavilions and Community Center with a \$50.00 deposit along with the \$10.00 key deposit for Community Center for residents of LaFayette. The rental fees for businesses and non-residents will remain at \$250.00, along with \$50.00 deposit.**

**Motion carried 4 – 0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Andrew Ohstrom</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Doug Daniel</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>

**Councilman Zajac moved and Ohstrom seconded the motion that the rental fee of \$100.00 for the Stafford Park Pavilions will go into a separate account in which to in order to be used for park improvements and Community Center with a \$50.00 deposit along with the \$10.00 key deposit for Community Center for residents of LaFayette. The rental fees for businesses and non-residents will remain at \$250.00, along with \$50.00 deposit.**

**Motion carried 4 – 0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Andrew Ohstrom</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Doug Daniel</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>

11. NEW BUSINESS

A. Administration Fees for NELWD revolving loan payment were discussed. Supervisor McConnell will put out an email and report back

B. Contracts for Dog Control and Prevention of Cruelty for 2014.

**Councilman Ohstrom moved and Daniels seconded the motion authorizing Supervisor McConnell sign the contracts between Society for Prevention and**

**Cruelty to Animals (SPCA) and the Town of LaFayette for the year 2014.  
Motion carried 4-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Andrew Ohstrom</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Steven Zajac</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Douglas Daniel</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>

C. New York State Municipal Insurance Reciprocal – Councilman Ohstrom will review and report back at November meeting.

D. Estimate for Community Center gardening

**Councilman Daniel moved and Zajac seconded the motion authorizing Supervisor McConnell sign the contracts between Watsons Greenhouse and Town of LaFayette for the clean-up, and pruning of plants and scrubs at the Community Center this fall in the amount of \$145.00. Motion carried 4-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Andrew Ohstrom</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Steven Zajac</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Douglas Daniel</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>

E. LFD Year 2014 Two Year Contract Proposal. Supervisor McConnell advised that after meeting with the LaFayette Fire Dept. John Harper has advised that they have readjusted their budget 2014 request. The Town Board appreciates their consideration and cooperation in this readjustment.

F. LaFayette Trail Riders Trail Consent

**Councilman Zajac moved and seconded the motion authorizing Supervisor McConnell sign in consent for the LaFayette Trail Riders use of snowmobile use on National Mohawk power line right of ways. Motion carried 4-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Andrew Ohstrom</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Steven Zajac</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Douglas Daniel</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>

G. Syracuse Metropolitan Transportation Council. Supervisor McConnell asked Councilman Daniel to review and advise at the November meeting if further action is needed.

H. NYS DEC License Issuing Agent Contract.



**Councilman Ohstrom moved and seconded the motion approving and authorizing Town Clerk Jacqueline Roorda, as DEC Licensing Agent to sign the Contract between the Department of Conservation and Town of LaFayette for the Sale of DEC licenses. Motion carried 4-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Andrew Ohstrom</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Steven Zajac</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Douglas Daniel</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>

I. Comprehensive Audit- Supervisor McConnell advised that a Comprehensive Audit of the Justice Court is recommended. He asked Tom Chartrand to send the required checklist and CPA Dave Lamson may complete the audit.

12. Suggestions for improvement and positive contributions- Chris Keenan made the suggestion to hold a contest for the most improved property, in order to “Tidy Up the Town”. This may give incentive to property owners to improve the appearance of their property. Ms. Keenan expressed that LaFayette is a great Town and a great place to live, it should look better and that this is an idea that may help accomplish that.

13. Executive Session

14. Motion to audit and pay bills.

<b>General Fund</b>	<b>4232-4247</b>	<b>\$</b>	<b>18,139.35</b>
<b>Highway Fund</b>	<b>4248</b>	<b>\$</b>	<b>60.60</b>
<b>Special District</b>	<b>4249-4230</b>	<b>\$</b>	<b>771.00</b>
<b>Trust &amp; Agency</b>	<b>3854</b>	<b>\$</b>	<b>49.50</b>

**Councilman Ohstrom moved and Zajac seconded the motion to audit and pay bills. Motion carried 4-0.**

<b>William McConnell</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Andrew Ohstrom</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Steve Zajac</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>
<b>Doug Daniel</b>	<b>Councilman</b>	<b>Voted</b>	<b>Yes</b>

**Councilman Zajac moved and Daniel seconded the motion to adjourn the meeting. Motion carried 4-0.**

The Special Town Board Meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Jacqueline G. Roorda

Town Clerk